

**MEETING MINUTES**  
**PUBLIC SERVICES COUNCIL COMMITTEE**

**Monday, April 25, 2022**

**City of West Des Moines Training Room**

**In Attendance:**

Council Member – Matthew McKinney  
Council Member – Kevin Trevillyan  
City Manager – Tom Hadden  
Deputy City Manager – Jamie Letzring  
Assistant City Attorney – Greta Truman  
Finance Director – Tim Stiles

City Engineer – Brian Hemesath  
Public Services Director – Bret Hodne  
Deputy Public Services Director – Joe Cory  
Principal Engineer – Jason Schlickbernd  
Principal Engineer – Ben McAlister  
Parks & Recreation Director – Sally Ortgies  
Park Superintendent – David Sadler

**Guests in Attendance:**

None

Meeting was called to order at 11:33 AM by City Engineer, Brian Hemesath.

**1. Ashworth Road, 1<sup>st</sup> Street to 50<sup>th</sup> Street – Public Outreach Plan (JMS)**

***Issue Summary:***

Letters were mailed on April 14<sup>th</sup> to residents and property owners along Ashworth Road from 1<sup>st</sup> Street to 50<sup>th</sup> Street inviting them to public meetings scheduled for Thursday April 28<sup>th</sup> and Tuesday May 3<sup>rd</sup> at 6:00pm in the City Council Chambers. Public meetings are being conducted to discuss the anticipated plan for the reconstruction of Ashworth Road from 1<sup>st</sup> Street to 50<sup>th</sup> Street (multiple phases with timeline currently unknown) prior to the planned reconstruction of Ashworth Road from 19<sup>th</sup> Street to 22<sup>nd</sup> Street in 2024. The format of the public meetings will be an open-house style meeting with a short presentation followed by a question & answer session to introduce the design proposal to the public.

The current recommendation from City staff is to reconstruct Ashworth Road from 4-lanes to a 3-lane cross section (one lane in each direction with a continuous left turn lane in the center) and a 10-foot-wide trail for pedestrians and bicyclists on the north side. It is anticipated that the construction of the trail will raise the most concerns. City Staff will report back to PSCC members once the public meetings are complete.

City Engineer, Brian Hemesath explained City Staff are planning the reconstruction of Ashworth Road due to the road deteriorating. The planned reconstruction from 4 nine-foot-wide lanes to 3 12-foot wide lanes give the added benefit of reducing the number of accidents along Ashworth Road.

**Direction:** For informational purposes only.

**2. Review of Items for Council Meeting (May 2, 2022)**

**ENGINEERING COUNCIL AGENDA ITEMS:**

**CONSENT AGENDA**

**Resolution – Ordering Construction**

- **8<sup>th</sup> Street Joint Utility Trench, I-235 to Clegg Road**  
(0510-015-2022) Short Elliott Hendrickson, Inc. 500.000.000.5250.490 *General Obligation Bonds as the Surface Transportation Block Grant (STBG) funding provided through the Des Moines Area Metropolitan Planning Organization (MPO) for the 8th Street Reconstruction project from I-235 to Clegg Road will not cover these costs. City Staff are seeking reimbursement in the amount of \$186,800.00 from eight (8) private utility companies for a portion of the construction costs associated with the joint utility trench*

**Resolution – Approving 28E Agreement with City of Norwalk**

- **SE County Line Road, Veterans Parkway to SE Soteria Avenue**  
(0510-015-2021) 500.000.000.5250.490 *Tax Increment Financing revenue collected from within the Alluvion Urban Renewal Area*

**Resolution – Accepting Iowa DOT Traffic Safety Improvement Program (TSIP) Funds**

- **Prairie View Drive & Ashworth Road Intersection Improvements**  
(0510-041-2020) 500.000.000.5250.490 *General Obligation Bonds The City will pay for the project and be reimbursed by the IDOT up to the maximum amount awarded*

**Resolution – Approving Purchase of Wetland and Stream Credits from White Fox Mitigation Bank**

- **Johnson Creek Conveyance Improvements**  
(0510-051-2015) 500.000.000.5250.490 *Tax Increment Financing revenue collected from within the Grand Prairie Parkway Urban Renewal Area*

**PUBLIC HEARINGS**

**Resolution – Awarding Contract**

- **Valley Junction Business District Pavers & Sidewalk, Phase 2**  
(0510-029-2021) 500.000.000.5250.490 *General Obligation Bonds Project cost overruns will potentially be covered by utilizing additional funding in the amount of \$250,000 that has been approved for additional paver replacements in FY 22-23*

**Resolution – Awarding Contract**

- **Digital Enterprise Segment 5 Phase 3**  
(0510-075-2021) Kramer Service Group 670.000.000.5250.490 *General Obligation Bonds*

**PUBLIC SERVICES COUNCIL AGENDA ITEMS:**

**CONSENT AGENDA**

**Resolution – Approving Proclamation**

- **Nation Public Works Week**

**Resolution – Approving Contract**

- **Granular Deicer Product**  
Hutchinson Salt Company

**PARKS & RECREATION COUNCIL AGENDA ITEMS:**

## CONSENT AGENDA

NONE

## PUBLIC HEARINGS

### **Resolution – Awarding Contract**

- **Woodland Hills Greenway, Trail Construction and Drainage Improvements**

### **3. Staff Updates:**

Public Services Director, Bret Hodne provided updates to the Committee on the different projects his Staff has been completing:

- Due to the large amounts of rain, Public Services Staff has been working with Senior Engineering Technician, Clint Carpenter on the unimproved roads leading into the Microsoft site.
- Director Hodne mentioned the rain has also caused potholing on City Streets, so his Staff has been working diligently to make repairs.
- Public Services Staff has been assisting with right of way restoration efforts for the Digital Enterprise Conduit Project and will be finishing that work within the next few weeks.
- The Mowing Program has started for City parks & public property.

Deputy Public Services Director, Joe Cory received a request from Councilmember Greg Hudson regarding the last installation of sidewalk at the Preserve on Grand development. The portion of sidewalk that needs to be installed is located at 2355 Scenic Valley Drive. Deputy Director Cory explained that 80% of the development's sidewalks are in so the City can require the remaining sidewalk be installed. He is working with City Legal Staff to draft correspondence to the homeowner, and they will have 120 days to install the sidewalk.

### **4. Other Matters:**

Councilmember Matt McKinney inquired about flooding in the Commerce area. Public Services Director, Bret Hodne responded there hasn't been any issues or concerns due to the prior milling work done by Public Services Staff, as well as homeowners in the area being more aware that when there is an event, they may have water.

Councilmember Kevin Trevillyan was contacted by a resident regarding the painting of medians from 1<sup>st</sup> to 5<sup>th</sup> Street to prevent drivers from hitting them. City Engineer, Brian Hemesath explained the current City standard is to paint only the nose of medians. Deputy Public Services Director, Joe Cory added that the City previously painted the entire median but discontinued the process due to hazards posed from sandblasting when removing old paint. City Engineer Hemesath advised that Staff will look at options for the medians from 1<sup>st</sup> to 5<sup>th</sup> and follow up with the resident.

The meeting adjourned at 12:24 pm. The next Public Services Council Committee meeting is scheduled for May 9, 2022.

A recording was made. Respectfully submitted by Juanita Greer, Secretary.