

**CITY OF WEST DES MOINES  
MEMORANDUM**

**TO:** Chair and Members of the Plan & Zoning Commission

**FROM:** Kara Tragesser, AICP, Development Services

**DATE:** May 9, 2022

**RE:** Item 2a. – Glen Oaks Rowhomes Rezoning – Paramount – Destination Homes, LLC

At the April 25, 2022, meeting the Plan & Zoning Commission approved a request by Paramount - Destination Homes, to defer the Plan & Zoning Commission's public hearing on the rezoning request for Glen Oaks Rowhomes. The applicant requested the deferral to continue discussions with the Glen Oaks Owners' Association about the project. The City Council also deferred its public hearing on the project on May 2, 2022.

The applicant again has requested a deferral as discussions continue with the Glen Oaks Owners' Association.

Staff recommends the Plan & Zoning Commission motion to remove the item from future agendas. When the applicant is ready to bring the rezoning forward, the City will provide public notice in the newspaper and to owners of property within 370 feet of the project boundaries.

c. Lynne Twedt, Development Services Director  
Linda Schemmel, Development Coordinator