



Enterprise Funds

Enterprise Funds

The Enterprise Funds are utilized to account for operations and activities that are financed and operated in a manner similar to a private business, and where the costs of providing the services are expected to be recovered through user charges.

The city accounts and budgets for the following Enterprise Funds:

Sanitary Sewer Fund

This fund accounts for the operation, maintenance, and construction of the city's sanitary sewer system.

Solid Waste Fund

This fund accounts for the operation and maintenance of the city's solid waste collection system.

Stormwater Utility Fund

This fund accounts for the operation, maintenance, and construction of the city's stormwater sewer system. A stormwater utility provides a method to spread storm sewer costs amongst users based upon the amount a particular property contributes to, or uses, the storm sewer system.

Fiber Conduit Utility Fund

The fund accounts for the construction, operation, and maintenance of the city's fiber conduit network.

MidAmerican Energy Company RecPlex Fund

This fund accounts for the construction, operation, and maintenance of the MidAmerican Energy Company RecPlex, a 66-acre city-owned facility offering soccer, ice hockey, basketball, and a wide range of other recreational, educational, and adaptive programs.

Westcom Fund

This fund accounts for the operations of the Westcom Dispatch Center, a consolidated public safety dispatch facility that receives public safety related calls and dispatches police, fire, and emergency medical services for the cities of Clive, Norwalk, Urbandale, Waukee, West Des Moines, and Windsor Heights.

E911 Fund

This fund accounts for revenue generated from a monthly surcharge on each land and wireless phone access line terminating within Polk, Dallas, Madison, and Warren Counties that is served by the Westcom Dispatch Center.

Description of the Sanitary Sewer Fund

This fund account for the operations and maintenance costs of the City’s sanitary sewer system. The City is a member of the Wastewater Reclamation Authority (WRA). The WRA is a partnership that was established for the purpose of planning, constructing, operating, and managing sewer related facilities in order to solve member’s wastewater treatment and disposal. In 2004, the City approved the amended and restated 28E agreement for the WRA. This agreement created a separate legal entity, which is governed by a board of appointed representatives. The WRA is operating on a cost reimbursement basis, whereby each WRA member participates at vary percentages based on the member respective benefit.

The Sanitary Sewer Fund is funded by charging sewer use fees and a sewer availability fee to premises serviced by a connection with the sanitary sewer system of the City of West Des Moines. These fees are collected by West Des Moines Water Works monthly and forwarded to the City. Sanitary Sewer use fees are billed per thousand gallons of water consumed by the customer each billing cycle. The sewer availability charge of \$3.50 per month applies to the premises serviced by a connection with the sanitary sewer system.

A majority of the Sanitary Sewer Fund operating expenditures consist of payments to the WRA. The City also rents a small section of sanitary sewer lines from the City of Clive. The City budgets operating expenditures at 110% over current year estimates, because the WRA traditionally submits it proposed budget to member communities after the communities have already approved and submitted budgets. If there are changes in the allocation formula, or any new initiatives, West Des Moines’ share of the WRA operating budget could increase anywhere from 3% to 10%.

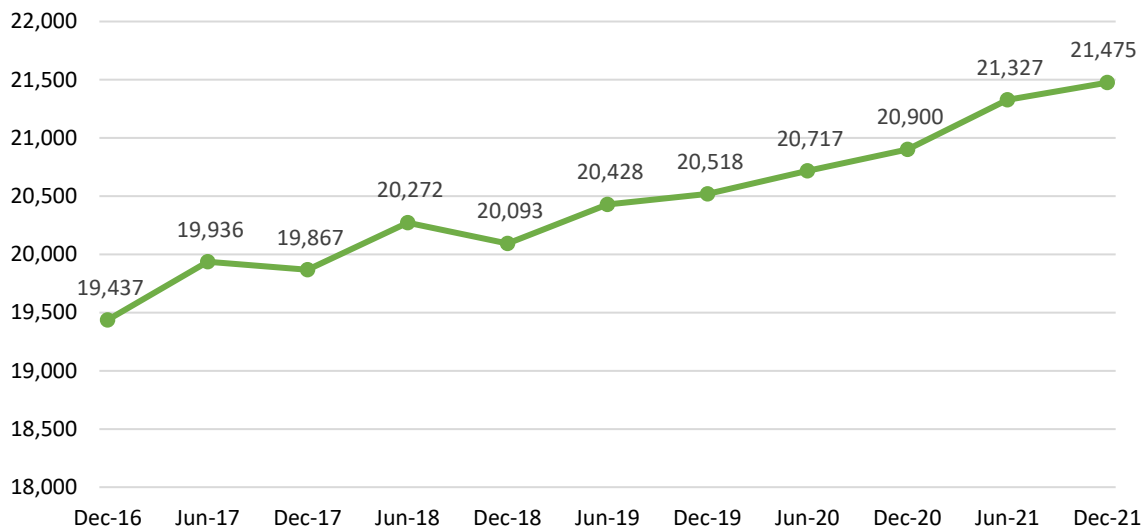
| WRA Member Communities | Net Budget FY 2023 | % of Total | Change In % of Total From FY 21-22 |
|--|-----------------------|----------------|---------------------------------------|
| Altoona | \$2,191,348 | 4.54% | (0.15%) |
| Ankeny | 5,981,698 | 12.40% | (0.43%) |
| Bondurant | 804,847 | 1.67% | 0.00% |
| Clive | 1,712,418 | 3.55% | (0.20%) |
| Cumming | 28,391 | 0.06% | 0.00% |
| Des Moines | 18,733,030 | 38.84% | (2.21%) |
| Greenfield Plaza | 264,879 | 0.55% | 0.03% |
| Grimes | 1,634,569 | 3.39% | 3.39% |
| Johnston | 1,219,455 | 2.53% | 0.17% |
| Norwalk | 1,297,803 | 2.69% | 0.29% |
| Pleasant Hill | 783,805 | 1.62% | (0.04%) |
| Polk City | 371,065 | 0.77% | (0.01%) |
| Polk County | 571,368 | 1.18% | (0.03%) |
| Urbandale Sanitary Sewer District | 3,852,571 | 7.99% | (0.67%) |
| Urbandale-Windsor Heights Sanitary Sewer District | 725,636 | 1.50% | (0.09%) |
| Waukee | 1,492,951 | 3.10% | (0.02%) |
| West Des Moines | 6,568,611 | 13.62% | (0.03%) |
| Total | \$48,234,445 | 100.00% | |

The Sanitary Sewer Fund is funded by charging sewer use fees and a sewer availability fee to premises serviced by a connection with the sanitary sewer system of the City of West Des Moines. These fees are collected by West Des Moines Water Works monthly and forwarded to the City. Sanitary sewer use fees are billed per thousand gallons of water consumed by the customer each billing cycle. The sewer availability charger of \$3.77 per month applies to the premises serviced by a connection with the sanitary sewer system.

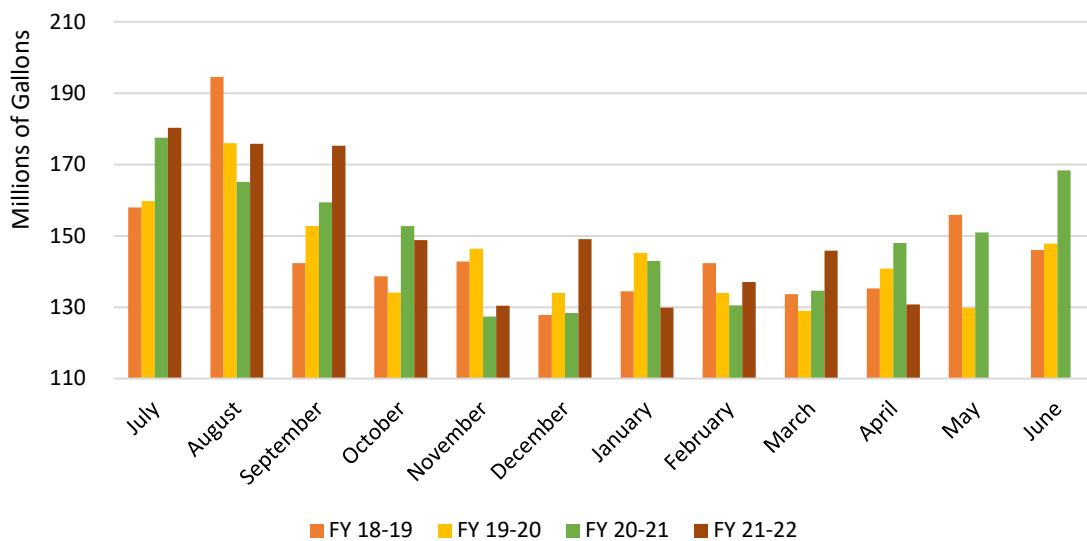
| Current Sanitary Sewer Rate | |
|---|------------------------|
| Current Fee-Effective July 1, 2021 | \$6.35 / 1,000 gallons |
| *Rates approved January 22, 2018 | |

| Current Sanitary Sewer Availability Charge | |
|--|--------|
| Current Fee-Effective July 1, 2021 | \$3.77 |
| *Rates approved January 22, 2018 | |

Sanitary Sewer Accounts



Water Usage Less Irrigation



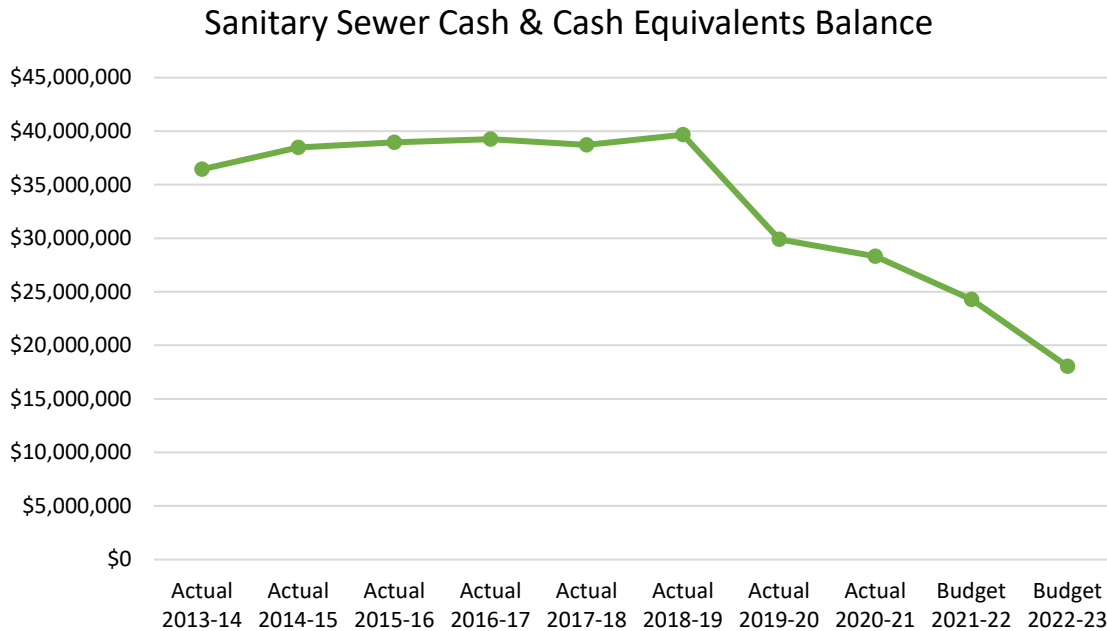
Capital Projects

The FY 2022-23 Sanitary Sewer Fund budget includes \$10,135,000 of capital improvement projects which are financed by user charges. Of this amount \$9,075,000 is for capital improvement projects and \$1,060,000 is for ongoing maintenance projects. Projects include:

- South Service Area Segment 3 & 8 construction - \$5,300,000
- South Service Area Segment 4 & 10 construction – \$1,125,000
- Segment 5BA construction - \$1,000,000
- Segment 5B construction - \$800,000
- Sanitary Sewer System Rehabilitation - \$575,000
- Grand Avenue West Service Area Segment 6DB extension construction - \$550,000
- Sewer protection Plumwood Drive west of 35th St - \$300,000
- Segment 7A construction - \$250,000
- Sanitary Sewer Televising Program - \$175,000
- Grand Ave West Service Area Segment 4 Extension - \$50,000
- Sanitary Sewer Facility Design Study - \$10,000

Estimated Ending Fund Balance

The City estimates the ending fund balance for the Sanitary Sewer Fund will be approximately \$18,036,467 on June 30, 2023, a decrease of \$6,248,468 or 25.73%.



SANITARY SEWER FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | 1,020 | 2,920 | - | 500 | 500 | - |
| Use of Money & Property | 1,116,745 | 495,115 | 801,939 | 569,113 | (232,826) | -29.03% |
| Intergovernmental | 5,436 | 14,533 | - | - | - | - |
| Charges for Services | 11,632,652 | 12,169,820 | 12,062,150 | 12,209,494 | 147,344 | 1.22% |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | 1,191,641 | 4,245,354 | - | - | - | - |
| Sub-total Operating Revenue | \$ 13,947,494 | \$ 16,927,742 | \$ 12,864,089 | \$ 12,779,107 | \$ (84,982) | -0.66% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ 2,381,477 | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 16,328,971 | \$ 16,927,742 | \$ 12,864,089 | \$ 12,779,107 | \$ (84,982) | -0.66% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | 8,437,945 | 7,722,876 | 6,420,000 | 10,135,000 | 3,715,000 | 57.87% |
| Total Transfers In | \$ 8,437,945 | \$ 7,722,876 | \$ 6,420,000 | \$ 10,135,000 | \$ 3,715,000 | 57.87% |
| Total Revenue & Other Sources | \$ 24,766,916 | \$ 24,650,618 | \$ 19,284,089 | \$ 22,914,107 | \$ 3,630,018 | 18.82% |
| Operating Expenses | | | | | | |
| Personal Services | \$ 824,573 | \$ 840,066 | \$ 922,029 | \$ 1,047,901 | \$ 125,872 | 13.65% |
| Supplies & Services | 7,016,415 | 6,166,110 | 7,241,520 | 7,153,240 | (88,280) | -1.22% |
| Replacement Charges | 117,118 | 90,582 | 163,939 | 173,434 | 9,495 | 5.79% |
| Capital | 2,086,690 | (295,232) | 2,020,000 | 2,555,000 | 535,000 | 26.49% |
| Sub-total Operating Expenses | \$ 10,044,796 | \$ 6,801,526 | \$ 10,347,488 | \$ 10,929,575 | \$ 582,087 | 5.63% |
| Debt Service/Leases | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Capital Improvements | \$ 111,175 | \$ 1,316,355 | \$ 6,420,000 | \$ 10,135,000 | \$ 3,715,000 | 57.87% |
| Total Expenditures | \$ 10,155,971 | \$ 8,117,881 | \$ 16,767,488 | \$ 21,064,575 | \$ 4,297,087 | 25.63% |
| Transfers Out | \$ 8,978,733 | \$ 7,719,674 | \$ 6,552,000 | \$ 8,098,000 | \$ 1,546,000 | 23.60% |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ 8,978,733 | \$ 7,719,674 | \$ 6,552,000 | \$ 8,098,000 | \$ 1,546,000 | 23.60% |
| Total Expenditures & Transfers Out | \$ 19,134,704 | \$ 15,837,555 | \$ 23,319,488 | \$ 29,162,575 | \$ 5,843,087 | 25.06% |
| Net Increase (Decrease) | \$ 5,632,212 | \$ 8,813,063 | \$ (4,035,399) | \$ (6,248,468) | \$ (2,213,069) | 54.84% |
| Beginning Fund Balance | \$ 104,655,995 | \$ 110,288,207 | \$ 119,101,270 | \$ 115,065,871 | \$ 108,817,403 | |
| Ending Fund Balance | \$ 110,288,207 | \$ 119,101,270 | \$ 115,065,871 | \$ 108,817,403 | \$ 106,604,334 | |
| Cash and Cash Equivalents | \$ 29,918,532 | \$ 28,320,334 | \$ 24,284,935 | \$ 18,036,467 | | |
| Cash and Cash Equivalents % of Expenditures | 294.59% | 348.86% | 144.83% | 85.62% | | |

PERSONNEL SUMMARY

| | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Change From 2021-22 |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|
| <u>Full-time Employees</u> | | | | | |
| <u>Public Services</u> | | | | | |
| Public Services Superintendent | 0.20 | 0.20 | 0.20 | 0.20 | - |
| Operations Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Operations Specialist | 7.00 | 7.00 | 7.00 | 7.00 | - |
| Utility Locator | - | 0.50 | 0.50 | 1.50 | 1.00 |
| Total Full-time Employees | 8.20 | 8.70 | 8.70 | 9.70 | 1.00 |
| Total Authorized Personnel | 8.20 | 8.70 | 8.70 | 9.70 | 1.00 |

Summary of Transfers

| To Fund | From Fund | Description | Amount |
|-----------------------------|-----------------------|--------------------------------------|----------------------|
| <u>Transfers In</u> | | | |
| Sanitary Sewer CIP | Sanitary Sewer | Grand Ave West Segement 4 Extension | \$ 50,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Grand Ave West Segment 6DB Extension | 550,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Rehabilitation | 575,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sewer Facility Design Study | 10,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sewer Protection Plumwood W. of 35th | 300,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Televising Program | 175,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Rehabilitation | 5,300,000 |
| Sanitary Sewer CIP | Sanitary Sewer | South Segment 4 & 10 | 1,125,000 |
| Sanitary Sewer CIP | Future TIF Bonds | Sewer Segement 5B | 800,000 |
| Sanitary Sewer CIP | Future TIF Bonds | Sewer Segment 5BA | 1,000,000 |
| Sanitary Sewer CIP | Future TIF Bonds | Sewer Segement 7A | 250,000 |
| Total Transfers In | | | \$ 10,135,000 |
| <u>Transfers Out</u> | | | |
| Sanitary Sewer CIP | Sanitary Sewer | Grand Ave West Segment 6DB Extension | \$ 550,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Grand Ave West Segement 4 Extension | 50,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Rehabilitation | 575,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sewer Facility Design Study | 10,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sewer Protection Plumwood W. of 35th | 300,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Televising Program | 175,000 |
| Sanitary Sewer CIP | Sanitary Sewer | Sanitary Sewer Rehabilitation | 5,300,000 |
| Sanitary Sewer CIP | Sanitary Sewer | South Segment 4 & 10 | 1,125,000 |
| General | Sanitary Sewer | WinCan Software Maintenance | 9,000 |
| General | Sanitary Sewer | WinCan Storage Software Maintenance | 4,000 |
| Total Transfers Out | | | \$ 8,098,000 |
| Net Transfers | | | \$ 2,037,000 |

Description of the Solid Waste Fund

This fund is managed by the Public Services Department and accounts for the operation and maintenance of the City’s solid waste collection system. Metro Waste Authority, a regional waste collection agency, administers the City’s residential solid waste disposal, while Waste Connections is the current contract hauler for the City. Solid waste collection service is available to West Des Moines residents living in single family homes up to and including 4-plex units. In addition to collection a variety of other special services are provided, including the following:

Curb It! Recycling is a service that provides residents with the convenience of a wheeled container for the collection of approved recyclable materials. Collection of these materials occurs every other week.

Hazardous Waste Pick-Up offers house-side collection for items such as lead and oil-based paints (non-latex), chemicals (insecticides, poison, and solvents), lawn care products, compact fluorescent light bulbs, sharps and cleaners. Residents can sign up on an as-needed basis, and there is a \$25 per use fee. Collection of these material takes place on the second Friday of each month.

Spring Clean Up is an annual event that provides the opportunity to dispose of items that do not fit in the garbage carts and is available to all West Des Moines residents who are eligible for City provided solid waste collection.

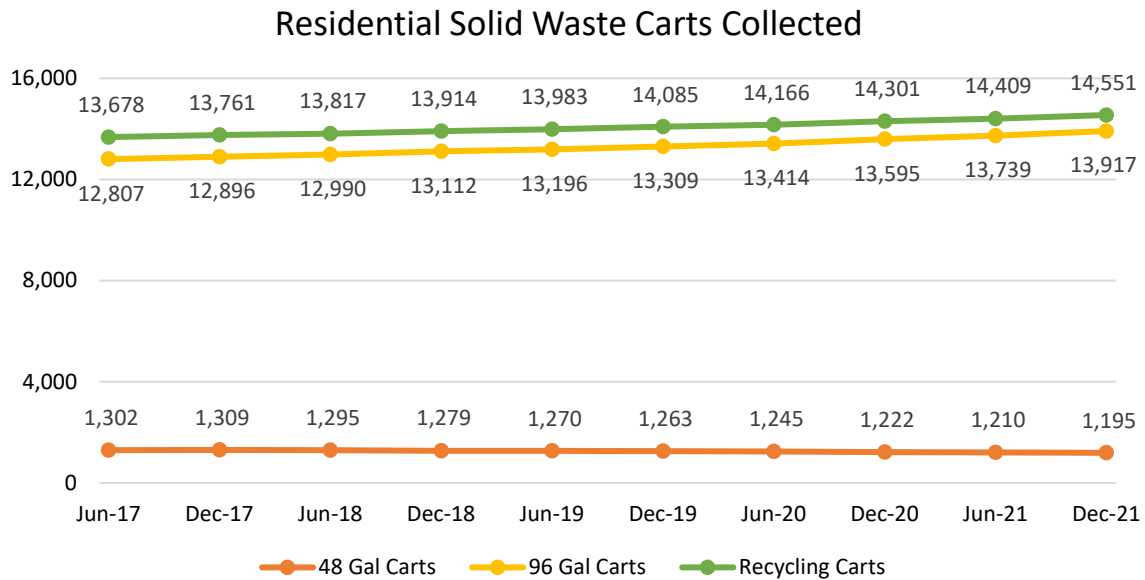
Solid Waste Events allows citizens to dispose of appliances, tires, metal, and hazardous materials. These special events occur periodically through the year and are collected at a designated location such as the West Des Moines Public Services Facility or City Hall and then are taken to regional collection centers.

Premium Yard Waste Collection is an optional service that provides residents with the convenience of a wheeled container for the weekly collection of yard waste during the yard waste season, April through November. Residents must purchase the wheeled container and an annual sticker in order to participate in this collection service.

| Residential Solid Waste Collection Rates | | |
|---|-----------------------|-----------------------|
| | 48 Gallon Cart | 96 Gallon Cart |
| Per Month | \$12.56 | \$13.10 |
| Each Additional Cart | \$8.25 | \$8.75 |
| Rates Effective September 1, 2021 | | |

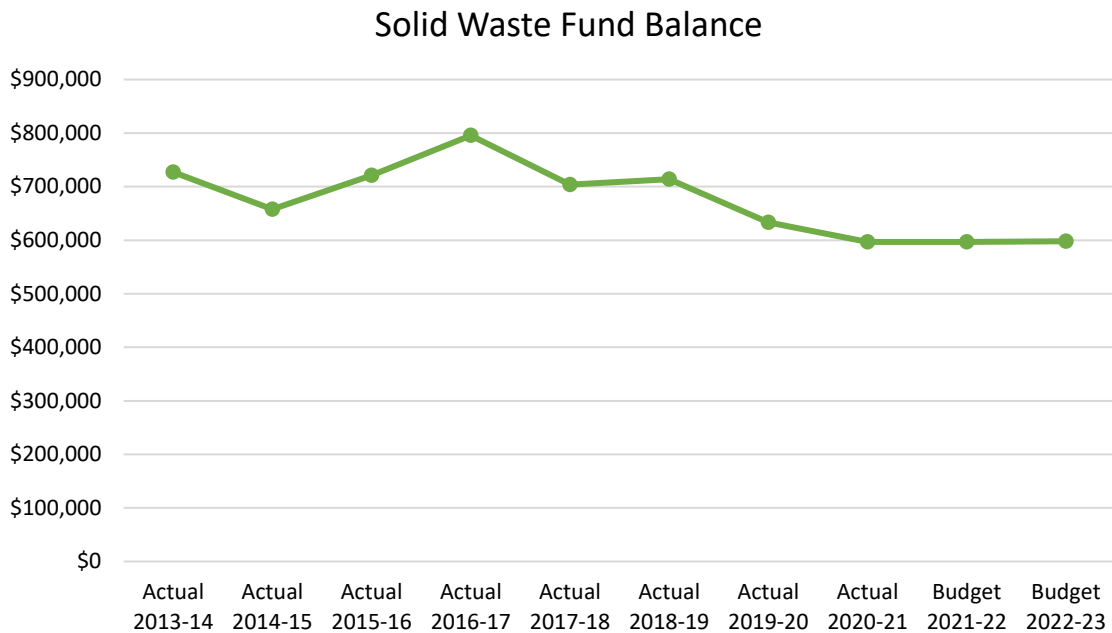
Goals and Objectives

Budget objectives for FY 2022-23 are to maintain a high level, cost effective solid waste service to the citizens of West Des Moines.



Estimated Ending Fund Balance

The City estimates the ending fund balance for the Solid Waste Fund will be approximately \$597,768 on June 30, 2023, an increase of \$1,000 or 0.17%.



SOLID WASTE FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|---------------------|---------------------|---------------------|----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 6,105 | 997 | 5,000 | 1,000 | (4,000) | -80.00% |
| Intergovernmental | - | - | - | - | - | - |
| Charges for Services | 2,211,891 | 2,277,827 | 2,298,200 | 2,503,000 | 204,800 | 8.91% |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - | - |
| Sub-total Operating Revenue | \$ 2,217,996 | \$ 2,278,824 | \$ 2,303,200 | \$ 2,504,000 | \$ 200,800 | 8.72% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 2,217,996 | \$ 2,278,824 | \$ 2,303,200 | \$ 2,504,000 | \$ 200,800 | 8.72% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | - | - | - | - | - | - |
| Total Transfers In | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Revenue & Other Sources | \$ 2,217,996 | \$ 2,278,824 | \$ 2,303,200 | \$ 2,504,000 | \$ 200,800 | 8.72% |
| Operating Expenses | | | | | | |
| Personal Services | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Supplies & Services | 2,298,977 | 2,315,193 | 2,303,200 | 2,503,000 | 199,800 | 8.67% |
| Replacement Charges | - | - | - | - | - | - |
| Capital | - | - | - | - | - | - |
| Sub-total Operating Expenses | \$ 2,298,977 | \$ 2,315,193 | \$ 2,303,200 | \$ 2,503,000 | \$ 199,800 | 8.67% |
| Debt Service/Leases | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures | \$ 2,298,977 | \$ 2,315,193 | \$ 2,303,200 | \$ 2,503,000 | \$ 199,800 | 8.67% |
| Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures & Transfers Out | \$ 2,298,977 | \$ 2,315,193 | \$ 2,303,200 | \$ 2,503,000 | \$ 199,800 | 8.67% |
| Net Increase (Decrease) | \$ (80,981) | \$ (36,369) | \$ - | \$ 1,000 | \$ 1,000 | - |
| Beginning Fund Balance | \$ 714,118 | \$ 633,137 | \$ 596,768 | \$ 596,768 | \$ 597,768 | |
| Ending Fund Balance | \$ 633,137 | \$ 596,768 | \$ 596,768 | \$ 597,768 | \$ 598,768 | |
| Cash and Cash Equivalents | \$ 492,039 | \$ 230,514 | \$ 230,514 | \$ 231,514 | | |
| Cash and Cash Equivalents % of Expenditures | 21.40% | 9.96% | 10.01% | 9.25% | | |

Description of the Stormwater Fund

This fund accounts for the operations and maintenance costs of the stormwater management and facilities. Some of the services tied to the storm water management program include:

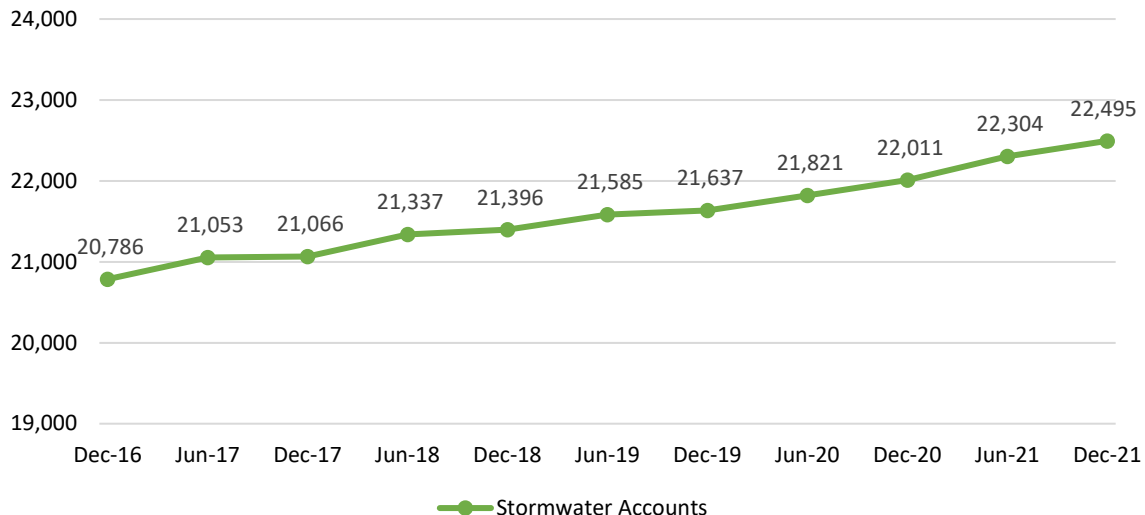
- Storm sewer system maintenance, repairs, and construction
- Flood control
- Illicit discharge detection and elimination
- Street cleaning
- Public educations and outreach
- Improving water quality

Owners of developed land in the City of West Des Moines pay stormwater management fees. This includes residential properties, commercial properties, industrial properties, churches, schools, and other non-profit organizations and federal, state, county, and city governments. Undeveloped land is not charged stormwater management fees because that land does not have any impervious surfaces. An impervious surfer is any surface area that does not readily absorb water. Because water cannot be absorbed by impervious surfaces the water running off from impervious surfaces must be managed through well planned, constructed, and maintained stormwater facilities to prevent flooding and pollution in receiving waters.

Property owners are charged a stormwater management user fee based on the total impervious surface areas on the property. Each 4,000 square feet of impervious surfaces area is on Equivalent Residential Unit (ERU). All properties with one ERU or less are charged the fee for one ERU. Properties with greater than one EUR of impervious surface area are charged for the total ERU’s rounded up to the nearest ½ ERU. These fees are collected by West Des Moines Water Works monthly and forwarded to the city.

| Current and Proposed Stormwater Fees | |
|---|--------------|
| Current Fee- Effective July 1, 2021 | \$6.65 / ERU |
| Effective July 1, 2022 | \$6.90 / ERU |
| Effective July 1, 2023 | \$7.15 / ERU |
| Effective July 1, 2024 | \$7.40 / ERU |
| *Rates approved January 8, 2018 | |

Stormwater Accounts



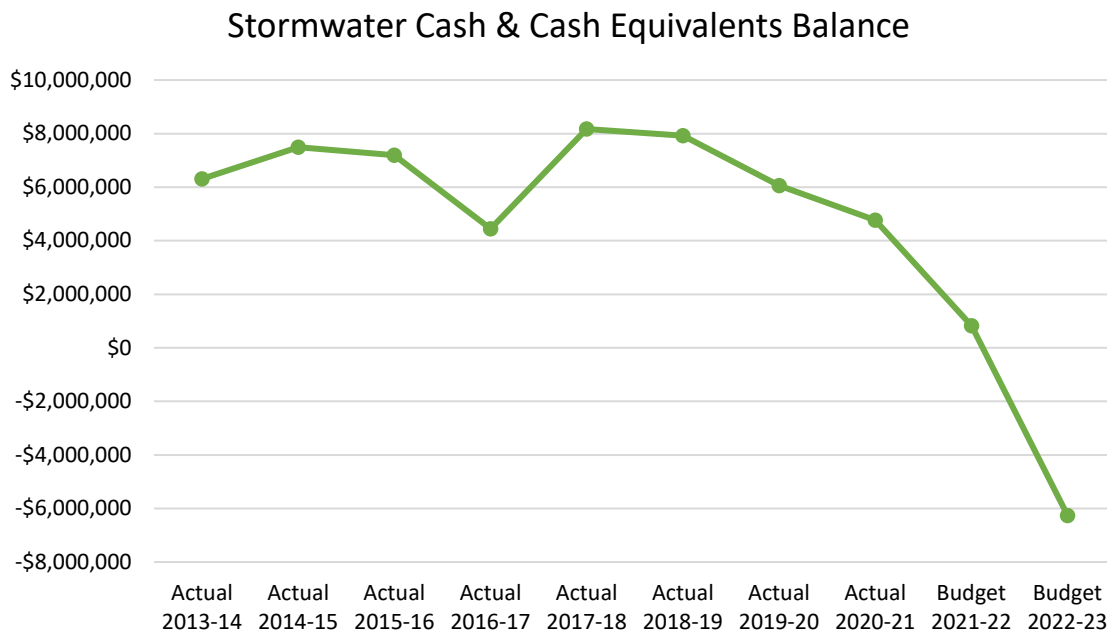
Capital Projects

The FY 2022-23 Stormwater Fund budget includes \$7,920,000 of capital improvement projects which are financed by user charges. Of this amount \$7,245,000 is for capital improvement projects and \$675,000 is for ongoing maintenance projects. Projects include:

- Blue Creek Basin 2-5 - \$5,720,000
- Commerce Area High Street Storm Sewer Improvements - \$820,000
- Fairmeadows Creek Interim Stabilization of Channel South of RR Avenue - \$430,000
- Water Channel Management - \$325,000
- SE Basin Stillwell Jr. High Upsized Pipe - \$250,000
- Storm Sewer Intake Replacement - \$250,000

Estimated Ending Fund Balance

The City estimates the ending fund balance for the Stormwater Fund will be approximately \$72,211,554 on June 30, 2023, a decrease of \$7,086,899 or 8.94%. The city is currently exploring other financing option for the Blue Creek Basin project.



STORMWATER FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|----------------------|----------------------|----------------------|-----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 181,897 | 56,207 | 134,000 | 70,000 | (64,000) | -47.76% |
| Intergovernmental | 31,485 | 67,259 | 14,000 | 15,000 | 1,000 | 7.14% |
| Charges for Services | 3,339,317 | 3,981,788 | 4,091,000 | 4,437,176 | 346,176 | 8.46% |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | - | 13,124,613 | - | - | - | - |
| Sub-total Operating Revenue | \$ 3,552,699 | \$ 17,229,867 | \$ 4,239,000 | \$ 4,522,176 | \$ 283,176 | 6.68% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ 5,167,979 | \$ 35,779 | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 8,720,678 | \$ 17,265,646 | \$ 4,239,000 | \$ 4,522,176 | \$ 283,176 | 6.68% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | 3,348,284 | 3,940,621 | 12,286,756 | 7,920,000 | (4,366,756) | -35.54% |
| Total Transfers In | \$ 3,348,284 | \$ 3,940,621 | \$ 12,286,756 | \$ 7,920,000 | \$ (4,366,756) | -35.54% |
| Total Revenue & Other Sources | \$ 12,068,962 | \$ 21,206,267 | \$ 16,525,756 | \$ 12,442,176 | \$ (4,083,580) | -24.71% |
| Operating Expenses | | | | | | |
| Personal Services | \$ 813,065 | \$ 710,523 | \$ 830,250 | \$ 835,245 | \$ 4,995 | 0.60% |
| Supplies & Services | 261,718 | 212,453 | 359,725 | 388,964 | 29,239 | 8.13% |
| Replacement Charges | 61,316 | 58,979 | 96,168 | 135,716 | 39,548 | 41.12% |
| Capital | 1,651,466 | 1,374,476 | 1,702,000 | 2,167,000 | 465,000 | 27.32% |
| Sub-total Operating Expenses | \$ 2,787,565 | \$ 2,356,431 | \$ 2,988,143 | \$ 3,526,925 | \$ 538,782 | 18.03% |
| Debt Service/Leases | \$ 194,950 | \$ 187,576 | \$ 174,976 | \$ 162,150.00 | \$ (12,826) | -7.33% |
| Capital Improvements | \$ 554,013 | \$ 1,528,215 | \$ 12,286,756 | \$ 7,920,000 | \$ (4,366,756) | -35.54% |
| Total Expenditures | \$ 3,536,528 | \$ 4,072,222 | \$ 15,449,875 | \$ 11,609,075 | \$ (3,840,800) | -24.86% |
| Transfers Out | \$ 3,138,400 | \$ 3,495,164 | \$ 5,020,933 | \$ 7,920,000 | \$ 2,899,067 | 57.74% |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ 3,138,400 | \$ 3,495,164 | \$ 5,020,933 | \$ 7,920,000 | \$ 2,899,067 | 57.74% |
| Total Expenditures & Transfers Out | \$ 6,674,928 | \$ 7,567,386 | \$ 20,470,808 | \$ 19,529,075 | \$ (941,733) | -4.60% |
| Net Increase (Decrease) | \$ 5,394,034 | \$ 13,638,881 | \$ (3,945,052) | \$ (7,086,899) | \$ (3,141,847) | 79.64% |
| Beginning Fund Balance | \$ 64,210,590 | \$ 69,604,624 | \$ 83,243,505 | \$ 79,298,453 | \$ 72,211,554 | |
| Ending Fund Balance | \$ 69,604,624 | \$ 83,243,505 | \$ 79,298,453 | \$ 72,211,554 | \$ 69,069,707 | |
| Cash and Cash Equivalents | \$ 6,062,881 | \$ 4,771,437 | \$ 826,385 | \$ (6,260,514) | | |
| Cash and Cash Equivalents % of Expenditures | 171.44% | 117.17% | 5.35% | -53.93% | | |

PERSONNEL SUMMARY

| | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Change From 2021-22 |
|------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|
| <u>Full-time Employees</u> | | | | | |
| <u>Engineering Services</u> | | | | | |
| Principal Engineer | 0.50 | 0.50 | 0.50 | 0.50 | - |
| Associate Engineer-MS4 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Field Technician-MS4 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| <u>Public Services</u> | | | | | |
| Public Services Superintendent | 0.20 | 0.20 | 0.20 | 0.20 | - |
| Operations Supervisor | 0.30 | 0.30 | 0.30 | 0.30 | - |
| Urban Forestry Supervisor | 0.20 | 0.20 | 0.20 | 0.20 | - |
| Operations Specialist-Stormwater | 4.00 | 4.00 | 4.00 | 4.00 | - |
| Total Full-time Employees | 7.20 | 7.20 | 7.20 | 7.20 | - |
| Total Authorized Personnel | 7.20 | 7.20 | 7.20 | 7.20 | - |

Summary of Transfers

| To Fund | From Fund | Description | Amount |
|-----------------------------|-------------------|---|---------------------|
| <u>Transfers In</u> | | | |
| Stormwater CIP | Stormwater | Blue Creek Detention Basins | \$ 5,720,000 |
| Stormwater CIP | Stormwater | Commerce Improvements | 820,000 |
| Stormwater CIP | Stormwater | Drainage Structure & Piper Repair | 100,000 |
| Stormwater CIP | Stormwater | Fairmeadows Creek Channel Stabilization | 430,000 |
| Stormwater CIP | Stormwater | Stillwell Storm Drainage Pipe | 250,000 |
| Stormwater CIP | Stormwater | Storm Sewer Intake Replacement | 250,000 |
| Stormwater CIP | Stormwater | Walnut Creek Watershed Projects | 25,000 |
| Stormwater CIP | Stormwater | Water Channel Management | 325,000 |
| Total Transfers In | | | \$ 7,920,000 |
| <u>Transfers Out</u> | | | |
| Stormwater CIP | Stormwater | Blue Creek Detention Basins | \$ 5,720,000 |
| Stormwater CIP | Stormwater | Commerce Improvements | 820,000 |
| Stormwater CIP | Stormwater | Drainage Structure & Piper Repair | 100,000 |
| Stormwater CIP | Stormwater | Fairmeadows Creek Channel Stabilization | 430,000 |
| Stormwater CIP | Stormwater | Stillwell Storm Drainage Pipe | 250,000 |
| Stormwater CIP | Stormwater | Storm Sewer Intake Replacement | 250,000 |
| Stormwater CIP | Stormwater | Walnut Creek Watershed Projects | 25,000 |
| Stormwater CIP | Stormwater | Water Channel Management | 325,000 |
| Total Transfers Out | | | \$ 7,920,000 |
| Net Transfers | | | \$ - |

Description of the Fiber Conduit Utility Fund

This fund accounts for the construction and operation of a city-wide conduit network (a system of underground pipes that protects fiber optic cables and wiring). The conduit will be used by internet providers to make high-speed internet available for residents and business to purchase in West Des Moines. Internet providers who license space in the conduit network will be able to use the conduit to install their own fiber or cable that will be used to provide West Des Moines homes and businesses with internet service. The city currently has conduit license agreements with the following companies:

- Aueron Network Services
- Google Fiber
- Mediacom
- Mi-Fiber

Capital Projects

The FY 2022-23 Fiber Conduit Utility Fund budget includes \$21,088,668 of capital improvement projects which is estimated to complete the construction of the fiber conduit network.

**Estimated Ending Fund Balance**

The City estimates the ending fund balance for the Fiber Conduit Utility Fund will be approximately (\$1,459,488) on June 30, 2023. It is anticipated this fund will have a negative balance until the network is completed and revenue is started to be collected.

FIBER CONDUIT UTILITY FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|-------------------|---------------------|----------------------|-----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | - | 3,792 | - | - | - | - |
| Intergovernmental | - | - | - | - | - | - |
| Charges for Services | - | 10,338 | 135,000 | - | (135,000) | -100.00% |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - | - |
| Sub-total Operating Revenue | \$ - | \$ 14,130 | \$ 135,000 | \$ - | \$ (135,000) | -100.00% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ - | \$ 14,130 | \$ 135,000 | \$ - | \$ (135,000) | -100.00% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | - | - | 13,500,000 | 21,088,668 | 7,588,668 | 56.21% |
| Total Transfers In | \$ - | \$ - | \$ 13,500,000 | \$ 21,088,668 | \$ 7,588,668 | 56.21% |
| Total Revenue & Other Sources | \$ - | \$ 14,130 | \$ 13,635,000 | \$ 21,088,668 | \$ 7,453,668 | 54.67% |
| Operating Expenses | | | | | | |
| Personal Services | \$ - | \$ 73,340 | \$ 208,628 | \$ 226,967 | \$ 18,339 | 8.79% |
| Supplies & Services | - | 202,276 | 6,280 | 208,447 | 202,167 | 3219.22% |
| Replacement Charges | - | - | - | - | - | - |
| Capital | - | - | - | 41,500 | 41,500 | - |
| Sub-total Operating Expenses | \$ - | \$ 275,616 | \$ 214,908 | \$ 476,914 | \$ 262,006 | 121.92% |
| Debt Service/Leases | \$ - | \$ 338,114 | \$ - | \$ - | \$ - | - |
| Capital Improvements | \$ - | \$ 276,760 | \$ 13,500,000 | \$ 21,088,668 | \$ 7,588,668 | 56.21% |
| Total Expenditures | \$ - | \$ 890,490 | \$ 13,714,908 | \$ 21,565,582 | \$ 7,850,674 | 57.24% |
| Transfers Out | \$ - | \$ 26,306 | \$ - | \$ - | \$ - | - |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ - | \$ 26,306 | \$ - | \$ - | \$ - | - |
| Total Expenditures & Transfers Out | \$ - | \$ 916,796 | \$ 13,714,908 | \$ 21,565,582 | \$ 7,850,674 | 57.24% |
| Net Increase (Decrease) | \$ - | \$ (902,666) | \$ (79,908) | \$ (476,914) | \$ (397,006) | 496.83% |
| Beginning Fund Balance | \$ - | \$ - | \$ (902,666) | \$ (982,574) | \$ (1,459,488) | |
| Ending Fund Balance | \$ - | \$ (902,666) | \$ (982,574) | \$ (1,459,488) | \$ (1,856,494) | |
| Cash and Cash Equivalents | \$ - | \$ 2,749,249 | \$ 2,669,341 | \$ 2,192,427 | | |
| Cash and Cash Equivalents % of Expenditures | - | 308.73% | 19.46% | 10.17% | | |

PERSONNEL SUMMARY

| | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Change From 2021-22 |
|------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|
| <u>Full-time Employees</u> | | | | | |
| <u>Engineering Services</u> | | | | | |
| Senior Engineering Tech | - | 1.00 | 1.00 | 1.00 | - |
| <u>Public Services</u> | | | | | |
| Utility Locator | - | 1.00 | 1.00 | 1.00 | - |
| Total Full-time Employees | - | 2.00 | 2.00 | 2.00 | - |
| Total Authorized Personnel | - | 2.00 | 2.00 | 2.00 | - |

Summary of Transfers

| To Fund | From Fund | Description | Amount |
|------------------------------|------------------------------|-----------------------------------|----------------------|
| <u>Transfers In</u> | | | |
| Fiber Conduit Utility | Capital Improvement Programs | Fiber Conduit Projects-ARPA Funds | \$ 7,670,872 |
| Fiber Conduit Utility | Capital Improvement Programs | Fiber Conduit Projects | 13,417,796 |
| Total Transfers In | | | \$ 21,088,668 |
| <u>Transfers Out</u> | | | |
| Total Transfers Out | | | \$ - |
| Net Transfers | | | \$ 21,088,668 |

Mission Statement

“We aim to provide a high-quality, sustainable regional sports and recreation facility with a focus on promotion healthy lifestyles and a sense of community well-being.”

Description of the MidAmerican Energy Company RecPlex Fund

The MidAmerican Energy Company RecPlex Fund was established to account for the construction and operating expenses of the MidAmerican Energy Company RexPlex, a 66-acre city-owned sports complex and event space. The facility includes:

- **Abel Ice Arena (Rink #1)** – The main arena has a seating capacity of up to 2,400 people for dry floor events and will feature ice opportunities during winter months. This arena converts to a 20,000 square foot convention space during spring and summer months with the ability to host concerts, conventions, and expos.
- **Patty & Jim Cownie Family Ice Arena (Rink #2)** - Has seating for 300 spectators and will feature year-round ice rental opportunities.
- The **Hy-Vee Fieldhouse** features three full-size basketball courts or six full-size volleyball courts on solid maple hardwood. The fourth courts will feature a full-size basketball court or two full-size volleyball courts on plastic poured in place flooring. The Pickleball court area will feature three full-size pickleball courts. The warmup/batting cage area will provide over 5,000 square feet of turf area that can be used for practices, birthday parties, or kid camps. The indoor field is a synthetic turf area with space for a full-size soccer field.
- The **Outdoor Fields** feature three full-size synthetic turf fields and include containment netting behind each end line and permanent lighting.
- The **Esports Center** features over 3,500 square feet of space for advanced gaming and technology exhibitions. The space includes 30 high-powered PCs, six consoles, lounge seating, LED lighting and a sound system. The Esports Center can also be used as a computer lab for numerous technology related classes.
- The **Kum & Go Community Rooms A, B, and C** feature 3,200 square feet of combined space with the capacity to accommodate large gatherings for up to 250 people. These rooms can also be subdivided into three separate rooms for smaller gatherings.
- The **Activities Room** features 1,000 square feet of space and seating for 60 people.
- The **Overlook Room** features 2,200 square feet of space, seating for 130 people.
- On-site parking for 1,000 vehicles
- Bike paths and pedestrian areas
- Wireless internet access
- Food concessions
- More!

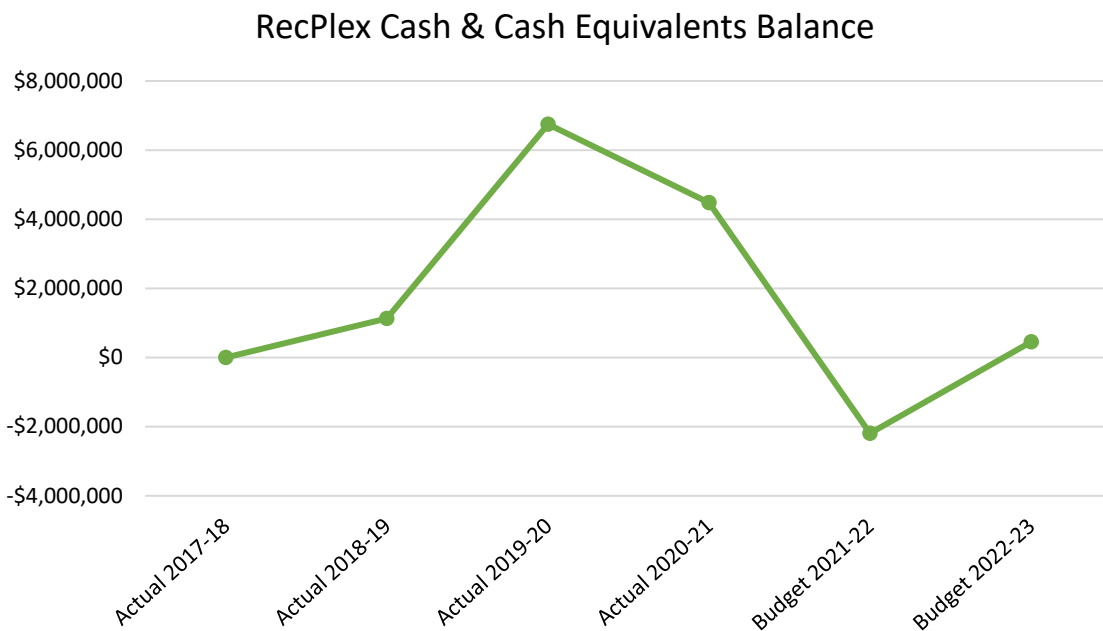
The MidAmerican Energy Company RexPlex has also collaborated with the following organizations to offer expanded options and opportunities to athletes of all ages and abilities.

Can Play Sports is the official adaptive sports and recreation organization of the RecPlex. Can Play offers year-round programming for children and adults who aren't able to go full-speed due to physical, cognitive, or emotional disabilities.

Des Moines University Clinic Physical Therapy serves as the exclusive physical therapy provider at the RecPlex. The clinic provides sports performance and rehabilitation services not only to athletes at the facility, but also to community members. The Physical Therapy Clinic also provides on-site athletic training and recovery services for tournaments and events at the RecPlex.

Estimated Ending Fund Balance

The City estimates the ending fund balance for the MidAmerican Energy Company RexPlex Fund will be approximately \$13,083,315 on June 30, 2023.



MIDAMERICAN ENERGY COMPANY RECPLEX FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|----------------------|----------------------|-----------------------|----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 63,651 | 92,709 | 1,359,475 | 1,518,376 | 158,901 | 11.7% |
| Intergovernmental | - | 500,000 | - | - | - | - |
| Charges for Services | - | 32,083 | 352,567 | 360,227 | 7,660 | 2.2% |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | 4,250,353 | 4,428,112 | 994,500 | 733,416 | (261,084) | -26.25% |
| Sub-total Operating Revenue | \$ 4,314,004 | \$ 5,052,904 | \$ 2,706,542 | \$ 2,612,019 | \$ (94,523) | -3.49% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 4,314,004 | \$ 5,052,904 | \$ 2,706,542 | \$ 2,612,019 | \$ (94,523) | -3.49% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ 1,051,079 | \$ - | \$ - | \$ - | - |
| Transfers In | 1,062,875 | 1,064,200 | - | 2,500,000 | 2,500,000 | - |
| Total Transfers In | \$ 1,062,875 | \$ 2,115,279 | \$ - | \$ 2,500,000 | \$ 2,500,000 | - |
| Total Revenue & Other Sources | \$ 5,376,879 | \$ 7,168,183 | \$ 2,706,542 | \$ 5,112,019 | \$ 2,405,477 | 88.88% |
| Operating Expenses | | | | | | |
| Personal Services | \$ 96,492 | \$ 335,140 | \$ 1,120,521 | \$ 1,084,210 | \$ (36,311) | -3.24% |
| Supplies & Services | 125,797 | 166,729 | 1,028,157 | 1,267,435 | 239,278 | 23.27% |
| Replacement Charges | - | 7,416 | 50,000 | 63,612 | 13,612 | 27.22% |
| Capital | 107,187 | - | 477,000 | - | (477,000) | -100.00% |
| Sub-total Operating Expenses | \$ 329,476 | \$ 509,285 | \$ 2,675,678 | \$ 2,415,257 | \$ (260,421) | -9.73% |
| Debt Service/Leases | \$ 598,910 | \$ 878,545 | \$ 52,800 | \$ 51,600.00 | \$ (1,200) | -2.27% |
| Capital Improvements | \$ (156,738) | \$ - | \$ 6,651,000 | \$ - | \$ (6,651,000) | -100.00% |
| Total Expenditures | \$ 771,648 | \$ 1,387,830 | \$ 9,379,478 | \$ 2,466,857 | \$ (6,912,621) | -73.70% |
| Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures & Transfers Out | \$ 771,648 | \$ 1,387,830 | \$ 9,379,478 | \$ 2,466,857 | \$ (6,912,621) | -73.70% |
| Net Increase (Decrease) | \$ 4,605,231 | \$ 5,780,353 | \$ (6,672,936) | \$ 2,645,162 | \$ 9,318,098 | -139.64% |
| Beginning Fund Balance | \$ 6,725,505 | \$ 11,330,736 | \$ 17,111,089 | \$ 10,438,153 | \$ 13,083,315 | |
| Ending Fund Balance | \$ 11,330,736 | \$ 17,111,089 | \$ 10,438,153 | \$ 13,083,315 | \$ 22,401,413 | |
| Cash and Cash Equivalents | \$ 6,748,558 | \$ 4,480,804 | \$ (2,192,132) | \$ 453,030 | | |
| Cash and Cash Equivalents % of Expenditures | 874.56% | 322.86% | -23.37% | 18.36% | | |

PERSONNEL SUMMARY

| | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Change From 2021-22 |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|
| <u>Full-time Employees</u> | | | | | |
| RecPlex General Manager | 1.00 | 1.00 | 1.00 | 1.00 | - |
| RecPlex Operations Supervisor | - | - | 1.00 | 1.00 | - |
| Guest Services Supervisor | - | - | 1.00 | 1.00 | - |
| Administrative Assistant | - | 1.00 | 1.00 | 1.00 | - |
| Guest Services Coordinator | - | 1.00 | - | - | - |
| Facility Specialist | - | 2.00 | 2.00 | 2.00 | - |
| Operations Coordinator | - | 1.00 | - | - | - |
| Total Full-time Employees | 1.00 | 6.00 | 6.00 | 6.00 | - |
| <u>Part-time Employees</u> | | | | | |
| Clerk | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Building Attendant | 2.00 | 2.00 | 2.00 | 2.00 | - |
| Total Part-time Employees | 3.00 | 3.00 | 3.00 | 3.00 | - |
| Total Authorized Personnel | 4.00 | 9.00 | 9.00 | 9.00 | - |

Summary of Transfers

| To Fund | From Fund | Description | Amount |
|-----------------------------|-----------------|----------------------------|---------------------|
| <u>Transfers In</u> | | | |
| MidAmerican Energy RecPlex | LOSST-City Uses | RecPlex Construction | \$ 2,500,000 |
| | | Total Transfers In | \$ 2,500,000 |
| <u>Transfers Out</u> | | | |
| | | Total Transfers Out | \$ - |
| | | Net Transfers | \$ 2,500,000 |

Mission Statement

As the “first” first responders,” we serve our community by gathering, assessing, and routing lifesaving information.

Westcom- Overview

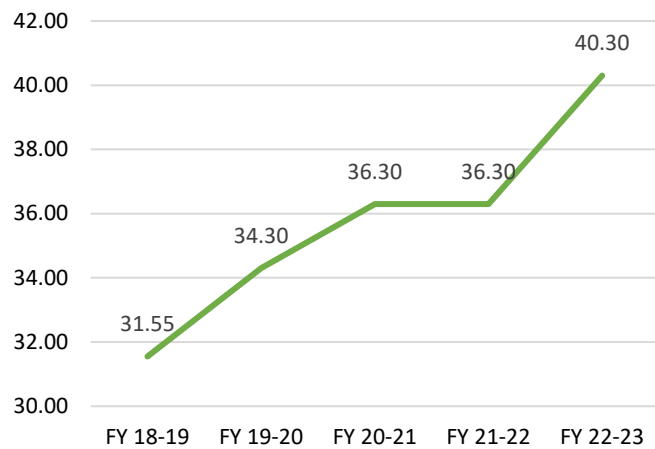
Westcom FY 22-23 Share of Expenses

| | |
|-------------------------------|----------------------------|
| Total Operating Expenses | \$ 5,052,957 |
| Less: Operating Revenue | |
| Interest Income | 1,000 |
| WDM Schools | 9,500 |
| Windsor Heights Prepay | 140,000 |
| Net Operating Expenses | <u>\$ 4,902,457</u> |

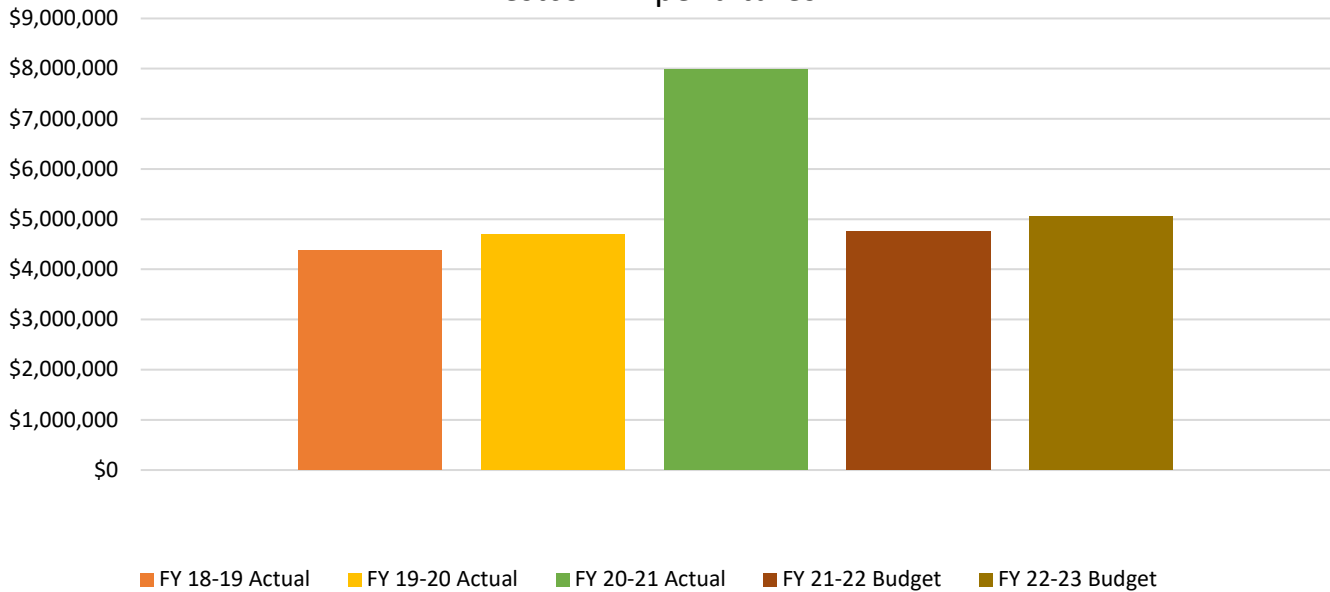
Westcom Agencies Share of Expenses

| | |
|-----------------|----------------------------|
| Clive | \$ 537,544 |
| Norwalk | 369,874 |
| Urbandale | 1,317,201 |
| Waukee | 691,834 |
| West Des Moines | 1,986,004 |
| Total | <u>\$ 4,902,457</u> |

Full-time Equivalent Positions



Westcom Expenditures



Overview of Services

Westcom Emergency Communications is a consolidated public safety dispatch facility located within the Des Metropolitan Area serving almost 175,000 residents in the fast growing west suburban cities of Clive, Norwalk, Urbandale, Waukee, West Des Moines, and Windsor Heights. The communities share a percentage of the communication center expenses based on their population. Westcom is governed by a Management Committee that consists of representatives from each authority member.

The West Des Moines General Fund only includes the City of West Des Moines share of Westcom expenses and includes the Westcom payment to City of West Des Moines for administrative services that include items such as Human Resources, accounts payable, and payroll. All Westcom revenues and expenses are included in the Westcom Enterprise Fund.

| City | Population 2020 | Percentage of Population |
|------------------------|-----------------|--------------------------|
| Clive | 18,601 | 10.64% |
| Norwalk | 12,799 | 7.32% |
| Urbandale | 45,580 | 26.06% |
| Waukee | 23,940 | 13.69% |
| West Des Moines | 68,723 | 39.29% |
| Windsor Heights | 5,252 | 3.00% |
| Total | 174,895 | 100.00% |

Source: United States Census Bureau

Historical Share of WestCom Expenses by City

| | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 | FY 21-22 | FY 22-23 | Change |
|------------------------|----------|----------|----------|----------|----------|----------|---------|
| Clive | 11.55% | 11.32% | 10.87% | 10.55% | 10.12% | 10.64% | 0.52% |
| Norwalk | 6.69% | 6.83% | 6.90% | 7.11% | 7.01% | 7.32% | 0.31% |
| Urbandale | 28.00% | 27.76% | 27.60% | 27.13% | 26.05% | 26.06% | 0.01% |
| Waukee | 11.84% | 12.44% | 13.08% | 14.08% | 14.14% | 13.69% | (0.45%) |
| West Des Moines | 41.92% | 41.65% | 41.55% | 41.13% | 39.86% | 39.29% | (0.57%) |
| Windsor Heights | - | - | - | - | 2.82% | 3.00% | 0.18% |
| Total | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 0.00% |

Goals and Objectives

- Provide timely critical communication for our citizens assuring a rapid public safety response to emergencies
- Answer 911 calls in ten seconds or less 90% of the time
- Complete the CALEA and Agency Training Certification Accreditations, both up to a 2-year process.

Performance Measures

| Westcom Activities | 2019 | 2020 | 2021 |
|----------------------------------|-------------|-------------|-------------|
| Total 911 Calls | 60,743 | 59,664 | 58,024 |
| Total Non-Emergency Calls | 144,596 | 91,238 | 101,562 |
| Total Calls Answered | 205,339 | 150,902 | 159,586 |
| Average 911 Calls Per Day | 166 | 164 | 159 |
| PulsePoint Follower | - | 1,014 | 16,668 |

Accomplishments

Added a sixth city, Windsor Heights, to the jurisdictions Westcom provides services to. Westcom now serves the cities of Clive, Norwalk, Urbandale, Waukee, West Des Moines, & Windsor Heights.

Future Opportunities

Partnering with the two other Metro 9-1-1 centers for an interoperable CAD to CAD solution, where all three centers will be able to share information directly through their Computer Aided Dispatch systems.

With increased staffing, Westcom would have the opportunity to build its quality review process to be able to improve the quality of services based on reviews of calls, radio traffic, and information provided during the dispatch process.

In addition to being able to provide quality assurance with the additional staff, our intent is to also lower the amount of overtime spent by utilizing new employees for coverage without raising out minimum staffing levels at this time as this was a recent accomplishment to ensure proper coverage for out agencies and citizens.

Upcoming Challenges

Renovation of current facility and also addition of Public Services – East to be utilized as a backup call center for Westcom.

Significant Information

30% of the total certified Emergency Number Professionals (ENP) in Iowa are from Westcom and the ones at Westcom that have obtained the credentials of Register Public-Safety Leader (RPL) make up 3 of the 4 in IA, with 2 more at Westcom currently completing the yearlong certification program.

Westcom has been allocated dollars for the following items in the fiscal year 2022-23 budget:

- The addition of one Logistics Supervisor to meet the increased workload on the current logistics employee, increase efficiencies, planning for future growth, and to lessen the reliance of Westcom on each participating cities IT departments for radio and mobile data computer maintenance support.
- The addition of one dispatcher to begin in July of 2022 to meet the increased service expectations due to a growing population and increased 911 call activity. The addition of this position is expected to reduce overtime expenses incurred by existing staff.
- The addition of two dispatchers to begin in January of 2023 to meet the increased service expectations due to a growing population and increased 911 call activity. The addition of these positions is expected to reduce overtime expenses incurred by existing staff.

Financial Summary

For fiscal year 2022-2023 revenue for the Westcom Enterprise is projected to total \$4,912,957. Budgeted expenditures total \$5,052,957. The difference of \$140,000 will be drawn from the Westcom Fund balance, as the City of Windsor Heights contributed their agreed upon fiscal year 2022-23 share of \$140,000 in July of 2021.

Estimated Ending Fund Balance

The projected ending Westcom Fund balance is \$1,096,819 at June 30th, 2023.

You might find this interesting:

The busiest hour for 9-1-1 calls in 2021 was July 4th at 9pm,
when 45 9-1-1 calls were received.

Any guess what they are in relation to?

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|---------------------|---------------------|---------------------|----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 7,262 | 1,570 | - | 1,000 | 1,000 | - |
| Intergovernmental | 4,066,082 | 3,862,853 | 4,758,571 | 4,911,957 | 153,386 | 3.22% |
| Charges for Services | - | - | - | - | - | - |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | 3,576 | 4,148,715 | - | - | - | - |
| Sub-total Operating Revenue | \$ 4,076,920 | \$ 8,013,138 | \$ 4,758,571 | \$ 4,912,957 | \$ 154,386 | 3.24% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ 17,239 | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 4,094,159 | \$ 8,013,138 | \$ 4,758,571 | \$ 4,912,957 | \$ 154,386 | 3.24% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | - | - | - | - | - | - |
| Total Transfers In | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Revenue & Other Sources | \$ 4,094,159 | \$ 8,013,138 | \$ 4,758,571 | \$ 4,912,957 | \$ 154,386 | 3.24% |
| Operating Expenses | | | | | | |
| Personal Services | \$ 3,035,643 | \$ 3,241,732 | \$ 3,588,303 | \$ 3,924,179 | \$ 335,876 | 9.36% |
| Supplies & Services | 792,584 | 994,935 | 1,115,483 | 1,069,583 | (45,900) | -4.11% |
| Replacement Charges | - | 6,394 | 6,395 | 6,395 | - | - |
| Capital | 872,081 | 3,739,073 | 52,800 | 52,800 | - | - |
| Sub-total Operating Expenses | \$ 4,700,308 | \$ 7,982,134 | \$ 4,762,981 | \$ 5,052,957 | \$ 289,976 | 6.09% |
| Debt Service/Leases | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures | \$ 4,700,308 | \$ 7,982,134 | \$ 4,762,981 | \$ 5,052,957 | \$ 289,976 | 6.09% |
| Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures & Transfers Out | \$ 4,700,308 | \$ 7,982,134 | \$ 4,762,981 | \$ 5,052,957 | \$ 289,976 | 6.09% |
| Net Increase (Decrease) | \$ (606,149) | \$ 31,004 | \$ (4,410) | \$ (140,000) | \$ (135,590) | - |
| Beginning Fund Balance | \$ 1,816,374 | \$ 1,210,225 | \$ 1,241,229 | \$ 1,236,819 | \$ 1,096,819 | - |
| Ending Fund Balance | \$ 1,210,225 | \$ 1,241,229 | \$ 1,236,819 | \$ 1,096,819 | \$ 961,229 | - |
| Cash and Cash Equivalents | \$ 641,140 | \$ 495,232 | \$ 490,822 | \$ 350,822 | | |
| Cash and Cash Equivalents % of Expenditures | 13.64% | 6.20% | 10.30% | 6.94% | | |

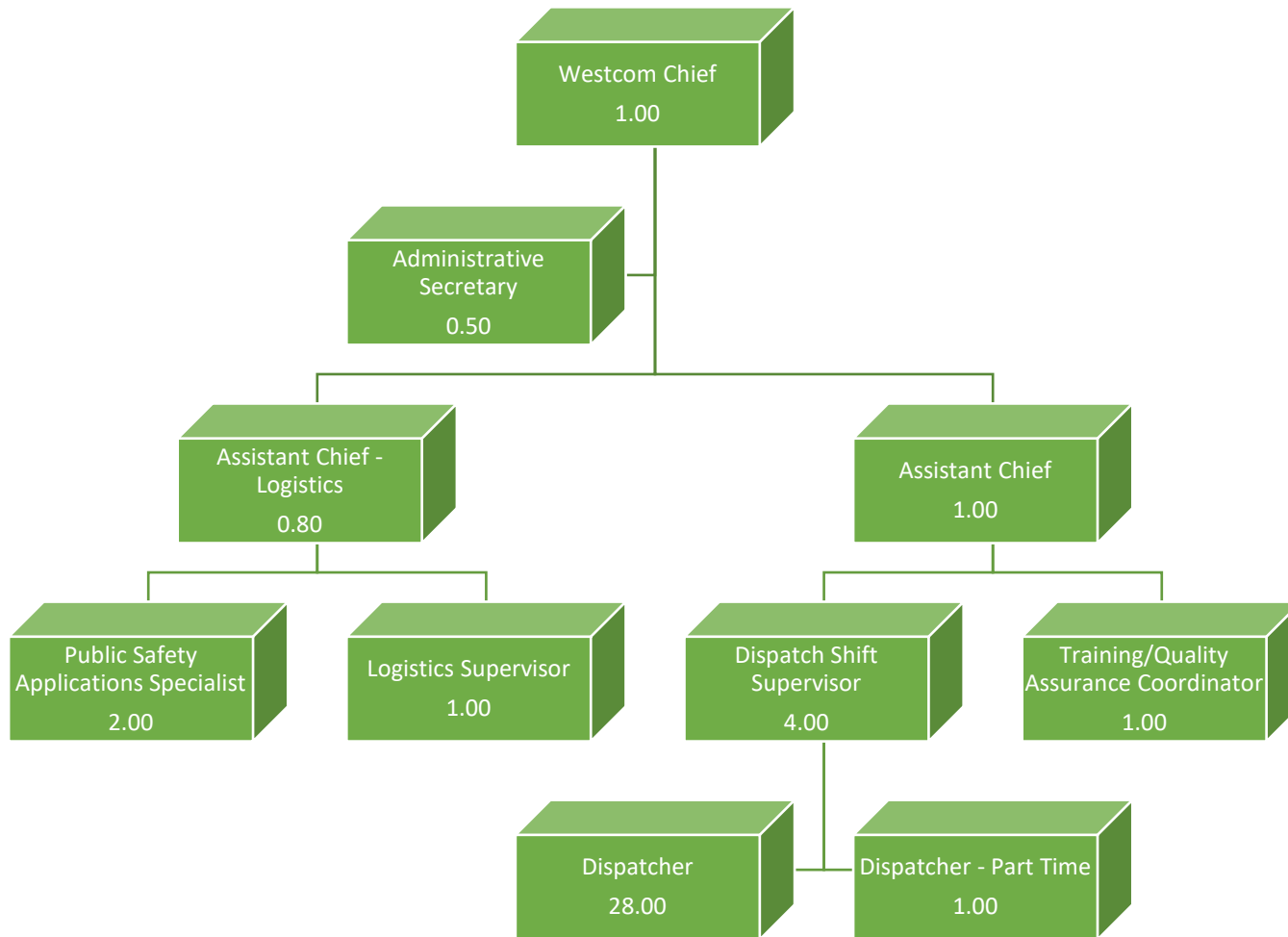
| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--------------------------------------|---------------------|---------------------|---------------------|----------------------|------------------------|--------------------------|
| Revenue | | | | | | |
| Operating Revenue | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 7,262 | 1,570 | - | 1,000 | 1,000 | - |
| Intergovernmental | 4,066,082 | 3,862,853 | 4,758,571 | 4,911,957 | 153,386 | 3.22% |
| Charges for Services | - | - | - | - | - | - |
| Miscellaneous | 3,576 | 4,148,715 | - | - | - | - |
| Total Operating Revenue | \$ 4,076,920 | \$ 8,013,138 | \$ 4,758,571 | \$ 4,912,957 | \$ 154,386 | 3.24% |
| Expenditures | | | | | | |
| Personal Services | | | | | | |
| Full-time Employees | \$ 2,015,603 | \$ 2,143,174 | \$ 2,412,500 | \$ 2,623,050 | \$ 210,550 | 8.73% |
| Part-Time Employees | 21,915 | 11,007 | 30,000 | 20,000 | (10,000) | -33.33% |
| Contract Help | - | - | - | - | - | - |
| Overtime | 197,949 | 223,547 | 218,500 | 209,250 | (9,250) | -4.23% |
| Other Pay | 29,471 | 26,833 | 36,826 | 39,767 | 2,941 | 7.99% |
| Insurance Benefits | 293,259 | 341,915 | 424,905 | 532,505 | 107,600 | 25.32% |
| Retirement Contributions | 477,445 | 495,256 | 465,572 | 499,607 | 34,035 | 7.31% |
| Total Personal Expenses | \$ 3,035,642 | \$ 3,241,732 | \$ 3,588,303 | \$ 3,924,179 | \$ 335,876 | 9.36% |
| Supplies & Services | | | | | | |
| Staff Development | \$ 53,503 | \$ 41,219 | \$ 113,600 | \$ 113,600 | \$ - | 0.00% |
| Maintenance | 114,603 | 36,623 | 321,000 | 321,000 | - | 0.00% |
| Supplies | 29,129 | 27,959 | 74,750 | 74,750 | - | 0.00% |
| Contractual Services | 546,174 | 846,485 | 567,283 | 520,113 | (47,170) | -8.32% |
| Utilities | 42,781 | 42,649 | 38,850 | 40,120 | 1,270 | 3.27% |
| Total Supplies & Services | \$ 786,190 | \$ 994,935 | \$ 1,115,483 | \$ 1,069,583 | \$ (45,900) | -4.11% |
| Capital Outlay | | | | | | |
| Replacement Charges | \$ 6,394 | \$ 6,394 | \$ 6,395 | \$ 6,395 | \$ - | 0.00% |
| Computer Hardware & Software | 7,535 | 713 | 47,500 | 47,500 | - | 0.00% |
| Vehicles | - | - | - | - | - | - |
| Furniture & Fixtures | - | 1,384 | - | - | - | - |
| Miscellaneous Equipment | 13,113 | - | 5,300 | 5,300 | - | 0.00% |
| Total Capital Outlay | \$ 27,042 | \$ 8,491 | \$ 59,195 | \$ 59,195 | \$ - | 0.00% |
| Depreciation/Conversion | \$ 851,434 | \$ 3,736,976 | \$ - | \$ - | \$ - | - |
| Total Expenditures | \$ 4,700,308 | \$ 7,982,134 | \$ 4,762,981 | \$ 5,052,957 | \$ 289,976 | 6.09% |

PERSONNEL SUMMARY

| | Budget 2019-20 | Budget 2020-21 | Budget 2021-22 | Budget 2022-23 | Change From 2021-22 |
|--|---------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|
| <u>Full-time Employees</u> | | | | | |
| <u>Administration</u> | | | | | |
| Westcom Chief | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Westcom Assistant Chief | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Assistant Chief-Logistics* | 0.80 | 0.80 | 0.80 | 0.80 | - |
| Administrative Secretary** | 0.50 | 0.50 | 0.50 | 0.50 | - |
| Logistics Supervisor | - | - | - | 1.00 | 1.00 |
| Public Safety Applications Specialist Training/Quality Assurance Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | - |
| | 1.00 | 1.00 | 1.00 | 1.00 | - |
| <u>Operations</u> | | | | | |
| Dispatch Shift Supervisor | 4.00 | 4.00 | 4.00 | 4.00 | - |
| Dispatcher | 23.00 | 25.00 | 25.00 | 28.00 | 3.00 |
| Total Full-time Employees | 33.30 | 35.30 | 35.30 | 39.30 | 4.00 |
| <u>Part-time Employees</u> | | | | | |
| Dispatcher | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Total Part-time Employees | 1.00 | 1.00 | 1.00 | 1.00 | - |
| Total Authorized Personnel | 34.30 | 36.30 | 36.30 | 40.30 | 4.00 |

* 20% of the Assistant Chief-Logistics position is allocated to Emergency Medical Services.

** 50% of the Administrative Secretary position is allocated to Emergency Medical Services.



Description of the E911 Fund

The E911 fund accounts for revenues generated from a monthly surcharge on each land and wireless phone access line terminating within Polk, Dallas, Madison, and Warren counties that is served by the Westcom Dispatch Center. These funds are used to advance the ability of public safety agencies to achieve inter-operability among police, fire, and emergency medical services providers, as well as improve the effectiveness and efficiency of public safety.

The revenue generated from the E911 surcharge is collected by the State of Iowa who then distributes the funds to the Polk County 911 Service Board. The Polk County 911 Service Board then holds the Westcom Dispatch share of the funds. Westcom receives their funding on reimbursement basis after submitting an expense summary.

Financial Summary

For Fiscal Year 2022-2023 revenue from the E911 monthly surcharges is projected to total \$607,733. Budgeted expenditures total \$607,725 which includes payments to the City of West Des Moines for contracted information technology services.

Estimated Ending Fund Balance

The projected ending E911 fund balance is (\$57,583) on June 30, 2023.

E911 FUND

ENTERPRISE FUNDS

| | Actual 2019-20 | Actual 2020-21 | Revised 2021-22 | Budget FY 2022-23 | Increase (Decrease) | % Increase (Decrease) |
|--|---------------------|---------------------|---------------------|----------------------|------------------------|--------------------------|
| Operating Revenues | | | | | | |
| Property Taxes | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| TIF Revenue | - | - | - | - | - | - |
| Other City Taxes | - | - | - | - | - | - |
| Licenses and Permits | - | - | - | - | - | - |
| Use of Money & Property | 906 | - | 1,500 | 1,500 | - | - |
| Intergovernmental | 1,078,912 | 1,268,316 | 1,173,000 | 607,733 | (565,267) | -48.19% |
| Charges for Services | - | - | - | - | - | - |
| Special Assessments | - | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - | - |
| Sub-total Operating Revenue | \$ 1,079,818 | \$ 1,268,316 | \$ 1,174,500 | \$ 609,233 | \$ (565,267) | -48.13% |
| Other Financing Sources | | | | | | |
| Sale of Surplus Assets & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Proceeds of Long Term Debt | - | - | - | - | - | - |
| Total Revenue | \$ 1,079,818 | \$ 1,268,316 | \$ 1,174,500 | \$ 609,233 | \$ (565,267) | -48.13% |
| Transfers In (Local Option Sales Tax) | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfers In | - | - | - | - | - | - |
| Total Transfers In | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Revenue & Other Sources | \$ 1,079,818 | \$ 1,268,316 | \$ 1,174,500 | \$ 609,233 | \$ (565,267) | -48.13% |
| Operating Expenses | | | | | | |
| Personal Services | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Supplies & Services | 895,889 | 1,137,584 | 803,500 | 557,725 | (245,775) | -30.59% |
| Replacement Charges | - | - | - | - | - | - |
| Capital | 26,021 | 888 | 232,500 | 50,000 | (182,500) | -78.49% |
| Sub-total Operating Expenses | \$ 921,910 | \$ 1,138,472 | \$ 1,036,000 | \$ 607,725 | \$ (428,275) | -41.34% |
| Debt Service/Leases | \$ 10,015 | \$ 3,085 | \$ 137,000 | \$ - | \$ (137,000) | -100.00% |
| Capital Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures | \$ 931,925 | \$ 1,141,557 | \$ 1,173,000 | \$ 607,725 | \$ (565,275) | -48.19% |
| Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Transfer Out (Major Capital) | - | - | - | - | - | - |
| Total Transfers Out | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures & Transfers Out | \$ 931,925 | \$ 1,141,557 | \$ 1,173,000 | \$ 607,725 | \$ (565,275) | -48.19% |
| Net Increase (Decrease) | \$ 147,893 | \$ 126,759 | \$ 1,500 | \$ 1,508 | \$ 8 | 0.53% |
| Beginning Fund Balance | \$ (202,252) | \$ (54,359) | \$ 72,400 | \$ 73,900 | \$ 75,408 | |
| Ending Fund Balance | \$ (54,359) | \$ 72,400 | \$ 73,900 | \$ 75,408 | \$ 75,416 | |
| Cash and Cash Equivalents | \$ 56,011 | \$ (60,591) | \$ (59,091) | \$ (57,583) | | |
| Cash and Cash Equivalents % of Expenditures | 6.01% | -5.31% | -5.04% | -9.48% | | |