



# General Fund

# GENERAL FUND

# FY 2022-23 BUDGET

	Actual 2019-20	Actual 2020-21	Revised 2021-22	Budget FY 2022-23	Increase (Decrease)	% Increase (Decrease)
<b>Operating Revenues</b>						
Property Taxes	\$ 43,119,406	\$ 45,571,819	\$ 47,160,848	\$ 49,401,098	\$ 2,240,250	4.75%
TIF Revenue	-	-	-	-	-	-
Other City Taxes	4,056,095	3,399,974	3,696,193	4,797,040	1,100,847	29.78%
Licenses and Permits	2,286,131	4,483,245	3,055,550	3,026,600	(28,950)	-0.95%
Use of Money & Property	986,297	645,636	1,023,000	646,976	(376,024)	-36.76%
Intergovernmental	4,622,879	7,012,425	8,248,802	5,061,610	(3,187,192)	-38.64%
Charges for Services	5,964,299	8,161,377	6,497,150	6,687,950	190,800	2.94%
Special Assessments		-	-	-	-	-
Miscellaneous	742,155	583,134	999,675	1,212,725	213,050	21.31%
<b>Sub-total Operating Revenue</b>	<b>\$ 61,777,262</b>	<b>\$ 69,857,610</b>	<b>\$ 70,681,218</b>	<b>\$ 70,833,999</b>	<b>\$ 152,781</b>	<b>0.22%</b>
<b>Other Financing Sources</b>						
Sale of Surplus Assets & Equipment	\$ 25,470	\$ 164,130	\$ 10,000	\$ 25,000	\$ 15,000	150.00%
Proceeds of Long Term Debt	-	-	-	-	-	-
<b>Total Revenue</b>	<b>\$ 61,802,732</b>	<b>\$ 70,021,740</b>	<b>\$ 70,691,218</b>	<b>\$ 70,858,999</b>	<b>\$ 167,781</b>	<b>0.24%</b>
Transfers In (Local Option Sales Tax)	\$ 5,903,640	\$ 8,232,581	\$ 8,814,411	\$ 9,427,757	\$ 613,346	6.96%
Transfers In	3,935,319	4,896,406	5,012,618	5,984,859	972,241	19.40%
<b>Total Transfers In</b>	<b>\$ 9,838,959</b>	<b>\$ 13,128,987</b>	<b>\$ 13,827,029</b>	<b>\$ 15,412,616</b>	<b>\$ 1,585,587</b>	<b>11.47%</b>
<b>Total Revenue &amp; Other Sources</b>	<b>\$ 71,641,691</b>	<b>\$ 83,150,727</b>	<b>\$ 84,518,247</b>	<b>\$ 86,271,615</b>	<b>\$ 1,753,368</b>	<b>2.07%</b>
<b>Operating Expenses</b>						
Personal Services	\$ 42,289,709	\$ 46,053,442	\$ 51,654,227	\$ 54,516,343	\$ 2,862,116	5.54%
Supplies & Services	18,357,100	16,571,122	21,262,034	22,466,724	1,204,690	5.67%
Replacement Charges	1,731,897	1,748,861	2,005,782	2,232,178	226,396	11.29%
Capital	2,265,964	2,660,203	2,349,806	2,025,398	(324,408)	-13.81%
<b>Sub-total Operating Expenses</b>	<b>\$ 64,644,670</b>	<b>\$ 67,033,628</b>	<b>\$ 77,271,849</b>	<b>\$ 81,240,643</b>	<b>\$ 3,968,794</b>	<b>5.14%</b>
<b>Debt Service/Leases</b>	<b>\$ -</b>	<b>\$ 133,916</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Capital Improvements</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 64,644,670</b>	<b>\$ 67,167,544</b>	<b>\$ 77,271,849</b>	<b>\$ 81,240,643</b>	<b>\$ 3,968,794</b>	<b>5.14%</b>
Transfers Out	\$ 4,641,440	\$ 4,698,590	\$ 14,784,158	\$ 8,957,485	\$ (5,826,673)	-39.41%
Transfer Out (Major Capital)	5,363,890	1,162,001	110,000	1,030,000	920,000	-
<b>Total Transfers Out</b>	<b>\$ 10,005,330</b>	<b>\$ 5,860,591</b>	<b>\$ 14,894,158</b>	<b>\$ 9,987,485</b>	<b>\$ (4,906,673)</b>	<b>-32.94%</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 74,650,000</b>	<b>\$ 73,028,135</b>	<b>\$ 92,166,007</b>	<b>\$ 91,228,128</b>	<b>\$ (937,879)</b>	<b>-1.02%</b>
Net Increase (Decrease)	\$ (3,008,309)	\$ 10,122,592	\$ (7,647,760)	\$ (4,956,513)	\$ 2,691,247	-35.19%
<b>Beginning Fund Balance</b>	<b>\$ 39,935,736</b>	<b>\$ 36,927,427</b>	<b>\$ 47,050,019</b>	<b>\$ 39,402,259</b>	<b>\$ 34,445,746</b>	
<b>Ending Fund Balance</b>	<b>\$ 36,927,427</b>	<b>\$ 47,050,019</b>	<b>\$ 39,402,259</b>	<b>\$ 34,445,746</b>	<b>\$ 37,136,993</b>	
IPERS Committed	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	
Tax Stabilizaton	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -	
<b>Uncommitted Fund Balance</b>	<b>\$ 34,827,427</b>	<b>\$ 44,950,019</b>	<b>\$ 37,302,259</b>	<b>\$ 32,345,746</b>		
<b>Fund Balance % of Expenditures</b>	<b>53.88%</b>	<b>66.92%</b>	<b>48.27%</b>	<b>39.81%</b>		

## FY 2022-2023 Budget Summary

# GENERAL FUND

# FINANCIAL SUMMARY

	General Fund	Metro Home Improvement Program Fund	WestPet Fund	low a EMS Alliance Fund
<b>Operating Revenues</b>				
Property Taxes	\$ 47,093,980	\$ -	\$ -	\$ -
TIF Revenue	-	-	-	-
Other City Taxes	770,091	-	-	-
Licenses and Permits	2,951,600	-	75,000	-
Use of Money & Property	646,976	-	-	-
Intergovernmental	4,225,315	387,632	277,220	-
Charges for Services	2,254,150	-	-	4,433,800
Miscellaneous	392,975	-	-	819,750
<b>Sub-total Operating Revenue</b>	<b>\$ 58,335,087</b>	<b>\$ 387,632</b>	<b>\$ 352,220</b>	<b>\$ 5,253,550</b>
<b>Other Financing Sources</b>				
Sale of Surplus Assets & Equipment	\$ 25,000	\$ -	\$ -	\$ -
Proceeds of Long Term Debt	-	-	-	-
<b>Total Revenue</b>	<b>\$ 58,360,087</b>	<b>\$ 387,632</b>	<b>\$ 352,220</b>	<b>\$ 5,253,550</b>
Transfers In (Local Option Sales Tax)	\$ 9,427,757	\$ -	\$ -	\$ -
Transfers In	2,744,698	28,454	228,274	2,983,433
<b>Total Transfers In</b>	<b>\$ 12,172,455</b>	<b>\$ 28,454</b>	<b>\$ 228,274</b>	<b>\$ 2,983,433</b>
<b>Total Revenue &amp; Other Sources</b>	<b>\$ 70,532,542</b>	<b>\$ 416,086</b>	<b>\$ 580,494</b>	<b>\$ 8,236,983</b>
<b>Operating Expenses</b>				
Personal Services	\$ 47,725,887	\$ 71,697	\$ 378,958	\$ 6,339,801
Supplies & Services	17,132,330	321,300	75,570	1,047,310
Replacement Charges	2,075,919	-	13,632	142,627
Capital	1,974,398	-	1,000	50,000
<b>Sub-total Operating Expenses</b>	<b>\$ 68,908,534</b>	<b>\$ 392,997</b>	<b>\$ 469,160</b>	<b>\$ 7,579,738</b>
<b>Debt Services Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 68,908,534</b>	<b>\$ 392,997</b>	<b>\$ 469,160</b>	<b>\$ 7,579,738</b>
Transfers Out	\$ 5,093,979	\$ 38,413	\$ 111,334	\$ 657,245
Transfer Out (Major Capital)	1,030,000	-	-	-
<b>Total Transfers Out</b>	<b>\$ 6,123,979</b>	<b>\$ 38,413</b>	<b>\$ 111,334</b>	<b>\$ 657,245</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 75,032,513</b>	<b>\$ 431,410</b>	<b>\$ 580,494</b>	<b>\$ 8,236,983</b>
Net Increase (Decrease) in Fund Balance	\$ (4,499,971)	\$ (15,324)	\$ -	\$ -
<b>Beginning Fund Balance</b>	<b>\$ 38,525,070</b>	<b>\$ 152,888</b>	<b>\$ 88,885</b>	<b>\$ (78,992)</b>
<b>Ending Fund Balance</b>	<b>\$ 34,025,099</b>	<b>\$ 137,564</b>	<b>\$ 88,885</b>	<b>\$ (78,992)</b>
IPERS Committed	\$ 600,000	\$ -	\$ -	\$ -
Tax Stabilizaton	\$ 1,500,000	\$ -	\$ -	\$ -
<b>Uncommitted Fund Balance</b>	<b>\$ 31,925,099</b>	<b>\$ 137,564</b>	<b>\$ 88,885</b>	<b>\$ (78,992)</b>
<b>Fund Balance % of Expenditures</b>	<b>46.33%</b>	<b>35.00%</b>	<b>18.95%</b>	<b>-1.04%</b>

# GENERAL FUND

# FINANCIAL SUMMARY

	Insurance Levy Fund	Hotel/Motel Tax Fund	Emergency Tax Fund	Budget FY 202-23
<b>Operating Revenues</b>				
Property Taxes	\$ 737,966	\$ -	\$ 1,569,152	\$ 49,401,098
TIF Revenue	-	-	-	\$ -
Other City Taxes	8,631	4,000,000	18,318	\$ 4,797,040
Licenses and Permits	-	-	-	\$ 3,026,600
Use of Money & Property	-	-	-	\$ 646,976
Intergovernmental	105,849	-	65,594	\$ 5,061,610
Charges for Services	-	-	-	\$ 6,687,950
Miscellaneous	-	-	-	1,212,725
<b>Sub-total Operating Revenue</b>	<b>\$ 852,446</b>	<b>\$ 4,000,000</b>	<b>\$ 1,653,064</b>	<b>\$ 70,833,999</b>
<b>Other Financing Sources</b>				
Sale of Surplus Assets & Equipment	\$ -	\$ -	\$ -	\$ 25,000
Proceeds of Long Term Debt	-	-	-	-
<b>Total Revenue</b>	<b>\$ 852,446</b>	<b>\$ 4,000,000</b>	<b>\$ 1,653,064</b>	<b>\$ 70,858,999</b>
Transfers In (Local Option Sales Tax)	\$ -	\$ -	\$ -	\$ 9,427,757
Transfers In	-	-	-	5,984,859
<b>Total Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,412,616</b>
<b>Total Revenue &amp; Other Sources</b>	<b>\$ 852,446</b>	<b>\$ 4,000,000</b>	<b>\$ 1,653,064</b>	<b>\$ 86,271,615</b>
<b>Operating Expenses</b>				
Personal Services	\$ -	\$ -	\$ -	\$ 54,516,343
Supplies & Services	849,500	3,040,714	-	22,466,724
Replacement Charges	-	-	-	2,232,178
Capital	-	-	-	2,025,398
<b>Sub-total Operating Expenses</b>	<b>\$ 849,500</b>	<b>\$ 3,040,714</b>	<b>\$ -</b>	<b>\$ 81,240,643</b>
<b>Debt Services Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Improvement Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 849,500</b>	<b>\$ 3,040,714</b>	<b>\$ -</b>	<b>\$ 81,240,643</b>
Transfers Out	\$ -	\$ 1,403,450	\$ 1,653,064	\$ 8,957,485
Transfer Out (Major Capital)	-	-	-	1,030,000
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ 1,403,450</b>	<b>\$ 1,653,064</b>	<b>\$ 9,987,485</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 849,500</b>	<b>\$ 4,444,164</b>	<b>\$ 1,653,064</b>	<b>\$ 91,228,128</b>
Net Increase (Decrease) in Fund Balance	\$ 2,946	\$ (444,164)	\$ -	\$ (4,956,513)
<b>Beginning Fund Balance</b>	<b>\$ 153,753</b>	<b>\$ 558,428</b>	<b>\$ 2,226</b>	<b>\$ 39,402,259</b>
<b>Ending Fund Balance</b>	<b>\$ 156,699</b>	<b>\$ 114,264</b>	<b>\$ 2,226</b>	<b>\$ 34,445,746</b>
IPERS Committed	\$ -	\$ -	\$ -	\$ 600,000.00
Tax Stabilizaton	\$ -	\$ -	\$ -	\$ 1,500,000.00
<b>Uncommitted Fund Balance</b>		<b>\$ 114,264</b>	<b>\$ 2,226</b>	<b>\$ 32,345,746</b>
<b>Fund Balance % of Expenditures</b>	<b>0.00%</b>	<b>3.76%</b>	<b>NA</b>	<b>39.81%</b>

The General Fund functions as the chief operating fund for the City of West Des Moines. All financial transactions of the City which pertain to general fund operations and the provision of services to the citizens are recorded in this fund, except those specifically required to be accounted for elsewhere (i.e. legal restrictions). Services within the general fund include police, fire, ambulance, building/ground and street maintenance, parks and recreation, human services, library, and general administration of the City.

### **Major Revenue Sources**

The FY 22-23 operating budget projects property tax revenue to increase by 4.75% from the amount budgeted in the previous year. Valuations of property increased from the previous year due to the State of Iowa's bi-annual revaluation and new construction, this is despite a decrease in the residential rollback percentage from 56.41% to 54.13%, and a decrease in the multi-residential property class, decreasing the rollback from 67.50% to 63.75% taxable valuation.

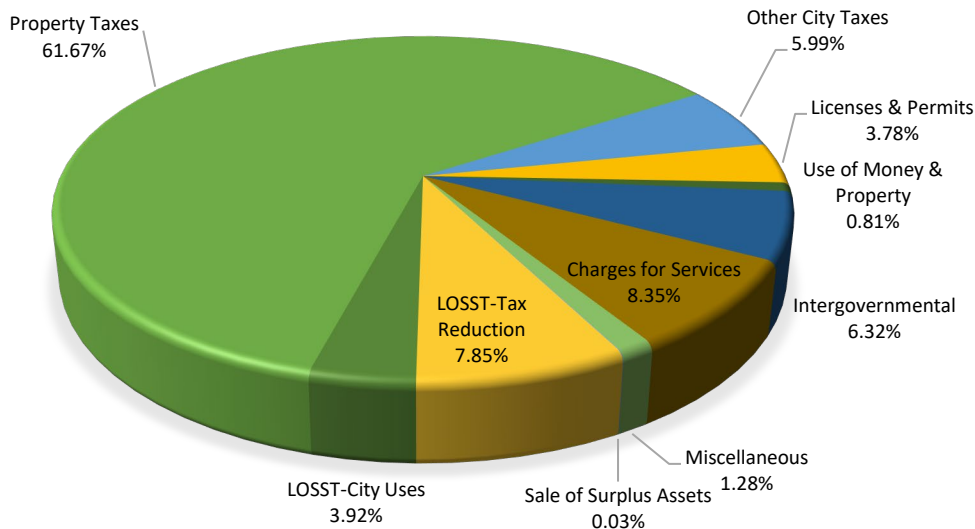
Since 1978, residential and agricultural property in Iowa has been subject to an assessment limitation order, or "rollback", that limits annual growth in property values (all other classes of property were eventually added). Prior to an overhaul of the property tax system stemming from action taken during the 2013 legislative session, property value growth was limited to 4% per year. If property values grew by more than 4%, the taxable value was rolled back to comply with the assessment limitation. In addition, the rollback includes a formula that ties the growth of residential property to that of agricultural property. This connection is commonly referred to as "coupling" and limits the growth of residential property to 4% or the amount of growth in agricultural value, whichever is less. Since the law's inception, residential property has always been subject to significant rollbacks.

While the property tax system remains in place, several major changes were made during the 2013 legislative session. For each assessment year beginning in 2013, residential and agricultural property value growth will now be capped at 3%, or whichever is lowest between the two classes. Commercial, industrial, and railroad property now have their rollback, which was 95% for valuations during the 2013 assessment year, and since the assessment year beginning January 1, 2014, commercial, industrial, and railroad property has been rolled back to 90%.

The legislature created a standing appropriation, beginning in FY 2015, to reimburse local governments for the property tax reduction resulting from the new rollback for commercial and industrial property (not for railroad reductions). Prior to FY 2018 the appropriation is capped at the actual FY 2017 appropriation amount. As a result of the FY 2017 appropriation cap, most cities have not seen an increase for rollback for commercial and industrial properties. The legislature will no longer fund this reimbursement and will begin to phase out appropriation. The City of West Des Moines's backfill will be phased out over a 5 year schedule. Beginning in FY 2022-23 the City of West Des Moines will receive 80% of our FY 2021-22 allocation (\$2,841,038 across all funds), 60% of the FY 2021-22 allocation in FY 2023-24 (\$2,130,779), 40% in FY 2024-25 (\$1,420,519), 20% in FY 2025-26 (\$710,259), and then 0% in FY 2026-27.

A new property class was established for multi-residential property, which includes mobile home parks, manufactured home communities, land leased communities, assisted living facilities, and property primarily used or intended for human habitation containing three or more separate living quarters. Additionally, for buildings that are not otherwise classified as residential property, that portion of a building that is used or intended for human habitation can be classified as multi-residential property, regardless of the number of dwelling units located in the building. This new class is subject to an eight-year graduated rollback from commercial to residential rates beginning in the assessment year 2015 (there is no backfill for provision for this class). The multi-residential property class will be eliminated effective FY 2023-24 and such properties will move to the residential property class.

**GENERAL FUND REVENUES**



**Property Taxes**

Of the City’s 542.25 full time equivalent positions, 87.46% of the City’s personnel are funded by the general fund. Therefore, the general fund directly finances nearly all the City’s day-to-day operations. Property tax revenue constitutes 61.67% of all general fund revenue, thus property taxes have a major influence on City operations. The components of the general fund property tax levy are described below.

**General Fund Levies**

The City of West Des Moines currently has three operational levies that are levied within the general fund. These are the Regular General Levy, the Liability, Property & Self Insurance Costs Levy, and the Emergency Levy.

- **Regular General Levy** - The Regular General Levy is the City’s primary levy and is limited by state law to \$8.10 per \$1,000 of taxable value on residential, commercial, and industrial property and up to \$3.00375 per \$1,000 on the taxable valuation of agricultural property. The \$8.10 General Fund Levy limit has remained unchanged since 1975. For FY 2022-23 the Regular General Levy will be \$8.10.
- **Liability, Property, & Self Insurance Costs Levy** – A tax to pay the premium costs on tort liability insurance, property insurance, and other insurances that may be necessary in the operation of the city, the cost of a self-insurance program, the costs of a local government risk pool and amounts payable under any insurance agreement to provide or procure such insurance, self-insurance program, or local government risk pool. There is no limit on the Liability, Property, & Self Insurance Costs Levy. For FY 2022-23 the Liability, Property, & Self Insurance Costs Levy will be \$0.12698
- **Emergency Levy** – State statues allow cities in Iowa to levy an “emergency tax” of up to \$0.27 per \$1,000 of taxable valuation, if the regular general fund levy is at the \$8.10 maximum. The Emergency Levy revenue must be transferred to the General Fund. For FY 2022-23 the Emergency Tax Levy will be \$0.27

The City's combined rate for the Regular General Levy, the Liability, Property, & Self Insurance Costs Levy, and the Emergency Levy is projected to be \$8.49698 per \$1,000 of taxable property valuation. The levies finance the following services:

- Public Safety – which includes police and fire protection, ambulance services, animal control services and dispatch
- Community Enrichment – which includes park and recreation operations, library services, and human services
- Public Services – which includes public works, engineering, development services, and community and economic development
- Support Services – which includes the administrative and support service functions of the City

### Other City Levies

- **Debt Service** – Taxes are levied for the Debt Service Fund in the amount necessary to pay:
  - Judgements against the city, except those authorized by state law to be paid from other funds.
  - Interest as it becomes due and the amount necessary to pay, or to create a sinking fund, the principal at maturity of all general obligation bonds issued by the city or to pay or to create a sinking fund to pay, amounts due on loans received through the Iowa community development loan program.
  - Payments required to be made from the debt service fund under a loan agreement.
  - Payments authorized to be made from the debt service fund to a flood project fund under section 418.14, subsection 4.

The Fiscal Year 2022-23 Debt Service levy is \$1.91 per \$1,000 of taxable property valuation, no change from Fiscal Year 2021-22.

- **Other Employee Benefits** – Cities are allowed to levy in a Special Revenue Fund for the following employee benefits:
  - Employer's share of FICA (Federal Insurance Contributions Act).
  - Employer's share of IPERS (Iowa Public Employees' Retirement System).
  - Employer's share of medical payment under Iowa Code chapters 410 and 411.
  - Retiree hospital/medical/prescription benefits pursuant to Iowa Code Chapter 364.25
  - Workers' compensation costs or insurance premiums
  - Unemployment benefits
  - Employer's share of employee benefits plan cost for employees and their dependents which would include only:
    - Hospital/medical/prescription benefits
    - Dental benefits
    - Disability insurance benefits
    - Life Insurance benefits
    - Long term care insurance benefits
    - Vision benefits
  - Deferred compensation program for city manager, fire chiefs, and police chiefs who do not participate in either IPERS or the Municipal Fire and Police Retirement System of Iowa.
  - Employee wellness programs that are part of or are included with, a hospital/medical/prescription benefit program or a health and fitness program for employees adopted by city council motion, resolution, ordinance or included in documents approved by the city council

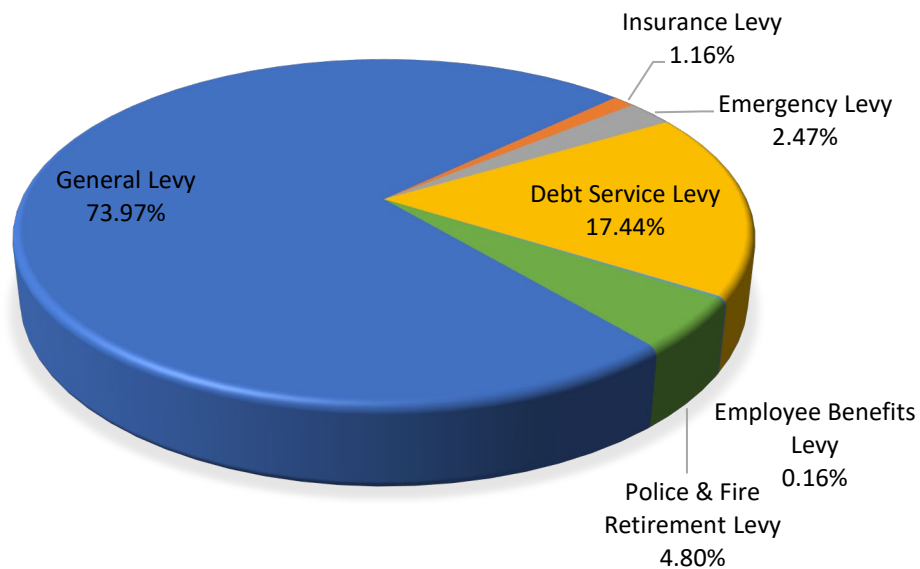
- Employee assistance program providing free counseling for employee and their dependents
- Occupational Safety and Health Administration (OSHA) required tests
- Regularly scheduled, city required post-employment physicals for employee, police reserves, and volunteer firefighters

The Fiscal Year 2022-23 Other Employee Benefits levy is \$0.01701 per \$1,000 of taxable property valuation.

- **Police & Fire Retirement** – Cities are allowed to levy in a special revenue Fund for contributions under the Municipal Fire and Police Retirement Systems of Iowa (MFPRSI).

The Fiscal Year 2022-23 Police & Fire Retirement Levy is \$0.52601 per \$1,000 of taxable property valuation.

**FY 2022-23 TAX RATE BY LEVY**





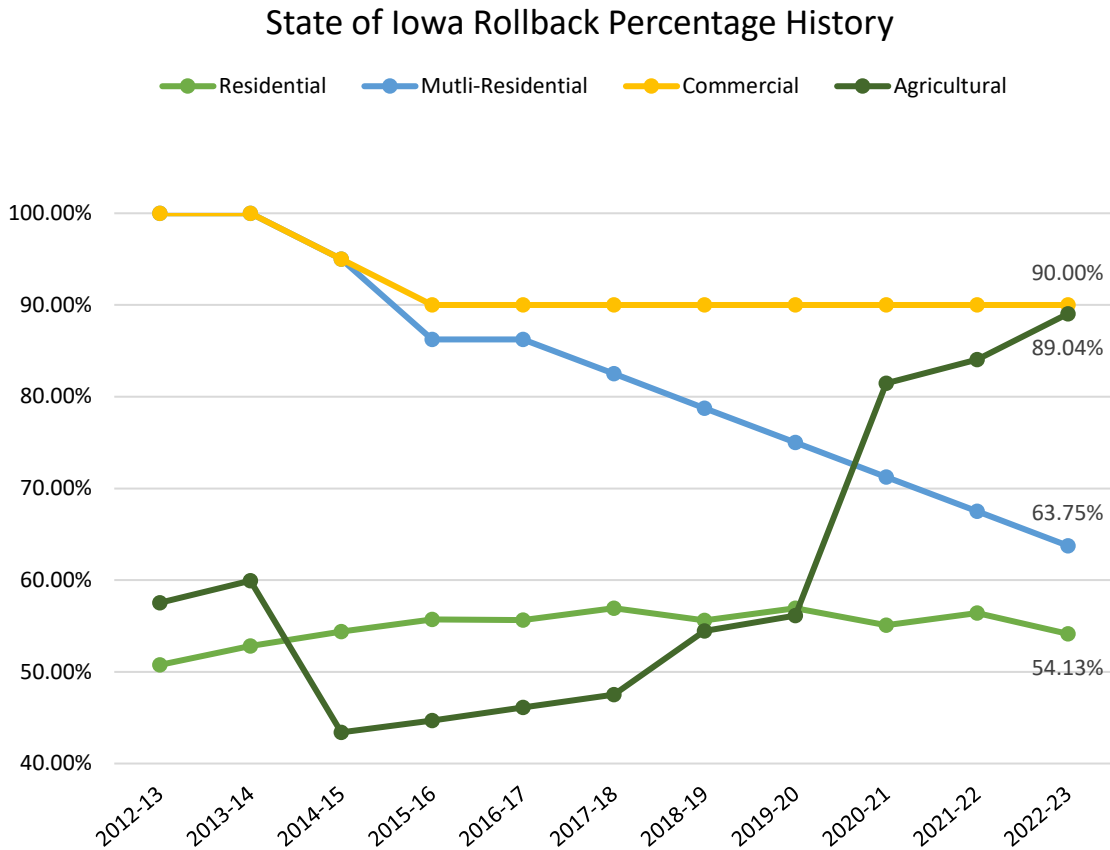
**City of West Des Moines  
FY 2022-2023 Property Tax Levy**

Levy		Total Tax Dollars Required	Commercial & Industrial Replacement	50% of Local Option Tax All Counties	City Uses Local Option Tax All Counties	Net Levy
General	Dollars	\$ 59,018,809	\$ (1,967,823)	\$ (6,289,374)	\$ (3,138,383)	\$ 47,623,229
	Levy per \$1,000	10.03822	(0.33470)	(1.06973)	(0.53379)	8.10000
Insurance	Dollars	777,446	(30,849)	-	-	746,597
	Levy per \$1,000	0.13223	(0.00525)	-	-	0.12698
Emergency Tax	Dollars	1,653,064	(65,594)	-	-	1,587,470
	Levy per \$1,000	0.28116	(0.01116)	-	-	0.27000
Police & Fire Retirement	Dollars	3,454,851	(127,792)	-	(234,342)	3,092,717
	Levy per \$1,000	0.58762	(0.02174)	-	(0.03986)	0.52602
Employee Benefits	Dollars	104,109	(4,130)	-	-	99,979
	Levy per \$1,000	0.01770	(0.00070)	-	-	0.01700
Debt Service	Dollars	13,392,090	(531,411)	-	-	12,860,679
	Levy per \$1,000	1.98892	(0.07892)	-	-	1.91000
<b>All Levies</b>	<b>Dollars</b>	<b>\$ 78,400,369</b>	<b>\$ (2,727,599)</b>	<b>\$ (6,289,374)</b>	<b>\$ (3,372,725)</b>	<b>\$ 66,010,671</b>
<b>FY 2022-23</b>	<b>Levy per \$1,000</b>	<b>13.04585</b>	<b>(0.45247)</b>	<b>(1.06973)</b>	<b>(0.57365)</b>	<b>10.95000</b>
All Levies	Dollars	\$ 74,504,204	\$ (2,494,259)	\$ (5,779,518)	\$ (3,247,931)	\$ 62,982,496
FY 2021-22	Levy per \$1,000	\$ 12.99240	\$ (0.43418)	\$ (1.02961)	\$ (0.57861)	\$ 10.95000
All Levies	Dollars	\$ 71,395,189	\$ (2,465,420)	\$ (7,247,000)	\$ (1,186,983)	\$ 60,495,786
FY 2020-21	Levy per \$1,000	\$ 13.00643	\$ (0.44830)	\$ (1.34743)	\$ (0.22070)	\$ 10.99000
All Levies	Dollars	\$ 66,754,528	\$ (2,277,553)	\$ (5,400,000)	\$ (1,118,265)	\$ 57,958,710
FY 2019-20	Levy per \$1,000	\$ 12.68782	\$ (0.43822)	\$ (1.04350)	\$ (0.21609)	\$ 10.99000

**Analysis of Property Tax Levy**

Property tax revenue is projected to increase by 4.75% in FY 2022-23 as a result of the following factors:

- In FY 2022-23 the taxable valuations subject to operating levies increase by 4.74%, due to growth and the State of Iowa’s bi-annual revaluation of all property
- In FY 2022-23 the Liability, Property, and Self Insurance Costs Levy was increased 10.92%
- In FY 2022-23 the Agricultural land rollback percentage increased from 84.0305% to 89.0412%
- In FY 2022-23 the multi-residential rollback percentage decreased the amount of multi-residential property valuations that are taxable in comparison to the FY 2021-22 state rollback percentage. The multi-residential roll back percentage will be equal to the residential rollback in future years.
- In FY 2022-23 the residential rollback percentage decreased the amount of residential property valuations that are taxable in comparison to the FY 21-22 state rollback percentage.

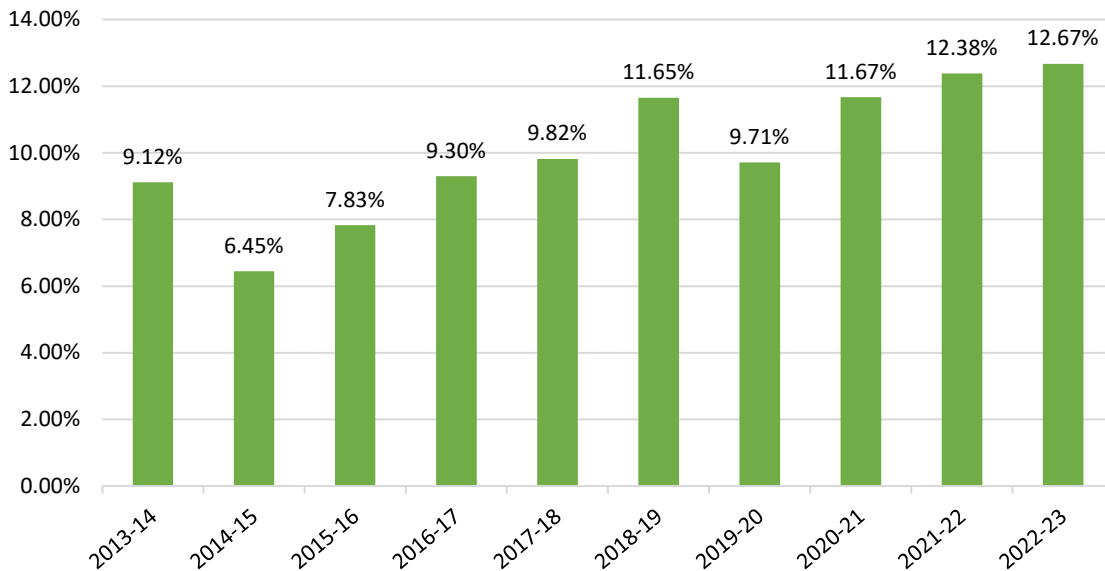


- In FY 2022-23 the percentage of the property tax levy that is allocated to the general fund levy is slightly higher due to an increase in TIF taxable valuations, which are subject to the debt service levy but not the general fund levy and the special revenue fund levies. The chart below is a ten-year comparison of the distribution of the property tax levy for the City operations and debt service.

Fiscal Year	Property Tax Rate	General Funds	% of Levy	Special Revenue Funds	% of Levy	Debt Service Fund	% of Levy	Total Levy
FY 13-14	\$12.05	\$33,292,422	69.24%	\$6,156,906	12.80%	\$8,635,980	17.96%	\$48,085,308
FY 14-15	\$12.05	\$33,907,707	69.06%	\$6,440,150	13.12%	\$8,747,169	17.82%	\$49,095,026
FY 15-16	\$12.00	\$34,266,995	69.47%	\$6,473,845	13.12%	\$8,587,488	17.41%	\$49,328,328
FY 16-17	\$12.00	\$36,821,048	69.77%	\$6,654,282	12.61%	\$9,297,771	17.62%	\$52,773,101
FY 17-18	\$12.00	\$38,215,544	69.84%	\$6,819,605	12.46%	\$9,686,650	17.70%	\$54,721,779
FY 18-19	\$11.79	\$39,863,320	69.11%	\$7,251,868	12.57%	\$10,564,743	18.32%	\$57,679,931
FY 19-20	\$10.99	\$43,927,129	75.76%	\$2,875,300	4.96%	\$11,177,523	19.28%	\$57,978,952
FY 20-21	\$10.99	\$45,745,299	75.59%	\$2,896,516	4.79%	\$11,875,190	19.62%	\$60,517,005
FY 21-22	\$10.95	\$47,647,022	75.63%	\$3,118,293	4.95%	\$12,238,204	19.42%	\$63,003,519
<b>FY 22-23</b>	<b>\$10.95</b>	<b>\$49,978,138</b>	<b>75.69%</b>	<b>\$3,192,729</b>	<b>4.83%</b>	<b>\$12,860,993</b>	<b>19.48%</b>	<b>\$66,031,860</b>

- The percentage of the overall City property tax base included in Tax Increment Financing (TIF) districts increased from the previous year, to 12.67% of the total taxable valuation. This percentage increased primarily due to increases in valuation in the Osmium urban renewal area due to construction. The percentage of TIF valuations for West Des Moines remains fairly low compared to comparable cities. Below is a ten-year history of TIF valuations as a percentage of taxable property.

TIF Valuations as a % of Taxable Property



**Other City Taxes**

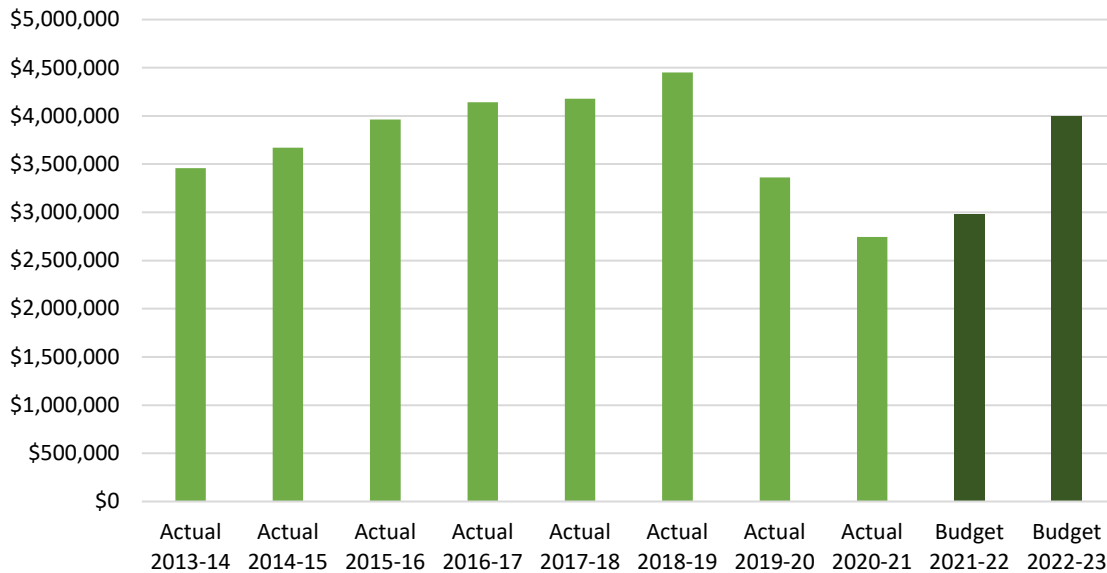
In 1984 West Des Moines voters approved the imposition of a hotel/motel tax of 7% on the rental of hotel rooms in our community. For a number of years, until the University Park Holiday Inn (now Sheraton) opened in 1987, annual revenue from this source was minimal. Thereafter, annual hotel/motel tax revenue held at \$500,000 to \$600,000 range until the development of hotels in the vicinity of the Jordan Creek Town Center. West Des Moines has a contractual agreement that 2/7<sup>th</sup> of revenue generated will be forwarded to the [Greater Des Moines Convention and Visitors Bureau](#) (CVB). Similarly, the City Council has agreed that an additional 2/7<sup>th</sup> of hotel/motel tax revenue will be dedicated to [BRAVO Greater Des Moines](#) (metropolitan cultural and entertainment facilities/organizations). In the proposed budget, 2/7<sup>th</sup> is allocated to City programs. The end result is that ultimately 1/7<sup>th</sup> of the hotel/motel taxes received annually by the City will be available for distribution and/or expenditures to other entities. City Council action designated discretionary hotel/motel tax revenues, up to \$120,000 in excess of \$2,550,000, are to be channeled to towards the City’s public art program. Hotel/Motel tax revenue has significantly decreased in FY 2019-20 and FY 2020-21 because of COVID. Hotel occupancy has been steadily increasing and based on revenue received so far in FY 2021-22, Hotel/Motel tax revenue will be budgeted at 90% of the pre-COVID levels for FY 2022-23.

All gas and electric utilities providing service in the state pay an excise tax based on profits, instead of paying property taxes. This tax went into effect in FY 2000-01 and it reflected in the revenue line item Utility Tax Replacement in the Other City Taxes revenue category.

In 2009, the state legislation passed a bill that legalized the collection of gas and electric franchise fees not to exceed 5% of the franchisee’s gross revenue “without regard to the city’s costs of inspecting, supervising, and otherwise regulating the franchise.” Revenues from franchise fees can only be used for certain purposes outlined in the bill, but does include such items as public improvements, property tax relief, public safety, energy conservations, and economic development activities. West Des Moines currently does not have a gas and electric franchise fee unlike some other communities in the metro. West Des Moines does have a 3% franchise fee on the cable television service within the city. The cable television franchise fee revenue has been steadily decreasing over the past several years as the customer base has found other options for television service such as streaming.

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
<b>Other City Taxes</b>						
Utility Tax Replacement	\$ 446,728	\$ 425,104	\$ 486,174	\$ 577,040	\$ 90,866	18.69%
Cable Television Commission	246,223	231,178	228,000	220,000	(8,000)	-3.51%
Hotel/Motel Taxes	3,363,144	2,743,692	2,982,019	4,000,000	1,017,981	34.14%
<b>Total Other City Taxes</b>	<b>\$ 4,056,095</b>	<b>\$ 3,399,974</b>	<b>\$ 3,696,193</b>	<b>\$ 4,797,040</b>	<b>\$ 1,100,847</b>	<b>29.78%</b>

Hotel/Motel Tax Revenue

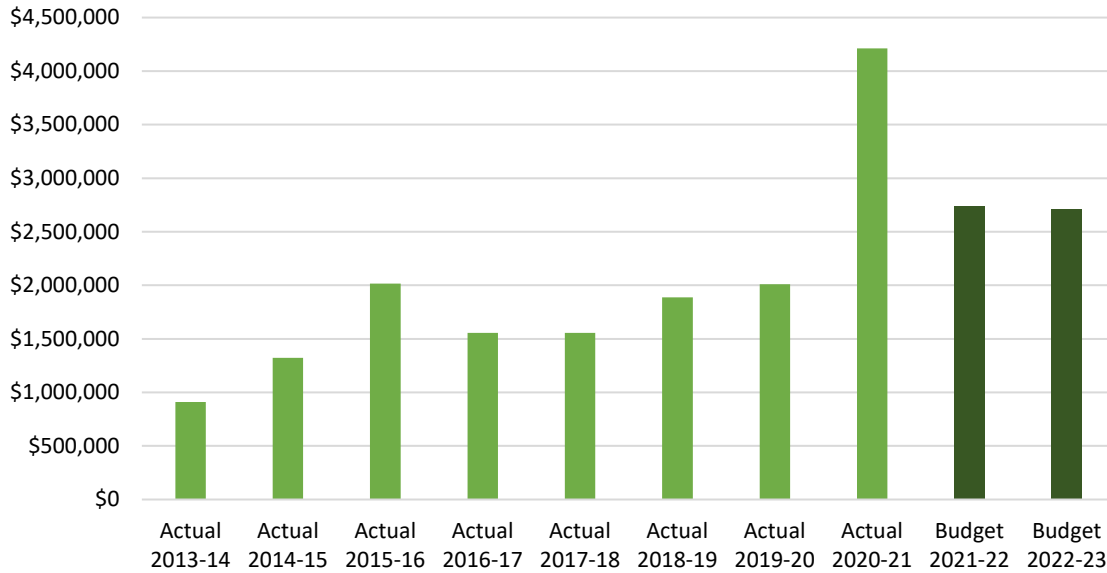


Licenses and Permits

As a rule, revenue received for licenses and permits does not fluctuate significantly, with the exception of building and construction related permits.

	Actual 2019-20	Actual 2020-21	Revised 2021-22	Budget FY 2022-23	Increase (Decrease)	% Increase (Decrease)
<b>Licenses &amp; Permits</b>						
<b>Public Safety</b>						
Animal Licenses	\$ 64,984	\$ 74,161	\$ 75,000	\$ 75,000	\$ -	-
Building & Occupancy Permits	2,011,001	4,211,598	2,739,400	2,716,000	(23,400)	-0.85%
Fire - Permits & Licenses	26,290	25,293	30,000	30,000	-	-
Police - Alarm Licenses & Permits	1,681	1,381	2,000	2,000	-	-
<b>Public Works</b>						
Sidewalk Permits	7,406	9,814	7,500	7,500	-	-
Utility/Fiber/Excavation Permits	1,520	9,320	19,150	8,600	(10,550)	-55.09%
<b>Culture &amp; Recreation</b>						
Archery Facility Permit	9,435	10,810	9,500	9,500	-	-
Dog Park Permit	22,291	33,485	29,000	29,000	-	-
Special Event Permit	2,428	5,069	5,000	5,000	-	-
<b>General Government</b>						
Alcohol/Tobacco Licenses	125,976	87,437	125,000	125,000	-	-
Miscellaneous Licenses & Permits	13,119	14,877	14,000	19,000	5,000	35.71%
<b>Total Licenses &amp; Permits</b>	<b>\$ 2,286,131</b>	<b>\$ 4,483,245</b>	<b>\$ 3,055,550</b>	<b>\$ 3,026,600</b>	<b>\$ (28,950)</b>	<b>-0.95%</b>

**Building & Occupancy Permit Revenue**



**Use of Money and Property**

Interest income is generated by interest earned on public funds. Two factors that affect interest income are interest rates and cash balances available for investment. With the constant fluctuation in interest rates, staff regularly makes investments with the primary goal being safety of the investments followed by maximizing the return of our asset base.

	Actual 2019-20	Actual 2020-21	Revised 2021-22	Budget FY 2022-23	Increase (Decrease)	% Increase (Decrease)
<b>Use of Money &amp; Property</b>						
Interest Income	\$ 812,356	\$ 286,109	\$ 750,000	\$ 364,000	\$ (386,000)	-51.47%
Payment Processing Rebate	60,513	57,597	60,000	45,000	(15,000)	-25.00%
Parks & Recreation Concessions	18,732	33,859	45,500	46,100	600	1.32%
Building/Land Lease	3,170	5,080	5,000	5,000	-	-
Amphitheater Rentals	1,550	27,177	7,500	20,000	12,500	166.67%
Holiday Park Baseball Rentals	31,032	147,282	85,000	85,000	-	-
RRP Softball Complex Rentals	11,934	33,515	30,000	30,000	-	-
RRP Softball Equipment Rentals	6,250	8,880	-	5,000	5,000	-
Other Land Rentals	40,760	46,137	40,000	46,876	6,876	17.19%
<b>Total Use of Money &amp; Property</b>	<b>\$ 986,297</b>	<b>\$ 645,636</b>	<b>\$ 1,023,000</b>	<b>\$ 646,976</b>	<b>\$ (376,024)</b>	<b>-36.76%</b>

**Intergovernmental**

Federal/State Grants and Reimbursements – Each City department is encouraged to apply for federal and state grants to supplement City revenue. Historically West Des has been successful in receiving a number of grants.

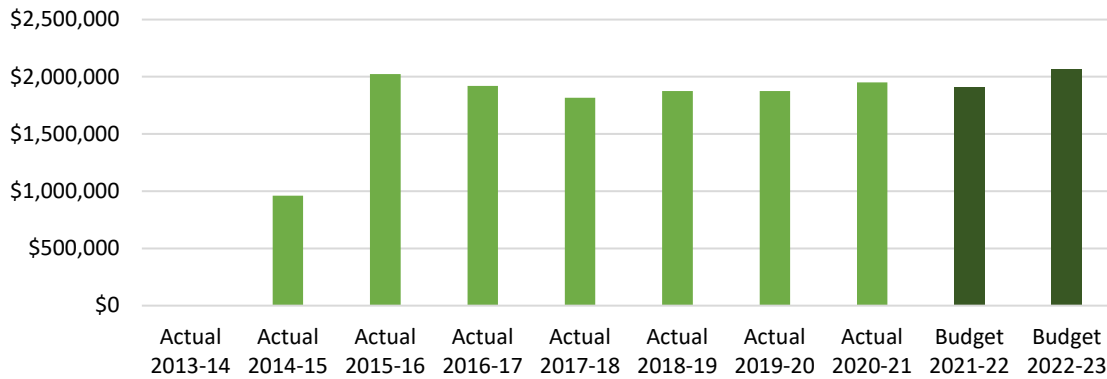
Local Grants and Reimbursement – West Des Moines has a number of grants and reimbursement agreements with surrounding cities, school districts, and counties.

**GENERAL FUND**

**FY 2022-23 BUDGET**

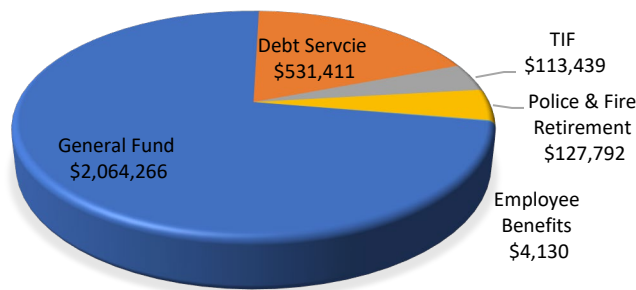
	Actual 2019-20	Actual 2020-21	Revised 2021-22	Budget FY 2022-23	Increase (Decrease)	% Increase (Decrease)
<b><u>Intergovernmental</u></b>						
<b><u>Federal</u></b>						
Police - Misc. Cost Share	\$ 9,561	\$ 7,263	\$ 15,363	\$ -	\$ (15,363)	-100.00%
Police - Misc. Grants	65,265	88,731	-	-	-	-
EMS - Misc. Grants	66,439	-	-	-	-	-
FEMA Reimbursement	41,204	341,480	-	-	-	-
Human Services - Impact	12,000	11,000	12,000	12,000	-	-
Com & Econ Dev - Misc. Grants	-	50,854	47,145	-	(47,145)	-100.00%
COVID - Cares Act	-	1,613,726	3,835,436	-	(3,835,436)	-100.00%
<b><u>State</u></b>						
Commercial & Industrial Backfill	1,888,646	1,952,217	1,908,676	2,064,266	155,590	8.15%
EMS - Misc. Grants	5,522	198,236	-	-	-	-
FEMA - State Portion	-	31,388	-	-	-	-
Fire - Misc. Grants	-	14,143	-	-	-	-
Library - Misc. Grants	7,987	-	-	-	-	-
Parks & Recreation - Misc. Grants	258	100	4,900	-	(4,900)	-100.00%
Police - Simulator Usage	-	-	75	75	-	-
Public Services - Salt Storage	75	10,000	10,000	10,000	-	-
<b><u>Counties</u></b>						
Dallas County - Mills Civic Parkway	132,125	-	-	-	-	-
Polk County - Human Services Grant	-	-	5,000	10,000	5,000	100.00%
Polk County - Misc. Cost Share	-	986	-	-	-	-
<b><u>Cities</u></b>						
Com & Econ Dev - Clive	11,835	10,150	28,014	-	(28,014)	-100.00%
Fire - Regional Fire Training	-	-	1,500	1,500	-	-
Fire - Clive Westside Station	845,438	826,853	951,383	922,665	(28,718)	-3.02%
Housing - Metro Home Improvement	54,159	208,283	160,000	387,632	227,632	142.27%
Library - Cumming	-	-	8,565	8,993	428	5.00%
Police - Simulator Usage	488	675	500	500	-	-
Public Services - Salt Storage Facility	23,283	-	-	-	-	-
Public Services - Traffic Signals	230	343	3,000	500	(2,500)	-83.33%
WestPet - Clive	51,852	70,807	74,429	80,914	6,485	8.71%
WestPet - Urbandale	131,511	174,921	188,578	196,306	7,728	4.10%
<b><u>Schools</u></b>						
Police - Crossing Guards	76,567	48,223	65,000	65,000	-	0.00%
Police - School Liaison Officers	385,679	197,049	190,000	200,000	10,000	5.26%
Police - Youth Justice Initiative	82,516	84,991	-	-	-	-
<b><u>West Des Moines Water Works</u></b>						
ITS Services	6,000	-	-	-	-	-
Insurance - Liability & Property	59,286	61,628	74,140	75,000	860	1.2%
<b><u>Westcom Dispatch</u></b>						
Administrative Services	417,482	756,621	440,098	756,621	316,523	71.9%
ITS Services	247,471	251,757	225,000	269,638	44,638	19.8%
<b>Total Intergovernmental</b>	<b>\$ 4,622,879</b>	<b>\$ 7,012,425</b>	<b>\$ 8,248,802</b>	<b>\$ 5,061,610</b>	<b>\$ (3,187,192)</b>	<b>-38.64%</b>

**General Fund Commercial & Industrial Backfill Revenue**



As part of the 2021 property tax legislation the Iowa Legislature passed Senate File 619, a bill which restructured how mental health services through the State would be funded. As part of this change in mental health funding, the commercial and industrial rollback replacement payment, commonly known as the backfill, was altered. The backfill was given a new payment structure based on the amount of payment a city was to receive during fiscal year 2021-2022, with a reduction occurring each year until final payments were made. The final payment date varies based on the growth in taxable value of the local government from FY 2013-2014 through FY 2020-2021. If a city’s taxable value without gas and electric grew more than 31.24% over this time period, the city would receive the amount of the FY 2021-2022 payment with a further 20% reduction each year from FY 2023 through FY 2027. If a city’s growth was lower than 31.24%, the city would receive backfill payments reduced by 12.5% each year through FY 2029. The City of West Des Moines growth over this period exceeded 31.24% and West Des Moines will be subject to the 20% reduction each year. The general fund allocation of commercial and industrial backfill revenue in FY 2022-2023 increased from prior years due to reduction in the amount of backfill revenue allocated to TIF Revenue Funds. The City’s total Commercial & Industrial Backfill payment will decrease by \$946,679 each year until it is zero in FY 2026-27.

**FY 2022-23 COMMERCIAL & INDUSTRIAL BACKFILL REVENUE BY FUND**



**Charges For Services**

Several city departments charge fees for services/programs that are offered, such as ambulance service, recreation programs, library fines, and housing inspections. It is important that the City continue to monitor the fees charged as a way to recoup, from the actual user(s) of a service, revenues to offset the expense incurred by the City. Development-related revenues drive the fluctuations from year to year.



**GENERAL FUND**

**FY 2022-23 BUDGET**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
<b><u>Charges For Services</u></b>						
<b><u>Public Safety</u></b>						
Ambulance Charges	\$ 3,894,282	\$ 4,708,373	\$ 4,200,000	\$ 4,430,000	\$ 230,000	5.48%
Building Inspections	202,349	17,760	175,000	175,000	-	-
CPR Class Charges	29,018	25,562	50,000	50,000	-	-
EMS Charges	735	620	800	800	-	-
False Alarm Charges - Fire	-	-	1,000	1,000	-	-
False Alarm Charges - Police	-	(299)	5,000	5,000	-	-
Fire Charges	721	2,740	150	150	-	-
Plan Review Fees - Building Inspect	765,881	2,077,335	500,000	650,000	150,000	30.00%
Plan Review Fees - Fire	74,181	58,083	65,000	65,000	-	-
Police Charges	23,620	21,117	29,000	28,500	(500)	-1.72%
Special Events	5,777	2,185	13,000	3,800	(9,200)	-70.77%
<b><u>Public Works</u></b>						
Inspections-Engineering	59,601	101,095	80,000	80,000	-	-
Inspections-Sew ers & Drainage	41,660	60,280	30,000	32,000	2,000	6.67%
Nuisance Abatement Charges	30,224	21,352	40,500	25,000	(15,500)	-38.27%
Salt/Brine Solution	14,198	13,777	5,000	-	(5,000)	-100.00%
Special Events	583	762	-	-	-	-
Traffic Studies	39,512	53,497	37,000	40,000	3,000	8.11%
<b><u>Culture &amp; Recreation</u></b>						
Cemetery Charge	25,650	19,625	20,000	20,000	-	-
Library - Copy, Fax, Printing	8,361	5,933	10,000	10,000	-	-
Nature Lodge Program	5,924	1,489	7,000	7,000	-	-
Pools - Admissions	200,627	328,423	420,000	405,000	(15,000)	-3.57%
Pools - Programs	-	432	1,000	1,000	-	-
Pools- Swimming Lessons	8,844	28,141	41,000	41,000	-	-
Recreation Fees	244,916	292,301	383,500	285,000	(98,500)	-25.68%
Rentals - Holiday Park Baseball	10,475	10,900	5,500	4,000	(1,500)	-27.27%
Rentals - Fields	8,310	7,425	10,000	5,000	(5,000)	-50.00%
Rentals - Future Unearned	(3,333)	(1,905)	-	-	-	-
Rentals - Nature Lodge	71,286	65,605	106,000	106,000	-	-
Rentals - Shelter	19,993	40,490	40,000	40,000	-	-
Rentals - VJAC	7,895	11,958	32,000	32,000	-	-
RRP Softball	53,109	73,665	87,500	80,000	(7,500)	-8.57%
<b><u>Community &amp; Economic Dev</u></b>						
Board of Adjustment Appeals	600	400	200	200	-	-
Developer Paid - Publishing Fees	935	-	-	-	-	-
Developer Paid - Recordation Fees	1,989	3,276	2,500	2,500	-	-
Inspections	1,027	-	-	-	-	-
Public Hearing Fees	13,557	14,425	11,000	13,500	2,500	22.73%
Site Plan Fees	15,117	28,004	15,000	15,000	-	-
Zoning & Platting Fees	30,129	39,244	22,000	27,000	5,000	22.73%
Zoning Compliance Letter Fees	10,700	7,749	7,500	7,500	-	-
<b><u>General Government</u></b>						
Alarm Monitoring Fee	45,846	19,510	44,000	-	(44,000)	-100.00%
Legal Fees	-	47	-	-	-	-
<b>Total Charges For Services</b>	<b>\$ 5,964,299</b>	<b>\$ 8,161,376</b>	<b>\$ 6,497,150</b>	<b>\$ 6,687,950</b>	<b>\$ 190,800</b>	<b>2.94%</b>

**Miscellaneous**

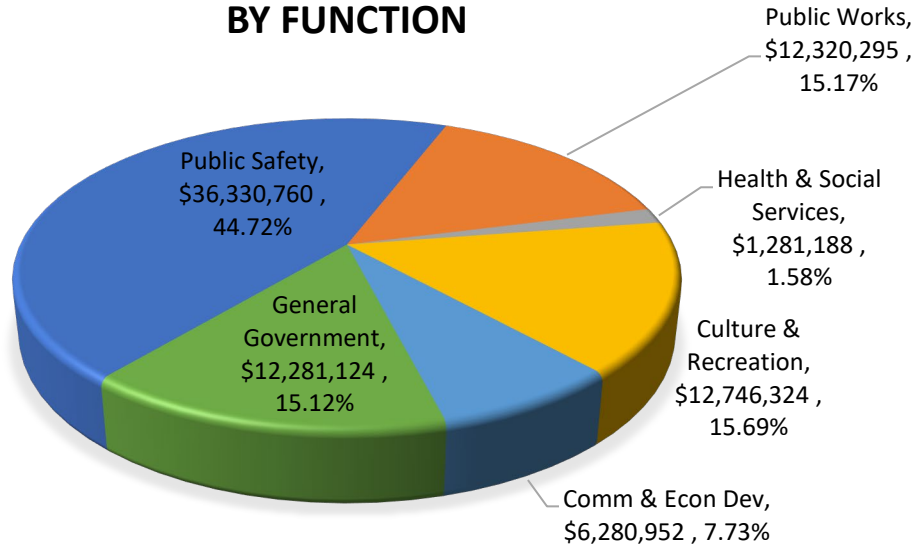
State regulations require that revenue be placed in one of the revenue categories specified above; if there is not a perfect fit to one of the previous categories listed, the revenue is then placed in a miscellaneous category.

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
<b><u>Miscellaneous</u></b>						
<b><u>Public Safety</u></b>						
Donations	\$ 100	\$ 140	\$ -	\$ -	\$ -	-
Donations - WestPet	344	294	-	-	-	-
EMS Contributions - UnityPoint	-	-	635,000	819,750	184,750	29.09%
Fines - Alcohol	8,500	500	10,000	10,000	-	-
Fines - OWI Restitution	-	-	3,500	3,500	-	-
Fines - Parking	21,570	24,207	30,000	30,000	-	-
Fines - Traffic	227,410	228,278	165,000	175,000	10,000	6.06%
Fines - Tobacco	600	-	500	-	(500)	-100.00%
Fire - Signs/Inspection Tags	5,486	6,747	6,000	6,000	-	-
Youth Justice Initiative Contributions	75,500	113,084	-	-	-	-
<b><u>Public Works</u></b>						
Sale of Scrap	1,727	11,142	3,500	-	(3,500)	-100.00%
<b><u>Health &amp; Social Services</u></b>						
Donations - Handyman	80	30	75	50	(25)	-33.33%
Donations - Transpiration	1,056	-	-	-	-	-
<b><u>Culture &amp; Recreation</u></b>						
Donations - Parks & Recreation	98	-	-	-	-	-
Fines - Library	23,138	6,963	35,400	35,000	(400)	-1.13%
Miscellaneous - Library	(3,628)	-	-	-	-	-
Miscellaneous - Parks & Recreation	9,462	4,294	-	-	-	-
Sale of Trees	7,575	12,840	7,500	12,000	4,500	60.00%
Sponsorship	9,900	26,000	18,000	20,000	2,000	11.11%
<b><u>Community &amp; Economic Dev</u></b>						
Contributions - Housing Programs	208,553	162,110	-	-	-	-
Loan Repayments- Property Improve	-	-	65,700	81,925	16,225	24.70%
<b><u>General Government</u></b>						
Contributions - Sister Cities	688	-	-	-	-	-
Fines - Civil Infractions	473	1,112	-	-	-	-
Insurance Reimbursement/Proceeds	159	4,718	-	-	-	-
Miscellaneous	26,400	(31,124)	7,500	7,500	-	-
Sale of Magazine Ads	12,500	11,800	12,000	12,000	-	-
Sales Tax Refunds	104,464	-	-	-	-	-
<b>Total Charges For Services</b>	<b>\$ 742,155</b>	<b>\$ 583,135</b>	<b>\$ 999,675</b>	<b>\$ 1,212,725</b>	<b>\$ 213,050</b>	<b>21.31%</b>

**Expenditure Highlights**

General Fund operating expenditures for FY 2022-23 are projected to increase by approximately 5.14% over FY 2021-22 operating expenditures. The primary reason for the change is the increase in personnel expenses FY 2022-23 budget. This budget does include pay increases for existing staff as well as modifications to staffing levels approved by the Mayor and City Council.

**GENERAL FUND OPERATING EXPENDITURES  
BY FUNCTION**



**Public Safety**

One of the principal functions of the City of West Des Moines is to safeguard and protect the lives, health, and property of its citizens. The FY 2022-23 budget continues the City’s longstanding tradition of providing high-quality public safety services. Public safety represents the largest appropriations category, accounting for 44.72% of the General Fund budget. The public safety function includes 267.70 full-time equivalent employees, an increase of 8.00 from FY 2021-22. Included in this category are appropriations for Police, Fire, Emergency Medical Services, Westcom Dispatch, Animal Control, Flood Control, and Building Inspection.

Public Safety	Actual 2019-20	Actual 2020-21	Revised 2021-22	Budget FY 2022-23	Increase (Decrease)	% Increase (Decrease)
Police	\$ 11,277,079	\$ 12,110,961	\$ 12,854,214	\$ 13,558,688	\$ 704,474	5.48%
Fire	8,697,989	9,271,386	11,002,258	10,846,805	(155,453)	-1.41%
Emergency Medical Services	5,080,770	6,308,743	6,991,384	7,925,958	934,574	13.37%
Westcom Dispatch	1,620,417	1,579,594	1,947,594	1,986,004	38,410	1.97%
WestPet Animal Control	375,287	393,251	453,364	469,160	15,796	3.48%
Flood Control	33,238	39,125	55,850	57,820	1,970	3.53%
Building Inspection	1,201,633	1,238,206	1,333,241	1,386,325	53,084	3.98%
Contingency	-	4,161	100,000	100,000	-	-
<b>Total Public Safety</b>	<b>\$ 28,286,413</b>	<b>\$ 30,945,427</b>	<b>\$ 34,737,905</b>	<b>\$ 36,330,760</b>	<b>\$ 1,592,855</b>	<b>4.59%</b>

**Public Works**

The public works function constitutes approximately 15.17% of the general fund budget. The public works function includes 62.10 full-time equivalent employees, an increase of 1.00 from FY 2021-22. Included in this category are appropriations for Public Services and Engineering Services. The Public Services Department addresses street and sewer maintenance, street cleaning, drainage facilities, city building and equipment maintenance, snow removal, street and sewer repair, dust control, and mosquito spraying. The Engineering Services Department is responsible for designing capital improvement program projects, construction plans, developing maintenance system schedules for pavement management and sewer management, and the review of development proposals to ensure that adequate public infrastructure is provided and the public improvements to be constructed are in conformance with the City’s design standards.

<b>Public Works</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Public Services	\$ 7,391,115	\$ 8,086,811	\$ 8,791,498	\$ 9,189,221	\$ 397,723	4.52%
Engineering Services	2,280,694	2,370,819	2,983,504	3,106,074	122,570	4.11%
Contingency	4,115	-	25,000	25,000	-	-
<b>Total Public Works</b>	<b>\$ 9,675,924</b>	<b>\$ 10,457,630</b>	<b>\$ 11,800,002</b>	<b>\$ 12,320,295</b>	<b>\$ 520,293</b>	<b>4.41%</b>

**Health & Social Services**

The Health & Social Services function constitutes approximately 1.58% of the general fund budget. The health & social services function includes 10.50 full-time equivalent employees. Included in the category are appropriations for Human Services, the Human Rights Commission, and Diversity, Equity, and Inclusion.

<b>Health &amp; Social Services</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Human Services	\$ 963,705	\$ 923,890	\$ 977,307	\$ 1,013,496	\$ 36,189	3.70%
Human Rights Commission	8,569	10,589	22,500	19,000	(3,500)	-15.56%
Diversity, Equity, & Inclusion	-	-	229,201	245,692	16,491	7.19%
Contingency	-	-	3,000	3,000	-	-
<b>Total Health &amp; Social Services</b>	<b>\$ 972,274</b>	<b>\$ 934,479</b>	<b>\$ 1,232,008</b>	<b>\$ 1,281,188</b>	<b>\$ 49,180</b>	<b>3.99%</b>

**Culture & Recreation**

Culture & Recreation represents the second largest appropriations category, accounting for 15.69% of the General Fund budget. The culture & recreation function includes 72.50 full-time equivalent employees. Included in this category are appropriations for the Library, Parks & Recreation, Public Services Parks Maintenance, and Urban Forestry.

<b>Culture &amp; Recreation</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Library	\$ 3,234,880	\$ 3,389,481	\$ 3,831,084	\$ 4,245,226	\$ 414,142	10.81%
Parks & Recreation	3,916,910	3,947,625	5,034,254	5,017,374	(16,880)	-0.34%
Parks Maintenance	1,994,416	1,814,643	2,246,779	2,422,187	175,408	7.81%
Urban Forestry	540,794	650,357	922,619	1,041,537	118,918	12.89%
Contingency	-	-	20,000	20,000	-	-
<b>Total Culture &amp; Recreation</b>	<b>\$ 9,687,000</b>	<b>\$ 9,802,106</b>	<b>\$ 12,054,736</b>	<b>\$ 12,746,324</b>	<b>\$ 691,588</b>	<b>5.74%</b>

**Community & Economic Development**

The Community & Economic Development function constitutes approximately 7.73% of the general fund budget. The community & economic development function includes 14.21 full-time equivalent employees. Included in the category are appropriations for Planning, Community & Economic Development, Regional Economic Development, the Sister Cities Commission, Leased Building, and Hotel/Motel Tax.

<b>Community &amp; Economic Development</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Development Services	\$ 1,114,850	\$ 1,184,528	\$ 1,567,979	\$ 1,450,636	\$ (117,343)	-7.48%
Comm. & Econ. Development	1,429,961	1,411,594	1,599,894	1,300,544	(299,350)	-18.71%
Regional Economic Development	133,758	101,471	137,672	442,223	304,551	221.21%
Sister Cities Commission	7,067	1,030	3,000	10,000	7,000	233.33%
Leased Buildings	15,580	7,733	16,615	15,816	(799)	-4.81%
Valley Junction Development	8,257	7,059	12,815	11,019	(1,796)	-14.01%
Hotel/Motel Tax	3,178,770	1,781,898	2,231,010	3,040,714	809,704	36.29%
Contingency	-	-	10,000	10,000	-	-
<b>Total Comm. &amp; Econ. Dev.</b>	<b>\$ 5,888,242</b>	<b>\$ 4,495,313</b>	<b>\$ 5,578,985</b>	<b>\$ 6,280,952</b>	<b>\$ 701,967</b>	<b>12.58%</b>

**General Government**

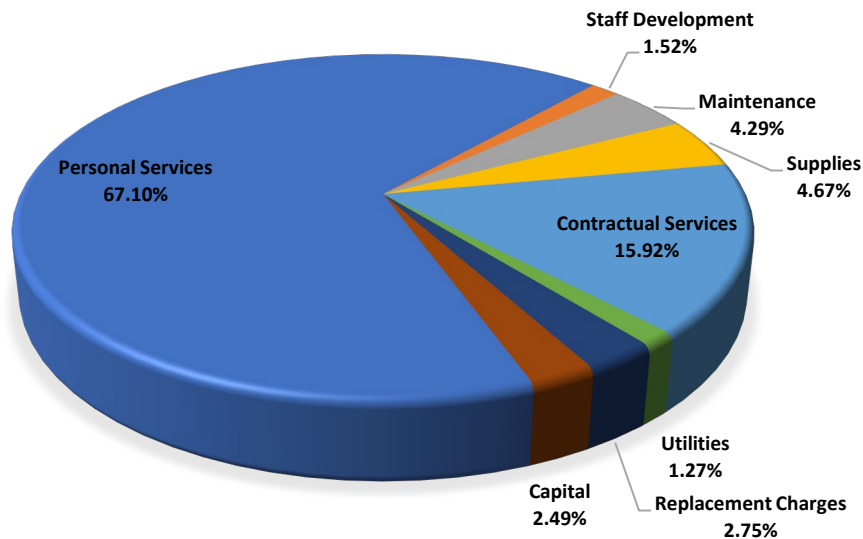
The General Government function constitutes approximately 15.12% of the general fund budget. The general government function includes 47.25 full-time equivalent employees. Included in the category are appropriations Mayor & Council, City Manager's Office, City Clerk, City Hall, Elections, Legal, Finance, Human Resources, Information Technology Services, and Risk Management.

<b>General Government</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Mayor & Council	\$ 77,437	\$ 88,172	\$ 84,629	\$ 85,087	\$ 458	0.54%
City Manager's Office	1,201,124	1,168,065	1,324,668	1,302,647	(22,021)	-1.66%
City Clerk	260,727	341,363	356,074	377,462	21,388	6.01%
City Hall	447,571	354,033	378,071	340,260	(37,811)	-10.00%
Elections	15,071	53	20,000	-	(20,000)	-100.00%
Legal	740,732	769,383	897,239	954,245	57,006	6.35%
Finance	1,163,173	1,050,337	1,256,773	1,309,903	53,130	4.23%
Human Resources	1,351,704	1,110,211	1,412,005	1,484,734	72,729	5.15%
IT Services	4,178,679	4,807,994	5,283,364	5,557,286	273,922	5.18%
Risk Management	579,244	650,510	835,390	849,500	14,110	1.69%
Contingency	3,878	3,525	20,000	20,000	-	-
<b>Total General Government</b>	<b>\$ 10,019,340</b>	<b>\$ 10,343,646</b>	<b>\$ 11,868,213</b>	<b>\$ 12,281,124</b>	<b>\$ 412,911</b>	<b>3.48%</b>

**Expenditures by Type**

<b>General Government</b>	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Revised 2021-22</b>	<b>Budget FY 2022-23</b>	<b>Increase (Decrease)</b>	<b>% Increase (Decrease)</b>
Personal Services	\$ 42,289,709	\$ 46,053,442	\$ 51,654,227	\$ 54,516,343	\$ 2,862,116	5.54%
Staff Development	575,989	494,334	1,249,209	1,231,950	(17,259)	-1.38%
Maintenance	3,027,614	2,807,813	3,454,353	3,486,610	32,257	0.93%
Supplies	2,993,474	3,025,435	3,710,712	3,790,185	79,473	2.14%
Contractual Services	10,970,661	9,395,815	11,797,705	12,929,702	1,131,997	9.60%
Utilities	789,362	846,436	1,050,055	1,028,277	(21,778)	-2.07%
Replacement Charges	1,731,897	1,748,861	2,005,782	2,232,178	226,396	11.29%
Capital	2,265,964	2,660,203	2,349,806	2,025,398	(324,408)	-13.81%
<b>Sub-Total Operating Expenses</b>	<b>\$ 64,644,670</b>	<b>\$ 67,032,339</b>	<b>\$ 77,271,849</b>	<b>\$ 81,240,643</b>	<b>\$ 3,968,794</b>	<b>5.14%</b>
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures</b>	<b>\$ 64,644,670</b>	<b>\$ 67,032,339</b>	<b>\$ 77,271,849</b>	<b>\$ 81,240,643</b>	<b>\$ 3,968,794</b>	<b>5.14%</b>
Transfers Out	10,005,330	5,860,591	14,894,158	9,987,485	(4,906,673)	-32.94%
<b>Total</b>	<b>\$ 74,650,000</b>	<b>\$ 72,892,930</b>	<b>\$ 92,166,007</b>	<b>\$ 91,228,128</b>	<b>\$ (937,879)</b>	<b>-1.02%</b>

**GENERAL FUND EXPENDITURES BY TYPE**



**Personal Services**

Personal services include expenditures for salaries, wages, overtime, add-on pays, longevity pay, allowances, insurance benefits, FICA benefits, deferred compensation, and Iowa Public Employee Retirement System contributions. Personal services represent the largest appropriations type, accounting for 67.10% of the General Fund budget. Of the City’s 542.25 full-time equivalent positions, 474.26 positions are paid using general fund dollars. The FY 2022-23 personnel services budget includes the addition of 9 new positions. The increase in personal services is rated to the new positions, increases in pay for both union and non-union staff, and a projected 10% increase in health insurance premiums.

**Staff Development**

Staff development includes expenditures for staff related training and conferences, both in and out of state, as well as memberships and dues for professional membership organizations, and annual certifications related to the job duties. Due to COVID, training expenses were reduced significantly during FY 2019-20 and FY 2020-21 due to conferences and training sessions being canceled, postponed, or moved on-line. Staff development expenses for FY 2022-23 have been budgeted as if all conferences and training will proceed as prior to COVID.

**Maintenance**

Maintenance includes expenditures for building, facilities, vehicles, and equipment. Vehicle maintenance expenses are expected to decrease, due to the recent move to the new public services facility and the hiring of additional mechanics allowing vehicles to have more maintenance and repairs performed in-house as opposed to having services performed at outside repair shops. Other maintenance expenses are projected to increase as new facilities and equipment are added to the city's inventory.

**Supplies**

Supplies include expenditures for office supplies and operating supplies. Due to supply chain issues and increases in costs resulting from COVID, it is projected that several supply costs will increase during FY 2022-23, especially those supplies related to public safety operations.

**Contractual Services**

Contractual services include expenditures where an outside vendor provides professional services, technical services, rents, or services in lieu of city staff. Contractual services expenses are projected to increase by 1,131,977 or 9.60% in FY 2022-23. \$500,000 of this increase is for the first of four annual contributions to the Des Moines International Airport for their new terminal project. \$100,000 for the hiring of a consultant to rebuild and expand the traffic model for the updated comprehensive plan. The projected increase of Hotel/Motel tax revenues will require an increased contribution to the Greater Des Moines Convention and Visitors Bureau and Bravo Greater Des Moines per the 28E agreements. The 34% increase in hotel/motel tax revenue will require a \$290,807 increase in the annual payment to each of these organizations.

**Utilities**

Utility expenditures include expenses for electricity, natural gas, telephone, internet, and stormwater charges. Telephone service expenditures are projected to decrease by \$51,039 in FY 2022-23 as the City has recently completed a consolidation of telephone services that has reduced those costs. Stormwater expenses will increase by approximately 12% due to the increase in the stormwater rate and the addition of impervious surfaces on city owned property. Natural gas expenses are expected to increase approximately 17% due to increased prices during the heating season due to projected natural gas shortages. Electricity expenses are budgeted for a 1% decrease due to energy efficient improvements made to several facilities.

**Replacement Charges**

The city finances the future replacement of all vehicles, (except police patrol vehicles), heavy equipment, and computer network systems. Replacement costs are allocated to departments based on the equipment's useful life and historical cost; dollars are held in an internal service fund until the replacement unit is purchased. Replacement charges are projected to increase by \$226,396 due to new vehicles and equipment costing significantly more than the previous units, mostly due to costs for new emission standards on diesel powered equipment.

**Capital**

Capital outlay include expenditures for assets that are expected to cost more than \$5,000. The FY 2022-23 budget includes capital \$2,025,398. Capital expenditures vary from year to year due to departments needs and the replacement schedules for equipment. Major purchases in FY 2022-23 include:

- \$428,852 for the final payment to the City of Clive for the dislocation allowance of public safety station #22, West Des Moines will have 100% ownership of this building after this payment
- \$384,000 for the replacement of six (6) police patrol vehicles
- \$330,000 for the purchase of an additional dump truck equipped with plow equipment
- \$258,000 for annual computer replacements
- \$115,000 for the purchase of an additional tow plow for snow removal
- \$40,000 for the replacement of ambulance medical equipment
- \$45,000 for the purchase of an additional brine trailer for snow and ice control
- \$45,000 for the purchase and installation of moveable shelving for records storage in City Hall
- \$42,000 for the replacement of three (3) fire department thermal imaging cameras
- \$32,000 for the replacement of play equipment at the Valley View Aquatics Center

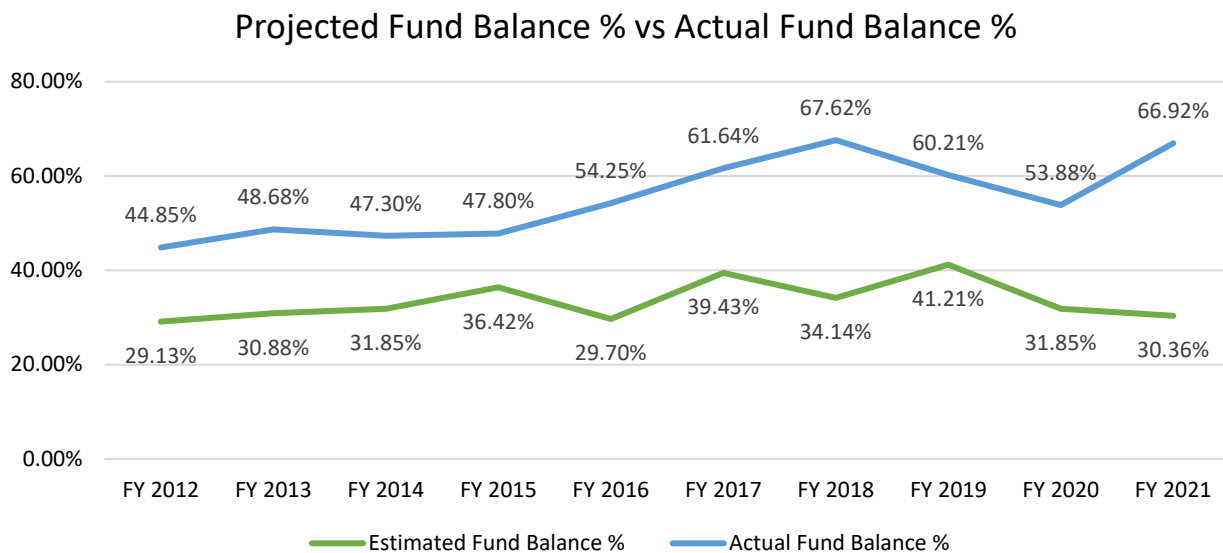
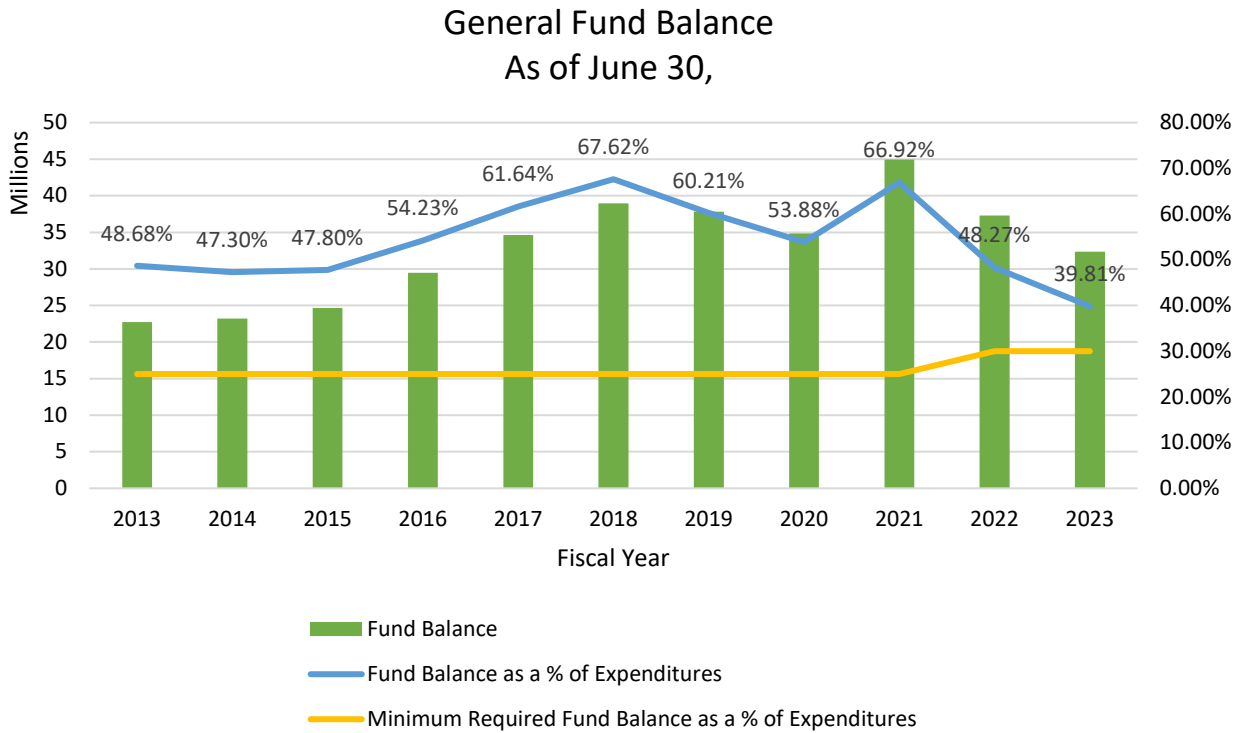


## General Fund Expenditure Summary for FY 2022-2023

Department	Departmental Expenditures	% of Total
Police	\$ 13,558,688	16.69%
Fire	10,846,805	13.35%
Emergency Medical Services	7,925,958	9.76%
Westcom Dispatch	1,986,004	2.44%
WestPet Animal Control	469,160	0.58%
Parks & Recreation	5,028,393	6.19%
Library	4,245,226	5.23%
Human Services	1,013,496	1.25%
Human Rights	19,000	0.02%
Diversity, Equity, & Inclusion	245,692	0.30%
Public Services	12,710,765	15.65%
Engineering Services	3,106,074	3.82%
Development Services	2,836,961	3.49%
Community & Economic Development	1,300,544	1.60%
Regional Economic Development	442,223	0.54%
Sister Cities Commission	10,000	0.01%
Mayor & Council	85,087	0.10%
City Manager	1,302,647	1.60%
City Clerk	717,722	0.88%
Finance	1,309,903	1.61%
Information Technology Services	5,557,286	6.84%
Human Resources	1,484,734	1.83%
Legal	954,245	1.17%
Leased City Buildings	15,816	0.02%
Risk Management	849,500	1.05%
Hotel/Motel	3,040,714	3.74%
City Contingency	178,000	0.22%
<b>Total</b>	<b>\$ 81,240,643</b>	<b>100.00%</b>

**Ending Fund Balance**

One measure of a City’s financial strength is the level of fund balance, i.e. accumulated revenues in excess of expenditures. For the City to operate from July 1 through mid-October, when we receive our first substantial payment property tax payment, a significant fund balance is necessary. The FY 2022-23 budget maintains prudent general fund balances, which protect the City of West Des Moines’ financial integrity. Staff estimates, when all anticipated expenditures and transfers are accounted for, the City’s unrestricted cash balance, will be \$32,345,746 on June 30, 2023, which is 39.81% of FY 2022-23 operating expenditures.



**Summary of Transfers**

<b>To Fund</b>	<b>From Fund</b>	<b>Description</b>	<b>Amount</b>
<b><u>Transfers In</u></b>			
General	Emergency Tax Levy	Emergency Tax Levy Proceeds	\$ 1,653,064
General	Employee Benefits Levy	Employee Benefits Levy	104,142
General	low a EMS Alliance	Indirect Expenses	657,245
General	Hotel/Motel Tax	Human Rights MLK Jr Day	7,500
General	Hotel/Motel Tax	Sister Cities	10,000
General	Hotel/Motel Tax	WDM Magazine	150,000
General	LOSST	Property Tax Reduction	6,289,374
General	LOSST	Fire Department Hires 2019	427,250
General	LOSST	Police Department Hires 2019	711,133
General	LOSST	Maintain Property Tax Rate	2,000,000
General	Metro Home Improvement	Indirect Expenses	38,413
General	WestPet	Indirect Expenses	111,334
General	Sanitary Sewer	WinCan Software Maintenance	9,000
General	Sanitary Sewer	WinCan Storage	4,000
Metro Home Improvement	General	West Des Moines Share of Administration	8,454
Metro Home Improvement	General	West Des Moines Share of Programs	20,000
WestPet	General	West Des Moines Share of Operations	228,274
low a EMS Alliance	General	West Des Moines Share of Operations	2,983,433
<b>Total Transfers In</b>			<b>\$ 15,412,616</b>

**Transfers Out**

Dallas County Local Housing Trust	General	West Des Moines Share of Programs	\$ 6,416
low a EMS Alliance	General	West Des Moines Share of Operations	2,983,433
Metro Home Improvement	General	West Des Moines Share of Administration	8,454
Metro Home Improvement	General	West Des Moines Share of Programs	20,000
Technology Replacement	General	Technology Replacement Contribution	300,000
WestPet	General	West Des Moines Share of Operations	228,274
Youth Justice Initiative	General	West Des Moines Program Contribution	65,952
Youth Justice Initiative	General	Chapel Ridge Initiative	31,450
Capital Improvements Program	General	Holiday Park Baseball Phase 7	950,000
Capital Improvements Program	General	Park Landscaping	25,000
Capital Improvements Program	General	Forestry Renovation	30,000
Capital Improvements Program	General	Arc Flash Studies Various Facilities	25,000
Historic West Des Moines Housing	General	Housing Program Match	1,450,000
General	Metro Home Improvement	Indirect Expenses	38,413
General	WestPet	Indirect Expenses	111,334
General	low a EMS Alliance	Indirect Expenses	657,245
Debt Service	Hotel/Motel Tax	2019F Bond Debt - RecPlex	1,065,950
Economic Development	Hotel/Motel Tax	Economic Development Programs	50,000
General	Hotel/Motel Tax	Sister Cities	10,000
General	Hotel/Motel Tax	Human Rights MLK Jr Day	7,500
General	Hotel/Motel Tax	WDM Magazine	150,000
Public Art	Hotel/Motel Tax	Public Art Contribution	120,000
General	Emergency Tax Levy	Emergency Tax Levy Proceeds	1,653,064
<b>Total Transfers Out</b>			<b>\$ 9,987,485</b>
<b>Net Transfers</b>			<b>\$ 5,425,131</b>