

Welcome to the November 2, 2022, West Des Moines Board of Adjustment Meeting

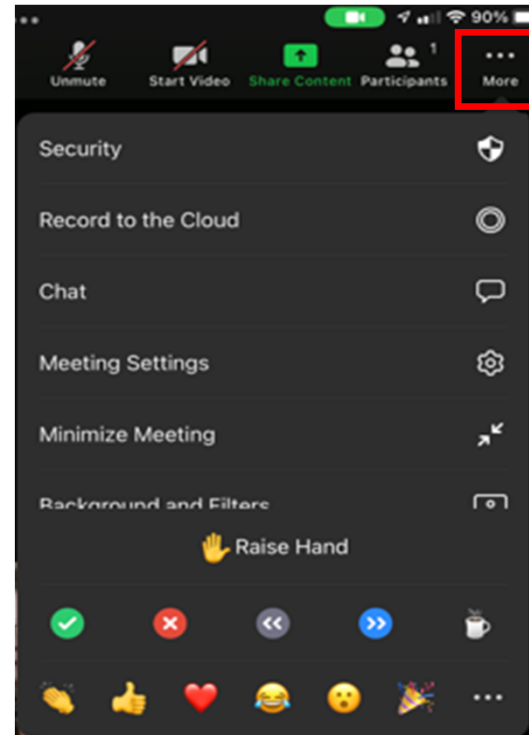
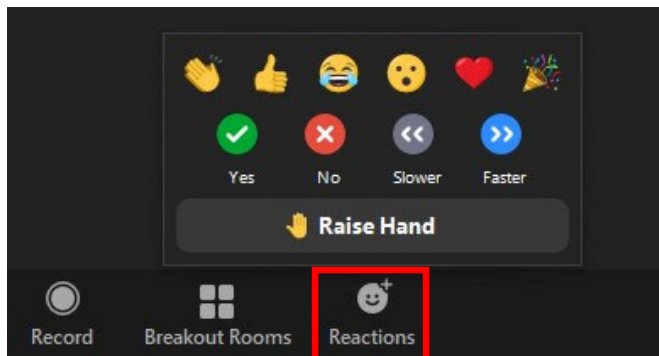
Here are a few housekeeping items before we get started:

- You will be muted by default when joining the meeting. The Commission Chair will first ask for the applicant's and then staff's presentation on an agenda item. After the applicant and staff have presented, the Chair will ask for public comment. At this point, please raise your hand to indicate you wish to speak. The Chair will then call on you and you will be unmuted.
- **If you are participating by phone, dial *9 to raise or lower your hand, dial *6 to unmute or mute**
- **If you are participating by computer or tablet:**



Raise Hand:

Depending on your device, Raise Hand can be found in the Reactions or the More (...) button on the Zoom toolbar:



Item 2a - 290 SE Browns Woods Court
Approve Removal of Condition of Approval

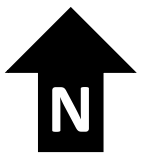
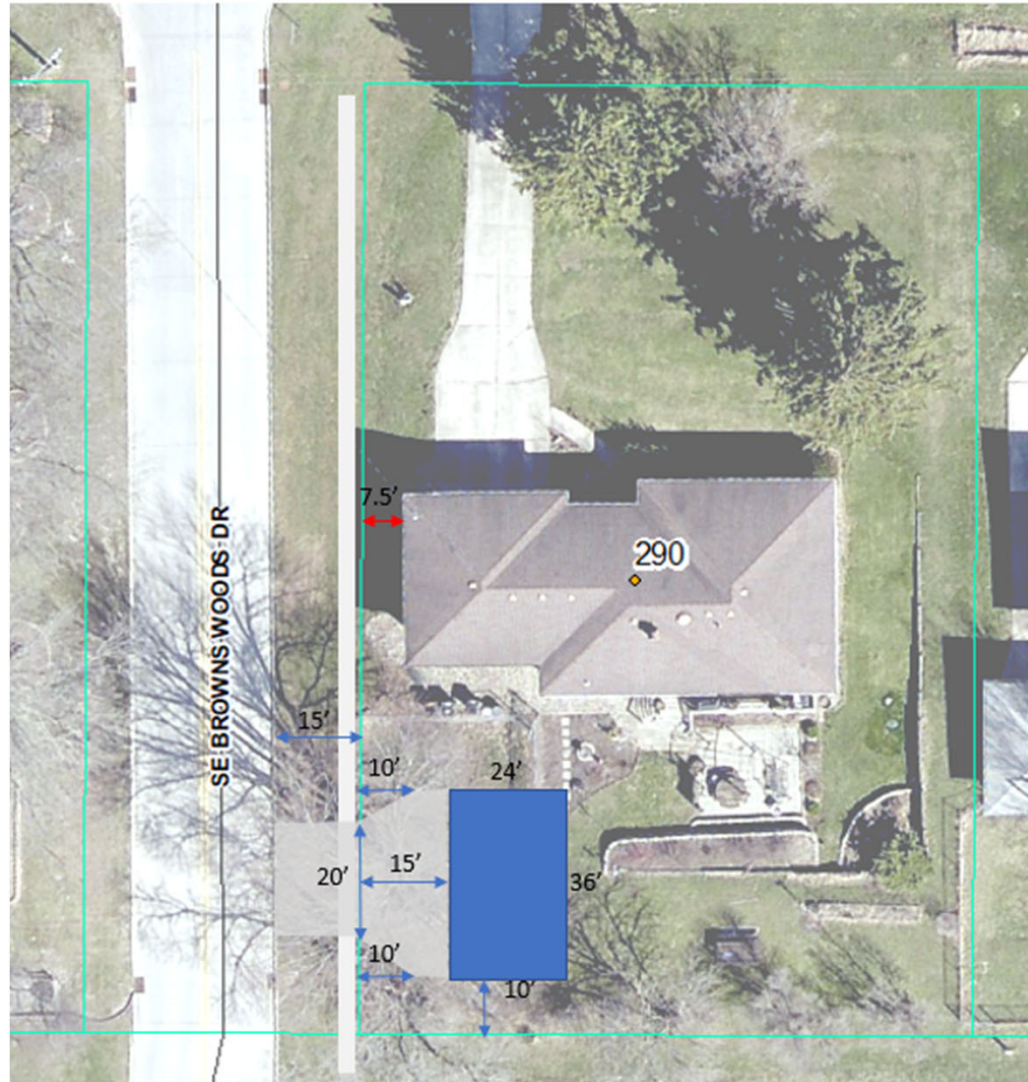
To participate on this item:

- The Chair will first have the applicant present on the agenda item and will then ask for public comment on the item.
- Please "raise your hand" to indicate that you wish to speak.
- The Chair will then call on you and you will be unmuted.
- **If you are participating by phone, dial *9 to raise or lower your hand, dial *6 to mute/unmute**
- Please note, it is entirely at the Chair's discretion to limit the length of time that individuals may speak, as well as whether to allow individuals to speak a second time.
- When a motion is made and a vote is called for, ONLY the Commission members vote.

**When you are unmuted –
please state your name and address for the record before you make your comments.**

Item 2a – 290 SE Browns Woods Court

SE Browns Woods Ct



**Item 3a – New Creations Daycare - 3424 EP True Parkway –
Approve Permitted Conditional Use Permit**

To participate on this item:

- The Chair will first have the applicant present on the agenda item and will then ask for public comment on the item.
- Please "raise your hand" to indicate that you wish to speak.
- The Chair will then call on you and you will be unmuted.
- **If you are participating by phone, dial *9 to raise or lower your hand, dial *6 to mute/unmute**
- Please note, it is entirely at the Chair's discretion to limit the length of time that individuals may speak, as well as whether to allow individuals to speak a second time.
- When a motion is made and a vote is called for, ONLY the Commission members vote.

**When you are unmuted –
please state your name and address for the record before you make your comments.**

Item 3a – New Creations Daycare



Item 5a - Review of Preamble

Opening Statement:

As a Board of the City, we welcome all testimony. We make our decisions based upon the facts and evidence allowed under the City Code, presented in staff's report, or presented in open meeting. **If the proceedings become lengthy, we may ask that testimony be focused on new facts or evidence not already presented.** We ask that if you wish to speak, please come forward to the microphone and state your name and address for the record prior to providing your testimony. Our proceedings are recorded in the event of litigation. We ask that the proceedings be orderly and that you please address your remarks to the Board.

Rules of Procedure:

2.5 Oral Evidence, Time Limits, and Number of Speakers

Any person desiring to speak must first be recognized by the Chairperson. All comments must be made clearly and audibly, and all speakers must first state their full names and addresses and the names of any persons in whose behalf they are appearing. **In order to expedite the conduct of hearings, the Chairperson may reasonably limit the amount of time which a person may use to address the Board.** The Chairperson may also limit the number of speakers or amount of testimony upon a particular issue in order to avoid repetitious and cumulative comments. Except when necessary for immediate clarification of a particular point, no person shall be allowed to speak a second time until all others wishing to speak have had an opportunity to do so, and then only at the discretion of the Chairperson.