

WEST DES MOINES BICYCLE ADVISORY COMMISSION MEETING MINUTES
Thursday, February 3, 2022

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, February 3, at 5:30 p.m. by Chair Suckow.

Commission	Tom Suckow <i>Chair</i>	Nick Welter <i>Secretary</i>	Lyndley Kent	Missy Berg
Present	X			X
Commission	Steve Welsh	Steve Herwig	Diane Witt	
Present		X	X	
Staff	Sally Ortgies <i>Director of Parks & Recreation</i>	David Sadler <i>Superintendent of Parks</i>	Miranda Kurtt <i>Parks & Recreation Administrative Secretary</i>	
Present	X	X	X	
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>	Jason Bryan <i>Police Sergeant</i>
Present			X	X
Council	Matt McKinney <i>City Council Liaison</i>			
Present				

On Item 1. Approval of Agenda

Berg moved to approve the agenda as presented. Witt seconded. Motion carried, 4 yes.

On Item 2. Citizen Forum

None.

On Item 3. Approval of Minutes from November 4, 2021, Meeting

Herwig moved to approve the minutes as presented. Berg seconded. Motion carried, 4 yes.

On Item 4. Old Business

No report.

On Item 5. New Business

A. Presentation – FY 22-23 Capital Improvement Program Budget Request

Ortgies stated a Capital Improvement Program Budget Request is created annually for parks and trails. This request will be presented to the Council at a budget workshop immediately following the regular City Council meeting on Monday, February 7. Ortgies provided an overview of trail-related projects. Fundraising for the Raccoon River Pedestrian Bridge will continue in 2022 with a goal of \$3 million. Grant applications and federal funding are also pending. It is important for some of this outside funding to come in before the City will be able to move forward with the project. The Woodland Hills Greenway Trail is the final piece of the trail system within the Woodland Hills neighborhood. Also included in the request is a study to determine how to best fill the gap in the trail system along Grand Avenue west of Interstate 35. The completion of the RecPlex has created a desire to connect to that area. Petersen stated that there could be a potential

expansion of the area and the trail may need to coordinate with the development of the road. The request includes the design of the Sugar Creek Trail – Phase 2 (part of the Marathon Loop) between Stagecoach Drive and Mills Civic Parkway. The last trail-related item is Trail Renovation as part of the CIP Ongoing Maintenance budget. This item is budgeted annually to ensure trails and trail bridges are adequately maintained. Suckow questioned if the funds are reallocated to the following year if they are not used. Ortgies stated that CIP funds can be carried over to the next year. If a project comes in under budget, the excess funds remain in the capital projects fund to potentially be used for cost overruns on other projects. If the department would want to use the funds for a completely different project, it would have to go through an approval process. Sadler stated Valley View Park has a small section of trail in conjunction with the pickleball courts that will be installed.

Committee Reports

On Item 6A. Education and Encouragement Committee

Berg stated the Committee met on December 17. The Mayor's Bike Ride will be on June 5 as part of Park Palooza and National Trails Day. There will be two routes this year: 3.2-mile loop around Blue Heron Lake and an 11-mile ride. The West Des Moines Murals program was also discussed. There will be four underpass locations for murals. The artist application deadline is February 25, and the installation is set for May.

On Item 6B. Report – Enforcement and Evaluation Committee

Ortgies stated the Committee will need to meet to discuss a proposed Model Bike Ordinance. The goal is to have a consistent ordinance across surrounding metro communities. Once a final draft ordinance is created, the Commission will be asked to make a recommendation to City Council for approval.

On Item 6C. Report – Engineering Committee

Witt stated 1st Street and Grand Avenue pedestrian and bike crossings were discussed in detail along with potential options to create a safer pedestrian and cyclist crossing. Ortgies and Petersen stated that any solution would need to be ADA compliant. Because of space constraints caused by private property and the flood wall and gate, it would be extremely difficult, if not impossible, to construct a pedestrian overpass. Suckow questioned if a trail will go over a Walnut Creek to connect West Des Moines and Windsor Heights. Ortgies stated that a trail along the east side of 8th Street will be installed from Clegg Road to Center Street. Windsor Heights would need to then take the next steps to connect the trail with a bridge to the east side of the creek.

Staff Reports:

On Item 7A. Engineering

No report.

On Item 8B. Public Services

No report.

On Item 8C. Police

Bryan stated the House File 493 went into effect on January 1. This defines the classification of electric bikes by maximum speed, maximum motor size, etc. Suckow questioned if the Police Department uses motorized bikes and Bryan state there are two currently used by the department.

On Item 8D. Parks and Recreation

Ortgies introduced Tina Tate, Park and Recreation Secretary. Ortgies thanked Suckow, Berg, and Herwig for participating in the upcoming Bike Expo.

On Item 8. Other Matters

None.

On Item 9A. Receive, File and/or Refer:

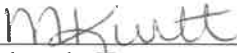
Des Moines Area MPO, Central Iowa Bicycle – Pedestrian Roundtable Packet – January 18, 2022

On Item B. City Council Communications

None.

Herwig moved to adjourn the meeting. Witt seconded. Motion carried, 4 yes. The meeting was adjourned at 6:14 p.m.


Respectfully submitted,



Miranda Kurtt
Administrative Secretary

2-3-22

ATTEST:



Nick Welter
Commission Secretary

11/3/22