

# West Des Moines Human Services Advisory Board

139 6<sup>th</sup> Street West Des Moines, IA 50266

## July 19, 2022 Minutes

**Members Present:** Bill Solawetz, Joe Happe, Jo Helling, DeAnn Howard, Sheila Nelson, Bill Crane, Karen Smith, Greg Nichols, Clarissa D'Souza, Eric Tabor, Mike Frandsen, Megan Omann (Chair, WDMHS Foundation)

**Members Absent:** Mary Bernabe, Kasey Tickel, Victor Dutchuk, Wes Franklin

**Staff Present:** Althea Holcomb, Mindy Hotovec, Tami Lage, Shawna Rolph, Rosalinda Solis, Larry Stanley

**Citizen Participation:** None

**Welcome & Introductions:** New members - Karen Smith, Greg Nichols, Clarissa D'Souza, and Eric Tabor were welcomed to the board and introduced to existing board members.

**Call to Order:** Meeting was called to order @ 5:30 pm by Joe Happe

**Approval of Minutes:** Motion to approve the minutes by DeAnn, seconded by Bill Solawetz. Minutes approved.

**Director's Report:** Althea shared that they have surpassed last year's numbers for clients. Rent and utility requests are steady and will be surpassing last year. Megan asked why there were no numbers on the client figures column for 2020. Althea stated because of Covid, those numbers are not relevant for comparison. DeAnn asked about the increase in the number of households served and the decrease in individuals. Althea is unsure why this is so, but may be in part due to older kids moving out of family homes. August 9<sup>th</sup> will be the start of school supply pick up. The free medical clinic will be offering school physicals again this year. Althea will contact Polk County Health to see if they can be available for vaccinations. The audit for the ESG grant has been moved to September 1<sup>st</sup>. There are nine applications for the Child Care Coordinator for the in-person ELL classes that begin September 6<sup>th</sup>. The Communication Coordinator position will probably not be filled until the end of November. Megan stated the WDMHS Friends Foundation has two seats to fill.

**Sunday Supper in Our Town:** September 25<sup>th</sup> at Flemings, seating is limited to 150. Invitations have been mailed. Board members were encouraged by Joe Happe to open the link that was emailed to sign up to contact sponsor prospects for this event. There will also be a "talking points" email you can follow when calling sponsors.

The motion to adjourn the meeting early so the board could meet with WDMHS staff and learn about their positions was made by DeAnn and seconded by Bill Solawetz. Adjourned @ 6:04 pm.

Respectfully submitted, Jo Helling.