

CITY OF WEST DES MOINES

COUNCIL AGENDA

date: June 5, 2023

time: 5:30 P.M.

MAYORRUSS TRIMBLE
COUNCILMEMBER AT LARGERENEE HARDMAN
COUNCILMEMBER AT LARGEMATTHEW McKINNEY
COUNCILMEMBER 1ST WARDKEVIN L. TREVILLYAN
COUNCILMEMBER 2ND WARDGREG HUDSON
COUNCILMEMBER 3RD WARDDOUG LOOTS

CITY MANAGER.....TOM HADDEN
CITY ATTORNEY.....RICHARD SCIESZINSKI
CITY CLERK.....RYAN JACOBSON
DEPUTY CITY CLERK...JULIUS ARRINGTON

West Des Moines City Hall - City Council Chambers 4200 Mills Civic Parkway

*Members of the public wishing to participate telephonically, may do so by calling:
515-207-8241, Enter Conference ID: 634 011 238#*

1. **Call to Order/Pledge of Allegiance/Roll Call/Approval of Agenda**
2. **Citizen Forum** (Pursuant to City Council Procedural Rules citizen remarks are limited to five minutes under this agenda category - if additional time is desired the Mayor/Council may allow continuation as part of the Other Matters portion of the agenda)
3. **Mayor/Council/Manager Report/Other Entities Update**
4. **Consent Agenda**
 - a. Motion - Approval of Minutes of May 15, 2023 Meeting
 - b. Motion - Approval of Bill Lists
 - c. Motion - Approval of Liquor Licenses:
 1. Biaggi's Ristorante Italiano, LLC d/b/a Biaggi's Ristorante Italiano, 5990 University Avenue - Class C Retail Alcohol License with Outdoor Service and Catering Privileges - Renewal
 2. Wesley Retirement Services, Inc. d/b/a Edgewater, A Wesley Active Life Community, 9225 Cascade Avenue - Class C Retail Alcohol License with Living Quarters, Outdoor Service, and Catering Privileges - Renewal
 3. CTCC Rentals, LLC d/b/a Grand Junction Bar & Grill, 1970 Grand Avenue, #29 - Class C Retail Alcohol License with Outdoor Service - Renewal
 4. Historic Valley Junction Foundation d/b/a Historic Valley Junction Foundation, 400 Block of Railroad Place - Five-Day Class C Retail Alcohol License for Event on June 17, 2023
 5. Hy-Vee, Inc. d/b/a Hy-Vee Food Store #1, 1700 Valley West Drive - Class E Retail Alcohol License - Renewal

6. Sodexo Management, Inc. d/b/a Iowa Farm Bureau, 5400 University Avenue (West Parking Lot) - Five-Day Special Class C Retail Alcohol License with Outdoor Service - Effective June 27-July 1, 2023
 7. Kum & Go, LC d/b/a Kum & Go #8, 1293 8th Street - Class E Retail Alcohol License - Renewal
 8. Kum & Go, LC d/b/a Kum & Go #50, 745 South 51st Street - Class E Retail Alcohol License - Renewal
 9. Kum & Go, LC d/b/a Kum & Go #2091, 5969 Ashworth Road - Class E Retail Alcohol License - Renewal
 10. West Des Moines Hotel Associates, LLC d/b/a West Des Moines Marriott, 1250 Jordan Creek Parkway - Class C Retail Alcohol License with Outdoor Service and Catering Privileges - Renewal
 11. OTB Acquisition, LLC d/b/a On The Border, 140 South Jordan Creek Parkway - Class C Retail Alcohol License with Outdoor Service - Renewal
 12. Des Moines Prime, LLC d/b/a Ruth's Chris Steak House, 950 Jordan Creek Parkway - Class C Retail Alcohol License with Catering Privileges - New
 13. Target Corporation d/b/a Target Store T-1901, 5405 Mills Civic Parkway - Class E Retail Alcohol License - Renewal
 14. Top It Off, LLC d/b/a Top It Off Liquid Catering, 101 Jordan Creek Parkway - 8-Month Special Class C Retail Alcohol License - New
 15. Top It Off, LLC d/b/a Top It Off Liquid Catering, 2500 Grand Avenue (Nature Lodge) - 5-Day Special Class C Retail Alcohol License for a Private Event on June 15, 2023
 16. Walgreen Co. d/b/a Walgreens #6623, 1660 22nd Street - Class E Retail Alcohol License - Renewal
 17. Walgreen Co. d/b/a Walgreens #6677, 4900 Mills Civic Parkway - Class E Retail Alcohol License - Renewal
 18. Walgreen Co. d/b/a Walgreens #6678, 1999 Grand Avenue - Class E Retail Alcohol License - Renewal
 19. Wal-Mart Stores, Inc. d/b/a Wal-Mart Supercenter #3762, 6365 Stagecoach Drive - Class E Retail Alcohol License - Renewal
- d. Motion - Approval of Special Event Lane Closure - South 100th Street Block Party, June 9, 2023
- e. Motion - Approval of Extended Sound Permit - South 100th Street Block Party, June 9, 2023
- f. Motion - Approval of Appointments:
1. Human Services Advisory Board
2. Library Board of Trustees
- g. Motion - Approval of Acknowledgment/Settlement Agreement for Violation of Tobacco Laws
- h. Motion - Accept Grant from BWA Foundation - West Des Moines Human Services English Language Learning (ELL) Program
- i. Motion - Approval of Purchase - Personal Computers (PC's) and iPads
- j. Motion - Approval of Enterprise License Agreement Renewal and Payment - ESRI

- k. Motion - Approval of Professional Services Agreements:
 - 1. Database Administration - Nestingen, Inc.
 - 2. Pearson Park South and North Bridge Replacement
- l. Motion - Approval of Amendment No. 1 to Professional Services Agreement - Southeast Fire Training Facility
- m. Motion - Approval of Change Order #1 - 2023 HMA Resurfacing Program
- n. Motion - Approval to Advertise, Receive Bids, and Set Public Hearing - Sale and Removal of Structures, 329 6th Street
- o. Resolution - Approval of Voluntary Separation Insurance Incentive Program
- p. Resolution - Approval of Contract - Third Party Leave of Absence (FMLA) Administration Services
- q. Resolution - Order Construction - Digital Enterprise Private Streets Conduit Deployment, Phase 2
- r. Resolution - Accept Work - Blue Creek Stormwater Detention Facilities, Utility Relocations
- s. Resolution - Approval of Professional Services Agreement - Full-Build Traffic Model for West Des Moines Planning Area
- t. Resolution - Establish Consultation Meeting and Public Hearing - Ponderosa Urban Renewal Area
- u. Resolution - Approval of Reservation of Public Road Right-of-Way - SE Adams Street Improvements
- v. Resolution - Approval of Financing Agreement with West Des Moines Water Works
- w. Resolution - Approval of Settlement Agreement Regarding Construction of an Access Drive - Farmers State Bank, 9750 University Avenue
- x. Resolution - Approval and Acceptance of Property Interests - High Street Storm Sewer Improvements
- y. Proclamation - Pride Month, June 2023

5. Old Business

- a. Amendment to City Code - Title 9 (Zoning), Chapter 2 (Zoning Rules and Definitions), Chapter 7 (Setback and Bulk Density Regulations), and Chapter 14 (Accessory Structures) - Modify Regulations Pertaining to Building Separation for Accessory Structures in Single Family Zoning Districts - City Initiated
 - 1. Ordinance - Approval of Second, Third Readings and Final Adoption

6. Public Hearings (5:35 p.m.)

- a. Bridge Lot, northwest corner of South 19th Street and Fuller Road - Amend Comprehensive Plan Land Use Map and Amend the Zoning Map to Establish Multi-Family Residential Land Use and Zoning - Walnut Creek Community Church
 - 1. Resolution - Approval of Comprehensive Plan Amendment
 - 2. Ordinance - Approval of First Reading

- b. Jordan Ridge, east side of current terminus of South 81st Street - Amend Comprehensive Plan Land Use Map and Amend the Planned Unit Development (PUD) Ordinance to Designate and Regulate Single Family Development within Current PUD Parcel B Area - Jordan Ridge, LLC
 - 1. Resolution - Approval of Comprehensive Plan Amendment
 - 2. Ordinance - Approval of First Reading
- c. 7502 Raccoon River Drive - Amend the Zoning Map to Consistency Zone to Open Space Zoning - GSS, Inc.
 - 1. Ordinance - Approval of First Reading
- d. Amendment to City Code - Title 9 (Zoning) - Modify Regulations Pertaining to Internal Department Processes and Procedures Associated with Development Application Submittals and Review - City Initiated
 - 1. Ordinance - Approval of First Reading
- e. Amendment #2 to the University Avenue Corridor Urban Renewal Area - City Initiated
 - 1. Resolution - Approval of Urban Renewal Plan Amendment
- f. Amendment #4 to the Fuller Road Urban Renewal Area - City Initiated
 - 1. Resolution - Approval of Urban Renewal Plan Amendment
 - 2. Ordinance - Approval of First Reading
- g. Conveyance of City-Owned Property to Doris Anderson and Reservation of Permanent Easements - City Initiated
 - 1. Resolution - Approval of Conveyance of Property Interests and Reservation of Permanent Easements
- h. Grand Avenue Reconstruction, west of I-35 to South 60th Street - City Initiated
 - 1. Resolution - Approval of Acquisition of Agricultural Property

7. New Business

- a. Law Enforcement Center, 250 Mills Civic Parkway - Approval of Major Modification to Allow Construction of a Garage Extension and Additional Parking Stalls - City of West Des Moines
 - 1. Resolution - Approval of Major Modification
- b. Plat of Survey Parcel '2023-63', 4000 Turnberry Drive and 4119 Plumwood Drive - Approval of Plat of Survey to Create a 0.10-acre Parcel for Transfer of Ownership - Midwest Oilseeds, Inc.
 - 1. Resolution - Approval and Release of Plat of Survey
- c. Plat of Survey Parcels R and S, 3078 and 3080 120th Street, Van Meter - Approval of Plat of Survey to Adjust Common Boundary Lines Between Two Existing Parcels - Jon and Stacy Henrichsen
 - 1. Resolution - Approval and Release of Plat of Survey

- d. Plat of Survey Parcel '2023-61' and Parcel '2023-86', SW corner of Veterans Parkway and SE Maffitt Lake Road - Approval of Plat of Survey to Define the Boundary of City-Owned Property and Lease Area for the Iowa Army National Guard - City of West Des Moines
 - 1. Resolution - Approval and Release of Plat of Survey
 - e. Iowa Army National Guard Readiness Center, 1625 SE County Line Road - Approval of Site Plan to Allow Construction of a Military Readiness Center - Iowa Army National Guard
 - 1. Resolution - Approval of Site Plan and Approval of Granting Water Easement
 - f. Honorary Roadway Naming - Approval of Honorary Naming for "Johnny E. Long, Jr. and Barbara Long" to Maple Street, 1st Street to 14th Street - Dr. Vicki Long Hill
 - 1. Motion - Approval of Honorary Roadway Naming
 - g. Removed
- 8. Receive, File and/or Refer**
- a. Shaimaa Aly Resignation - Human Rights Commission
 - b. Rudy Trejo Resignation - Human Rights Commission
 - c. Joe Happe Resignation - Human Services Advisory Board
- 9. Other Matters**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.