CITY OF WEST DES MOINES STAFF REPORT COMMUNICATION

Meeting Date: July 10, 2023

ITEM: Legacy Bridge Private Family Offices, 5810 Grand Avenue – Approve Site Plan to allow construction of an approximately 10,000 square foot office building – PFOWWH, LLC – SP-006030-2023

Resolution: Approval of Site Plan

<u>Background</u>: Korey Marsh with Snyder & Associates, Inc., on behalf of the applicant, Michael Zuendel, and property owner, PFOWWH, LLC, request approval of a Site Plan for the approximately 3.7-acre property located at 5810 Grand Avenue. The applicant proposes to construct a 10,085 square foot office building with associated site improvements.

Staff Review & Comment:

- <u>Financial Impact</u>: No City funding of the project. Staff time for processing of development application and inspections during construction.
- <u>History</u>: The property is located in Parcel L of the Glen Oaks Planned Unit Development (PUD).
 The property is currently undeveloped.

Key Development Aspects:

- Parking: According to City Code, the number of parking spaces required for an office is 3.5 spaces per 1,000 square feet of building gross floor area. The proposed building will be 10,085 square feet. Based on the building size, 37 spaces are required. The applicant is proposing to construct 25 parking spaces on the site and has identified where an additional 12 spaces could be located if needed in the future. City Code states: "The City Council reserves the right to waive or modify to a lesser restriction any provision or requirement of off-street parking and loading areas contained in this chapter, provided said waiver or modification does not adversely affect the intent of these regulations to adequately safeguard the general public and surrounding property." The city's practice has typically been to not waive the parking but rather defer installation until such time that a parking issue arises. Therefore, Staff recommends a condition of approval allowing for a deferral of the installation of 12 parking spaces until such time that parking on grass or other non-designated parking areas occurs or parking off-site is occurring due to the lack of available parking stalls.
- Access Easements: As part of the site plan process the applicant has provided, and the City Council will be accepting the following Ingress and Egress Access Easements for the development.
 - North Ingress-Egress: The subject parcel will have access to Grand Ave from within their property; however, it is anticipated that in the future this access will become a right-in/right-out only access. A full access to Grand Avenue that can serve this property will be through the adjacent property to the west. A parking lot connection to the neighboring property is being constructed to allow for access to the full-turn driveway.
 - South Ingress-Egress: The ingress/egress easement that is located on the south portion of the property is allowing access to the retention facility should storm water inspections or maintenance/repair work by the city be necessary. Additionally, this

easement provides access to a West Des Moines Water Works booster station that is located in the southwest corner of the parcel. This ingress/egress easement is just to the benefit of the City of West Des Moines and West Des Moines Water Works exclusively.

- <u>Traffic Impact Study Findings</u>: A traffic study was completed on May 12, 2023: key findings are summarized below:
 - The proposed site is estimated to generate less traffic than what was estimated in earlier traffic studies.
 - Grand Avenue is a major arterial roadway adjacent to the site. Traffic volumes on Grand Avenue were increasing prior to the COVID-19 pandemic, and after a decrease in 2020 and 2021, they have since been rebounding and currently greater than pre-pandemic levels. Volumes just west of Raccoon River Drive are approaching the capacity of the 3-lane section (about 14,000 vehicles per day). Based on the existing traffic levels and anticipated growth, additional capacity is expected to be needed in the near future. This widening is due in part, but not entirely, to traffic generated by the proposed development. The widening of Grand Avenue is currently under design at the time of this study. With the currently forecasted volume, Grand Avenue is recommended to ultimately be a 6-lane roadway raised median and dedicated left-turn lanes at full accesses and right-turn lanes where needed.
 - Raccoon River Drive is a minor collector street to the north of Grand Avenue and minor arterial street to the south. As part of the widening of Grand Avenue, a northbound rightturn lane is planned to be added on Raccoon River Drive to improve capacity at the signalized intersection.
- <u>Developer Responsibilities</u>: In conjunction with site development, the developer will be responsible
 for construction and/or installation of all required public and private infrastructure improvements
 necessary to support development. The developer is responsible for streetlights adjacent to the
 subject property.
- <u>Vesting of Entitlement</u>: Per City Code, entitlement (approval to construct or implement) shall remain
 in effect so long as substantial site work has progressed beyond grading and completion of
 structural foundations and twenty-five percent (25%) of the total building area has occurred above
 grade within twenty-four (24) months of the effective date of the approval, unless a greater time
 period is authorized at time of the original entitlement, or by approval of an extension of the original
 entitlement. It is the responsibility of the developer to be aware of this deadline and request an
 extension of the approval <u>prior to</u> the expiration date.

Outstanding Issues: There are no outstanding issues.

Planning and Zoning Commission Action:

Date: Vote:

Recommendation:

<u>Recommendation</u>: Approve the Site Plan request, subject to the applicant meeting all City Code requirements, and the following conditions of approval:

1. Prior to the site plan being presented to the City Council for approval, the applicant/developer paying directly to MidAmerican Energy Company all costs related to the installation of streetlights adjacent to the subject property.

- 2. Prior to the site plan being presented to the City Council for approval, the applicant/developer providing to West Des Moines Water Works a fully executed water easement.
- 3. The City Council deferring the installation of 12 parking spaces until such time that on-site events in which parking on the grass or other non-designed parking areas occurs or parking off-site is occurring due to the lack of available parking stalls. At the time when the existing parking is not sufficient to accommodate the facility's operations, the City reserves the right to provide the applicant notice to increase the number of parking stalls. The applicant will be required to provide the additional parking spaces in accordance with City regulations within the first available construction season. Prior to implementation of additional parking to satisfy the deferred parking stalls, the applicant shall submit for approval a Minor Modification Site Plan to the City identifying the location and engineering details for the stalls to be constructed.

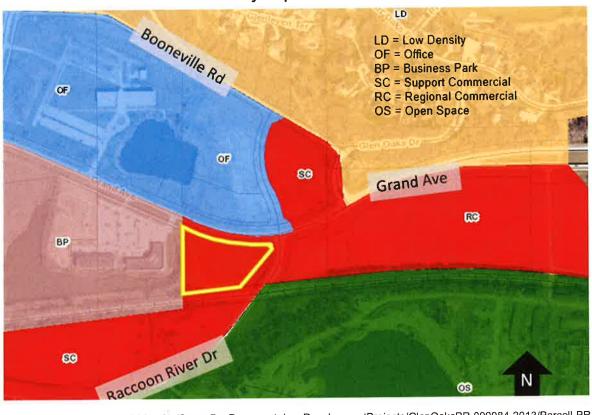
Notices

| Lead Staff | Member: Kate | Devine | | | |
|---------------------------------|----------------------------------|---|----------------|-------------------------------|--|
| Approval Meeting Dates: | | | | | |
| Planning an | d Zoning Commis | sion | | July 10, 2023 | |
| City Council | | | | | |
| Staff Repor | rt Reviews: | | | | |
| Planning & Zoning Commission | | ☑ Development Coordinator (or)☑ Director | | ⊠ Legal Department | |
| City Council | | ☐ Director ☐ | | □ Legal Department | |
| | | ☐ Appropriations/Finance ☐ | | ☐ Agenda Acceptance | |
| Publication | ns (if applicable) | | | mittee Review (if applicable) | |
| Published In: | Des Moines Reg Community Sect | | Subcommittee | Development & Planning | |
| Date(s) Published | n/a | | Date Reviewed | 6/5/23 | |
| Date(s) of Mailed | n/a | | Recommendation | | |

Location Map



Vicinity Map - Land Uses



https://wdmiowa.sharepoint.com/:w:/r/sites/ds/CommDevDocuments/___DevelopmentProjects/GlenOaksPR-000084-2013/ParcelLPR-001737-2020/SP-006030-2023Office/SR_LegacyBridgeOffice.docx

SITE PLAN FOR LEGACY BRIDGE PRIVATE FAMILY OFFICE 5810 GRAND AVENUE CITY OF WEST DES MOINES, POLK COUNTY, IOWA

WEST DES MOINES PROJECT NO. SP-006030-2023



SCALE IV

VICINITY MAP

Sheet List Table

C100 TITLE SHEET
C101 PROJECT INFORM

C200 DIMENSION PLAN C300 UTILITY PLAN

C300 UTILITY PLAN
G400 GRADING AND EROSION CONTROL PLAN

CAD1 RAMP AND SIDEWALK DETAILS

L500 SITE PLANTING PLAN

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ARCHITECTS

100 Court April 2019

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www.apnarthitects.com

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Graham Continuation Com 421 GRAND AVENUE DES MOVNES, IA 50309 P. 515-244-1276

Snyder & Associ

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520 42ND STREET, SLIFTE-DES ANDINES, IA 50322 P. 515-284-1010

#717 GRAND AVENUE DES MOINES, IA 50312 P. 515-277-0275

The Baker Group

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DESIGN DEVILOPMEN

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UTILITY WARNING

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6 NOTIFY OWNER, ENGINEER, WEST DES MONES WATER WORKS, AND WEST DES MOINES PUBLIC WORKS AT LEAST 48 HOURS PRIOR TO BEGINNING WORK.

8 IN THE EVENT OF A DISCREPANCY BETWEEN THE QUANTITY ESTIMATES AND THE DETAILED PLANS, THE DETAILED PLANS SHALL GOVERN

11. CONTRACTOR TO LOAD AND TRANSPORT ALL MATERIALS CONSIDERED TO BE UNCORPORATED INTO THE PROJECT TO AN APPROVED OFF-SITE WASTE SITE.

12. CONTRACTOR TO STRIP AND STOCKPILE TOPSOIL FROM ALL AREAS TO BE OUT OR FILLED. RESPREAD TO MINIMUM 8" DEPTH TO FINISH GRADES.

14 THE CONTRACTOR IS HESPONSIBLE FOR CLEANING DIRT AND DETRIES FROM INCIDENCE STREETS, DRIVEWAYS, AND SIDEWALKS CAUSED BY CONSTRUCTION ACTIVITIES IN A TIME! Y MANNER.

15. THE ADJUSTMENT OF ANY EXISTING UTILITY APPURTENANCES TO FINAL GRADE IS CONSIDERED INCIDENTAL TO THE SITE WORK.

16. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING EROSIO. CONTROL MEASURES AS INCESSARY CONTRACTOR SHALL ALSO BE MEASURES OF SHALL ALSO BE MEASURES ON SHE AT THE TIME OF CONSTRUCTION GRADOW AND SOIL EROSION CONTROL CODE REQUIREMENTS SHALL BE MET BY CONTRACTOR. A GRADING PRIME IS REQUIRED FOR THIS PROJECT.

17. CONTRACTOR TO COORDINATE NATURAL GAS, ELECTRICAL, TELEPHONE AND ANY OTHER FRANCHISE UTILITY SERVICES WITH UTILITY SERVICE PROVIDER, CITY OF WEST DES MOINES, AND THE OWNER PRIOR TO CONSTRUCTION

SURVEY NOTES

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COMPREHENSIVE PLAN DESIGNATION

BULK REGULATIONS

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PARKING REQUIREMENTS

3 5 SPACES PER 1000 SF OF OFFICE 10 091 SF X 3 5 /1000 PARKING SPACES= 35 SPACES REQUIRED TOTAL SPACES PROVIDED = 37 (INCLUDING 12 FUTURE STALLS AND 2 VAN

UTILITY CONTACT INFORMATION

UTILITY CONTACT FOR MAPPING INFORMATION SHOWN AS RECEIVED FROM THE IOWA ONE CALL DESIGN REQUEST SYSTEM, TICKET NUMBER 552300111 G1-GAS MAIN

JAME NEER (515)-252-6972 MECOSMDESHONLOCATES (MINOMERICAN COM AT&T TRANSMISSION LENNY VOHS

(816)-275-4014 LV2)21@ATT.COM BUCKEYE PARTNERS, LP DAVID JONES (610)-904-4408 DAJONESSERUCKEYE COM

CENTURYLINK SADIE HULL (918)-547-5147 SADIE HULLGLUMEN COM DES MOINES METRO WASTEWATER JAMES BECK (515)-323-8055 PRECK DIVIDIZIONE

DES MOINES WATER WORKS ED CLARK (515)-323-6244 ON CALMAPS COMMY COM

GLEN OAKS COUNTRY CLUB CHRIS COEN (515)-778-7750 CHRIS COENINGLENDARSCO COM

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MEDIACOM KEVIN COLLINS (515)-246-6668 SPRINT NEXTEL MICHAEL CHEBUL

MICHAEL J CHEBUL ST-MOBILE COM WEST DES MOINES WATER WORKS WILLIAM MABUCE (515)-222-3510 DESIGN LOCATES/EWDMWW.COM

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WEST DES MOINES TRAFFIC JIM DICKINSON (\$15)-223-3482 JIM DICKINSON WOM IOWA GOV

₽IOWA ONE CALL 1-800-292-8989

POLLUTION PREVENTION NOTES

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C. POLLUTION PREVENTION PLAN

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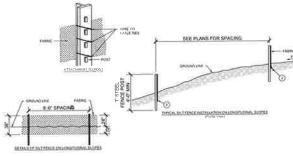
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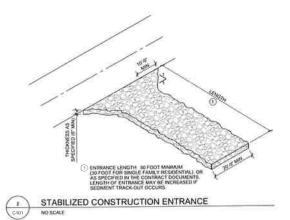
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INLET PROTECTION

Legacy Bridge Private Family Offices 4601 WESTOWN PKWY #220 WEST DES MOINES, 1A 50266

WEST DES MOINES IA 50266

421 GRAND AVENUE DES MOINES, IA 50309 P 515-244-1279

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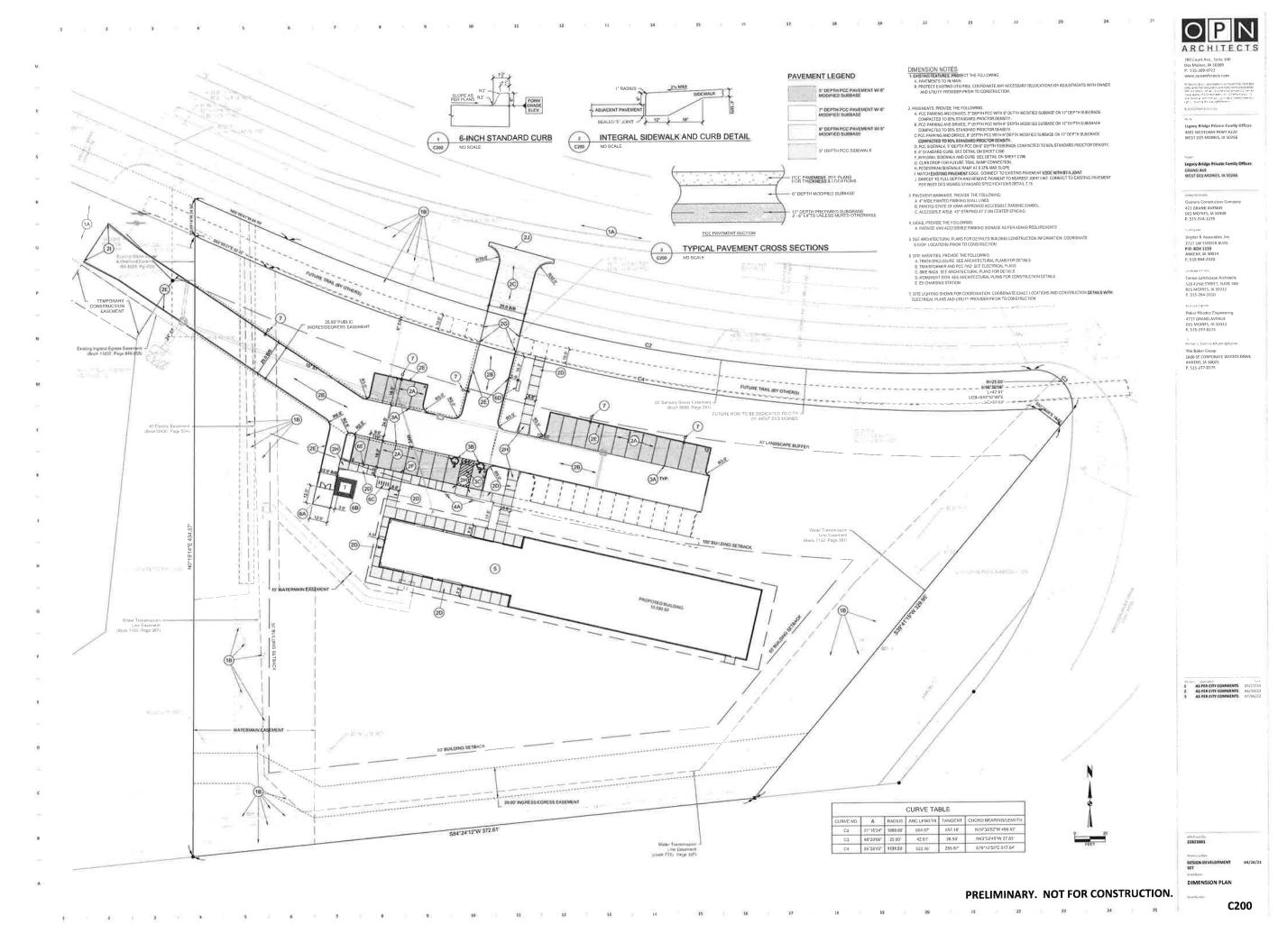
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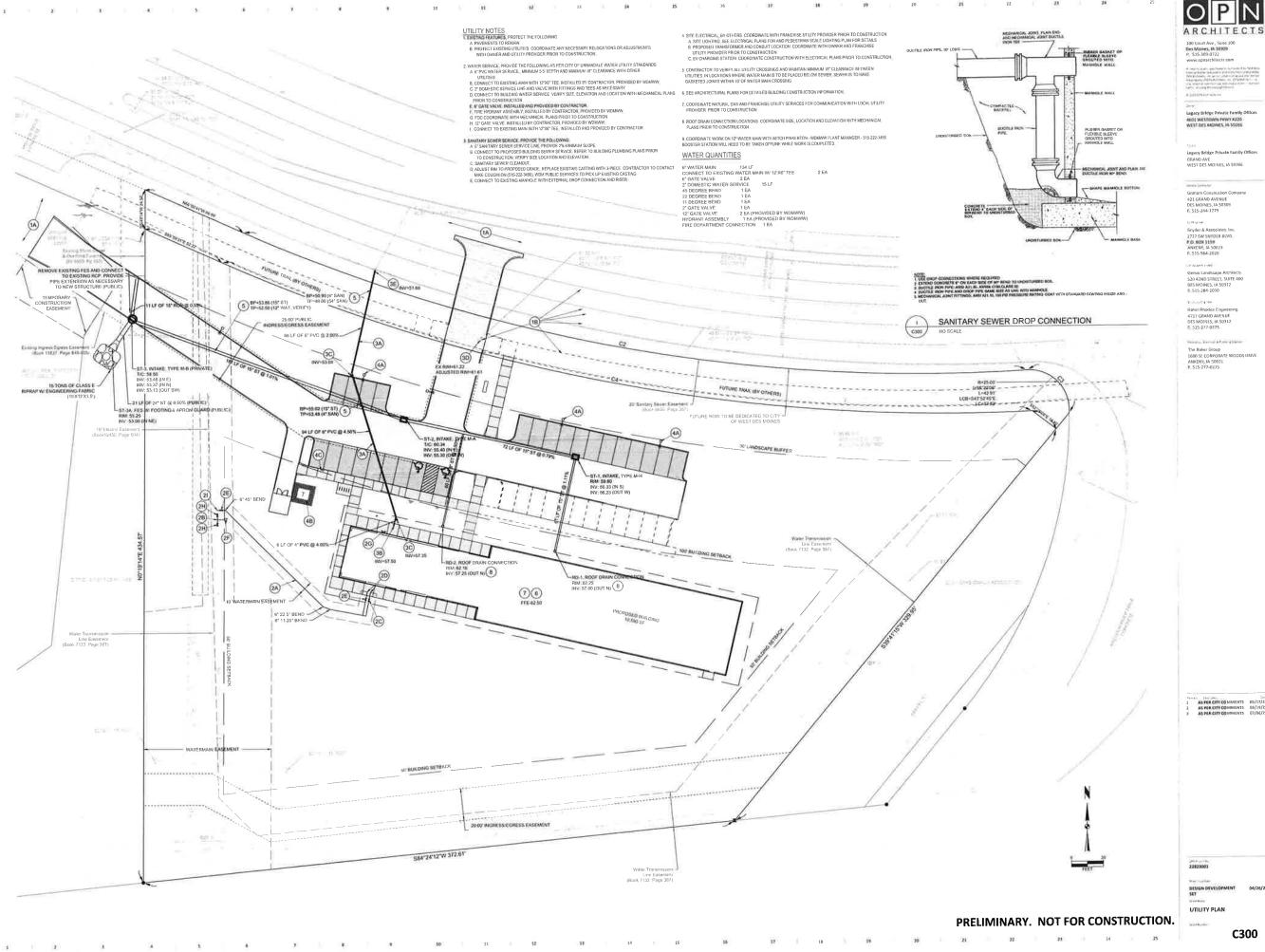
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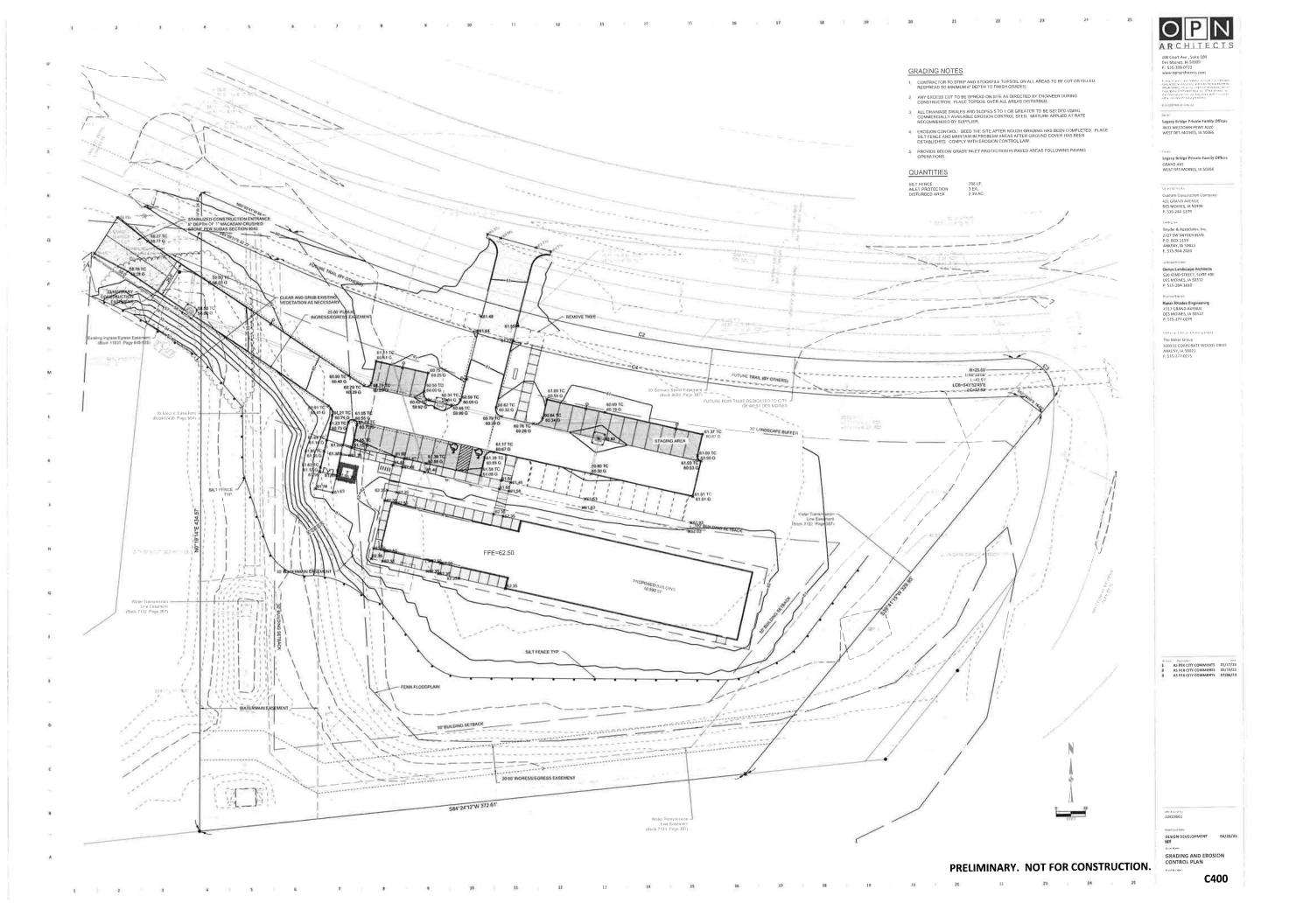
PROJECT INFORMATION

PRELIMINARY. NOT FOR CONSTRUCTION.

C101







11111 ACCESSIBLE RAMP AND SIDEWALK GRADING DETAIL ACCESSIBLE RAMP AND SIDEWALK GRADING DETAIL

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PRELIMINARY. NOT FOR CONSTRUCTION.

OPN ARCHITECT

100 Court Av Des Molnes, P: 515-309-0 www.opnarc

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Project Legacy Bridge Private Family Offices GRAND AVE WEST DES MOINES, IA 50266

Greham Construction Compa

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The Baker Group 1600 SE CORPORATE WOODS D ANKENY, IA 50021 P. 515-277-0275

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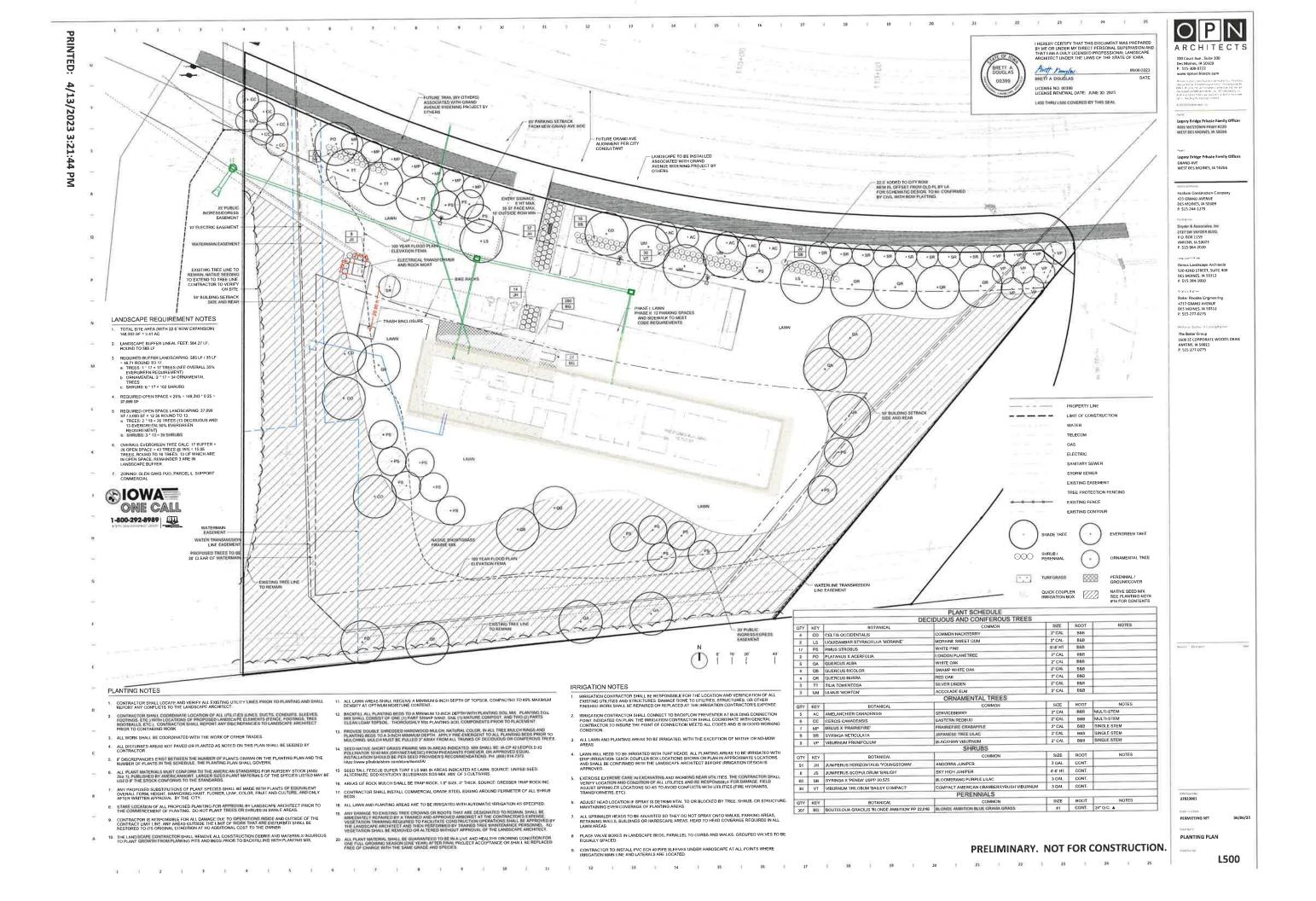
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DESIGN DEVELOPMENT 04/26/2

RAMP AND SIDEWALK DETAILS

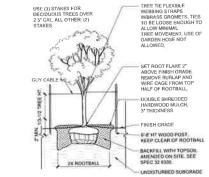
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HARDWOOD MULCH 3" THICKNESS - UNDISTURBED SUBGRADE

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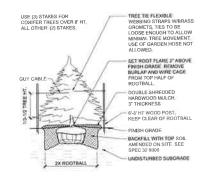
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520 42ND STREET, SUITE 400 DES MOINES, IA 50312 P. 515-284-1010

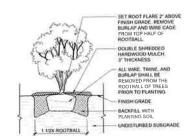
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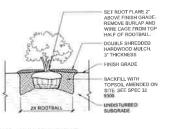
OVERSTORY TREE PLANTING
SCALE NOT TO BCALE



2 CONIFER TREE PLANTING
SCALE NOT TO SCALE



3 ORNAMENTAL TREE PLANTING
SCALE, NOT TO SCALE



SHRUB PLANTING
SCALE NOT TO SCALE

SITE DETAILS

L501

PRELIMINARY. NOT FOR CONSTRUCTION. 3 2 1 3 1 4 1 5 1 6 1 27 1 (8 1 3 1 10 1 11 1 12 1 13 1 14 1 15 1 16 1 17 1 18 1 18 1 125 1 121 1 122 1 123 1 24 1 25

A RESOLUTION OF THE PLANNING AND ZONING COMMISSION

NO. PZC-23-040

WHEREAS, pursuant to the provisions of Title 9, Zoning of the West Des Moines Municipal Code, the applicant, Michael Zuendel, and property owner, PFOWWH, LLC, request approval of the Site Plan for the approximately 3.7-acre property located at 5810 Grand Avenue as depicted on the location map included in the staff report. The applicant requests approval to construct an office building and associated site improvements; and

WHEREAS, the Site Plan request complies with the findings stated in the applicable provisions of Title 9, the Comprehensive Plan and City Code.

NOW THEREFORE, the Planning and Zoning Commission of the City of West Des Moines recommends the City Council approve the Site Plan (SP-006030-2023), subject to compliance with all the conditions of approval as stated in the staff report, including conditions added at the meeting, and attached hereto as Exhibit "A", if applicable.

PASSED AND ADOPTED on July 10, 2023.

| | Andrew Conlin, Chair Planning and Zoning Commission |
|---|---|
| I HEREBY CERTIFY that the foregoing resolution of the City of West Des Moines following vote: | lution was duly adopted by the Planning and Zoning , lowa, at a regular meeting on July 10, 2023, by the |
| AYES: | |
| NAYS: | |
| ABSTENTIONS: | |
| ABSENT: | |
| ATTEST: | |
| Recording Secretary | |