

MEETING MINUTES
PUBLIC SERVICES COUNCIL COMMITTEE

Monday, August 28th, 2023
City of West Des Moines Training Room

In Attendance:

Council Member – Matthew McKinney
Council Member – Kevin Trevillyan
Deputy City Manager – Jamie Letzring
Assistant City Attorney – Greta Truman
Finance Director – Tim Stiles
Parks & Recreation Director – Ryan Penning
Park Superintendent – Marco Alvarez

City Engineer – Brian Hemesath
Public Services Superintendent – Gary Rank
Deputy Public Services Director – Joe Cory
Principal Engineer – Jason Schlickbernd
Principal Engineer – Ben McAlister
Transportation Engineer – Jim Dickinson

Guests in Attendance:

None

Meeting was called to order at 11:31 AM by City Engineer, Brian Hemesath. Please note this meeting was held for informational purposes only and no deliberation or action was taken at this meeting.

1. Review of Items for Council Meeting (September 5, 2023)

ENGINEERING COUNCIL AGENDA ITEMS:

CONSENT AGENDA

Resolution – Ordering Construction Eng Est: \$149,334.75

- **2023 Sewer Cleaning & Televising Program**
(0510-008-2023) AECOM Technical Services, Inc. 640.000.000.5250.490 *Sanitary Sewer Fee Revenue*

Motion – Awarding Contract \$72,520

- **Elevator Replacement, Law Enforcement Center**
(0510-023-2023) TK Elevator 500.000.000.5250.490 *General Obligation Bonds*

Motion – Awarding Contract \$141,333

- **Elevator Replacements, Library**
(0510-025-2023) TK Elevator 500.000.000.5250.490 *General Obligation Bonds*

Motion – Awarding Contract \$12,960.00

- **Blue Creek Tree Planting**
(0510-048-2019) Country Landscapes, Inc. 660.000.000.5250.490 *Stormwater Fee Revenue*

Motion – Approving Renewal Contract Agreement

- **On-Call Fiber Optic Network and Maintenance Services**
(0810-002-2021)

Resolution – Approving MidAmerican Energy Proposal for Gas Service Relocation *Unknown at this time*

- **Law Enforcement Center, Garage Conversion & HVAC Improvements**
(0510-027-2022) MidAmerican Energy Company 500.000.000.5250.490 *General Obligation Bonds*

Resolution – Accepting Iowa Clean Air Attainment (ICAAP) Funds

- **Traffic Signal Vehicle Detector Improvement Project – Phase 2**

Resolution – Applying for Iowa Clean Air Attainment (ICAAP) Funds

- **Traffic Signal Vehicle Detector Improvement Project – Phase 3**

PUBLIC HEARINGS

Resolution – Awarding Contract \$358,000.00

- **MidAmerican Energy RecPlex Operational Improvements**
(0510-048-2022) Munro Construction 692.400.700.5250.490 *Local Option Sales & Service Tax (LOSST)*

Resolution – Approving Conduit Network License Agreement with Lumen

Resolution – Public Hearing Regarding the Final Design, Site Selection and Consideration of Acquiring Agricultural Property

- **Mills Civic Parkway, Sugar Creek & Fox Creek Crossings fka South 91st Street to South Grand Prairie Parkway**
(0510-071-2021) Kirkham Michael 500.000.000.5250.495 *Coachlight Drive Urban Renewal Area TIF*

PARKS & RECREATION COUNCIL AGENDA ITEMS:

CONSENT AGENDA

Resolution – Approving Professional Services Agreement

- **Valley View Park Pickleball Shelter/Restroom Building and Maintenance Building**
RDG

2. Staff Updates:

City Engineer Brian Hemesath discussed restoration regarding the Digital Enterprise Conduit project. Active construction areas will be restored as part of the existing contract, inactive construction areas will be handled on a complaint basis working with Public Services or a contractor.

City Engineer Brian Hemesath provided an update on the Digital Enterprise Conduit project. A contract has been issued to TD&I Cable for the remaining “middle portion” of segment 3-1. Staff are working on a communication plan for residents in the area.

Council Member Kevin Trevillyan mentioned he would like to be updated on progress within this section. Mr. Hemesath will provide updates to the City Manager, Tom Hadden to convey to all members of City Council.

3. Other Matters:

None.

The meeting adjourned at

11:55 pm. The next Public Services Council Committee meeting is scheduled for September 11th, 2023.

A recording was made. Respectfully submitted by Juanita Greer, Executive Assistant to Director.