

**CITY OF WEST DES MOINES BICYCLE
ADVISORY COMMISSION**

AGENDA

5:30 p.m.

**Thursday, September 7, 2023
City Council Chambers, City Hall
4200 Mills Civic Parkway**

Members of the public wishing to participate telephonically, may do so by calling:
515-207-8241, Enter Conference ID: 617 005 677#

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of May 4, 2023 Meeting**
- 4. Old Business**
- 5. New Business**
 - A. Presentation – Raccoon River East Greenway Master Plan
- 6. Committee Reports**
 - A. Education and Encouragement Committee
 - B. Enforcement and Evaluation Committee
 - C. Engineering Committee
- 7. Staff Reports**
 - A. Engineering
 - B. Public Services
 - C. Police
 - D. Parks and Recreation
- 8. Other Matters**
- 9. Receive, File and/or Refer**
 - A. City Council Communications
 - B. Des Moines Area MPO, Central Iowa Bicycle
 - C. EcoCounter Trail Counter Report

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Parks & Recreation office at least 48 hours in advance, at (515) 222-3444 to have accommodations provided.

WEST DES MOINES BICYCLE ADVISORY COMMISSION MEETING MINUTES
Thursday, May 4, 2023

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, May 4, at 5:30 p.m. by Chair Berg.

Commission	Missy Berg <i>Chair</i>	Nick Welter <i>Vice Chair</i>	Lyndley Kent	Bobby Kennedy
Present	X	X		X
Commission	Michael Berry	Steve Herwig	Diane Witt <i>Secretary</i>	
Present	X		X	
Staff	Ryan Penning <i>Director of Parks & Recreation</i>	Marco Alvarez <i>Superintendent of Parks</i>	Eric Doll <i>Park Planner</i>	Tina Tate <i>Parks & Recreation Secretary</i>
Present	X	X		X
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Eric Petersen <i>Traffic Engineer</i>	Jason Bryan <i>Police Sergeant</i>	
Present	X	X	X	
Council	Matt McKinney <i>City Council Liaison</i>			
Present				

On Item 1. Approval of Agenda

Witt moved to approve the agenda as presented. Berry seconded. Motion carried unanimously.

On Item 2. Citizen Forum

No Report.

On Item 3. Approval of Minutes of April 6, 2023 Meeting

Welter moved to approve the minutes as presented. Berry seconded. Motion carried unanimously.

On Item 4. Old Business

No Report.

6. New Business

On Item 5A. Presentation - FY 22-23 Capital Improvement Program Budget Request

Alvarez presented on the 14 projects that funding was requested for in the FY 22-23 Capital Improvement Program. There were 9 projects approved with recommended funding at just over \$10 million for this year. Penning added that the requested annual CIP budget is typically between \$4 million to \$6 million. The increase this year was due to the Athene Pedestrian Bridge project. The CIP Budget also includes ongoing maintenance such as trail, median, court, and concrete pavement renovations.

Alvarez provided an overview of each project based on the priority level.

1. South and North Pedestrian Bridge Replacement at Pearson Park.
2. Play Equipment Replacement at Crossroads, Jaycee, and Kiwanis Parks.

3. Play Equipment Replacement Design for Ashawa and Wild Rose Parks. Penning added that the new playgrounds will have rubberized surfacing installed to increase safety and accessibility.
4. Athene Pedestrian Bridge Construction.
5. Phase 8- Parking Lot and Entry at Holiday Park Baseball Complex. Alvarez stated that all the fields have been renovated so this will be the final phase to complete that project.
6. Raccoon River Greenway 1st Street River Access. This project is delayed one year to allow for more master planning. Because it was originally slated to be funded over two fiscal years, the construction will not be delayed.
7. Quinn Field Lighting- WDM Girls Softball Complex.
8. Marathon Loop- Sugar Creek Greenway Trail-Phase 2. Alvarez stated that there was a delay in funding due to the Athene Pedestrian Bridge bid coming in over budget. Construction will not be delayed.
9. Valley View Park-Phase 3. This project includes grading of remaining park, utilities, pickleball parking, and a park road to the pickleball parking.

Alvarez stated that the three projects that did not receive funding include the shelter and restroom at Hidden Point Park, the boat locker expansion at Raccoon River Park, and pickleball courts at Scenic Valley and Wild Rose Park. Penning discussed the operational improvements for the RecPlex. Because the last bid was too high, it was rejected. The project will now be scaled down to allow for work to be completed. The RecPlex Expansion Study has already been completed to determine the feasibility of adding a third sheet of ice, outdoor fields, restrooms, and concessions.

Committee Reports

On Item 7A. Education and Encouragement Committee

Kennedy stated that the Committee would like to enhance the Mayor's Bike Ride and make it more of a feature during Park PALOOZA. The Street Collective will provide helmets to the first 100 participants and offer a free bike valet service. Penning stated that Hy-Vee has agreed to donate donuts. The Street Collective will also bring a tandem bike to be used for promotional materials. The event will be promoted through social media, virtual backpacks for both Valley and Waukee Schools, and local bike shops.

On Item 7B. Report – Enforcement and Evaluation Committee

No Report.

On Item 7C. Report – Engineering Committee

No Report.

Staff Reports:

On Item 8A. Engineering

No Report.

On Item 8B. Public Services

No Report.

On Item 8C. Police

Bryan stated that officers will be present at Park PALOOZA for the Cops and Bobbers Fishing Derby.

On Item 8D. Parks and Recreation

Alvarez stated that tree removal is occurring at the Athene Pedestrian Bridge construction site. The gravel trail alignment is being installed which will allow the trail to remain open during the bridge construction. During the previous Council meeting, the 2023 Asphalt Trail Renovation Project was awarded. The trail renovation at Scenic Valley Park was not approved so this will be included in the projects for next year.

Penning added that KCCI has requested to do a story on the Athene Pedestrian Bridge. The project did not receive any funding from the Prairie Meadows and Welmark Foundation grant opportunities.

Kennedy inquired about the status of the single-track trails at Southwoods Park. Alvarez was notified that the trail builder was delayed due to an injury but will return this summer to complete the final phase. Clearing the vegetation took an extensive amount of time so there may be opportunities for volunteers or Public Services to assist with that task.

On Item 9. Other Matters

No Report.

On Item 10A. City Council Communications

- A. City Council Communications
 - May 1, 2023 Public Hearing – 2023 Asphalt Trail Renovation Project
- B. Des Moines Area MPO, Central Iowa Bicycle
- C. EcoCounter Trail Counter Report

Witt moved to adjourn the meeting. Welter seconded. Motion carried unanimously. The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Tina Tate
Secretary

ATTEST:

Diane Witt
Commission Secretary

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: June 19, 2023

ITEM: Resolution – Accept Work – Valley Junction Levee Trail Connection

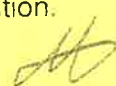
FINANCIAL IMPACT: The total construction cost of this project is \$347,215.55. Costs of the project have been paid from budgeted CIP funds from G/L Acct 500.000.000.5250.490. Funding was covered out of available funds in the Valley Junction Trail Connection project CIP account (0510 091 2017). There was approximately \$370,000 available for this project. There were three change orders on the project for a total of \$83,355.55.

BACKGROUND: Jasper Construction of Newton, Iowa is working under an agreement dated June 21, 2021 for construction services related to the construction of a trail connection linking the existing Levee trail along Lincoln Street into Valley Junction. Work is substantially complete. This action accepts the improvements and authorizes staff to pay remaining retainage. Retainage will not be paid in less than 30 days.

This project included construction of a 10' wide concrete trail connecting the existing Levee Trail along Lincoln Street into Valley Junction. This project included at-grade crossings of two railroad tracks at 11th and Lincoln Street and 9th Street and Railroad Avenue, construction of trail along the west side of 9th Street (adjacent The Foundry), continue along a section of Railroad Avenue crossing at the signalized intersection at 8th Street and continue onto the existing on-street bike way on Maple Street into Valley Junction

OUTSTANDING ISSUES: None

RECOMMENDATION: That the City Council approve the Resolution.

Lead Staff Member: Marco Alvarez, Superintendent of Parks 

STAFF REVIEWS

Department Director	Ryan Penning, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	June 12, 2023		
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: May 15, 2023

ITEM: Proclamation – Bike Month – May 2023

FINANCIAL IMPACT: None

BACKGROUND: The attached proclamation designates May 2023 as Bike Month. This proclamation is one way to demonstrate the City’s commitment to bicycling. West Des Moines encourages residents to get out and enjoy the 69 miles of trail in our community whether it be for transit or recreational purposes. The Mayor’s Bike Ride will be a part of Park Palooza on Saturday, June 3, at Raccoon River Park. The ride will depart from the Raccoon River Boathouse at 8:00 a.m.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the proclamation designating May 2023 as Bike Month in West Des Moines.

Lead Staff Member: Ryan Penning, Director of Parks and Recreation

STAFF REVIEWS

Department Director	Ryan Penning, Director of Parks and Recreation <i>RP</i>
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split



NOTICE OF MEETING

Central Iowa Bicycle-Pedestrian Roundtable

12:00 p.m., Tuesday, August 15th, 2023

Burnham Room, MPO Office

420 Watson Powell Jr. Way, Suite 200, Des Moines, IA **(*HYBRID)**

Login Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/81257724314>

Meeting ID: 812 5772 4314

One tap mobile

+13126266799, 81257724314#

AGENDA

1. Call To Order
2. Introductions
3. VOTE: Approval of Agenda
4. VOTE: Approval of July 18, 2023 Meeting Minutes
5. DISCUSSION: Trails Planning and GIS Subcommittees Updates
6. Other Non-Action Items of Interest to the Committee
 - Update on Safe Streets 4 All Safety Action Plan
7. DISCUSSION: Trail Closures Map Development
8. Project Updates
9. Upcoming Events & Notable News
10. Future Agenda Items
11. Next Roundtable Meeting Date: September 19, 2023
12. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.



Central Iowa Bicycle-Pedestrian Roundtable

12:00 p.m., Tuesday, July 18, 2023

Burnham Room, MPO Office

420 Watson Powell, Suite 200, Des Moines, IA (*HYBRID)

Login Information

MEETING RECORDING LINK

Passcode: .41CG9ZZ

Meeting ID: 812 5772 4314

One tap mobile

+13126266799, 81257724314#

Roundtable Attendees Present:

Nicole Van Houten, City of Bondurant
Zach Valigosky, Urban Ambassadors
Eric Dahl, City of West Des Moines
Jan Herke, City of Urbandale
Derek Hanson, City of Des Moines
John Peterson, Citizen
Rob Haaland, Snyder & Associates

Mindy Moore, HDR
Jeremy Lewis, Street Collective
Scott Hock, City of Urbandale
Nick Lenox, City of Ankeny
Pat Shehan, Story County
Carl Voss, City of Des Moines

MPO Staff Present:

Carl Saxon
Zhi Chen
Harrison Markfield

1. **Call To Order – 12:01 p.m.**
2. **Introductions**
3. **VOTE: Approval of the Agenda [Because of the absence of the chair, a brief discussion took place over who was empowered to motion]**

MOTION: Nicole Van Houten | **SECOND:** Jeremy Lewis

MOTION PASSES.

4. **VOTE: Approval of June 20th Meeting Minutes**

MOTION: (inaudible) | **SECOND:** (inaudible)

MOTION PASSES.

5. **DISCUSSION: Trails Planning and GIS Subcommittees**

Zhi shared that not enough subcommittee members were present to start the document. Discussion of regional trail closure information-sharing between communities to consolidate on the Central Iowa Regional Trail Closures map. More deliberation and discussion will be required. Nicole agrees that nothing is in place currently and would be helpful. Nick Lenox notes that there have been more trail

7. DISCUSSION: Data Bike Update

Zhi shares that the Data Bike project for summer 2023 is underway, along with upgrades to the 360 camera. Comments that the trail miles covered in 2023 to that point have gathered over 85 thousand views, indicating a strong interest in trail network footage. More trail coverage to follow. Mandy asks what constitutes a 'view', to which Zhi indicates that the MPO will have to ask Google. Carl Voss asks how much more of the trail will be covered. Zhi responds that the MPO will try to cover as much of the network as possible, to which Voss asks about the Great Western Trail.

8. Future Agenda Items

Short discussion of Raccoon River Greenway project.

9. Project Updates

Project updates were shared by Aspen ([SUDAS Design Manual Updates](#) and Review Schedule), Adam (Polk County Conservation: Chichaqua Valley Trail closure until Spring), Derek (City of Des Moines: John Pat Dorian Trail closure until 2024, Neal Smith Trail Phase II fog seal complete), and Chris (Youngstown Trail extension underway). A brief discussion about the upcoming Des Moines City Council voting item regarding the [Copper Creek Mountain Bike Park](#) rezoning was also had.

10. Upcoming Events & Notable News

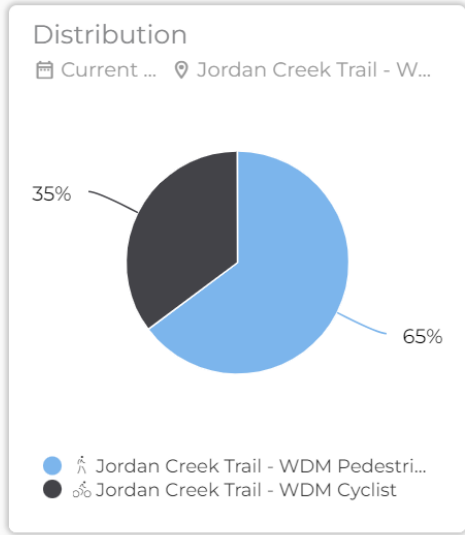
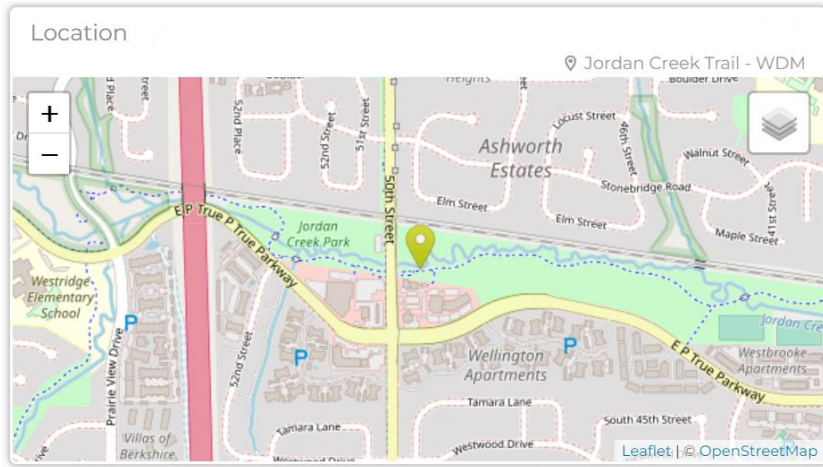
None shared.

11. Next Roundtable Meeting Date: August 15th, 2023!

12. Adjournment – 12:50 p.m.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, call 515-334-0075.

EcoCounter Trail Counter – August 2023 Report



2023 Data Summary

Key Figures Summary

Current Year Key Figures Summary

Jordan Creek Trail - WDM Total ...

Site	Total	Daily Average	Average week days	Average weekend traffic	Peak Day	Peak Count	Peak day of the week
Jordan Creek Trail - WDM	145,258	598	561	692	Sat Jun 17, 2023	3,855	Saturday

Monthly Totals *through August 31, 2023

Rolling Month

Rolling Year

Jordan Creek Trail - WDM Pedestrian Cyclist [combined]

