

# CITY OF WEST DES MOINES

## COUNCIL AGENDA

**date:** October 2, 2023

**time:** 5:30 P.M.

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MAYOR .....	RUSS TRIMBLE	CITY MANAGER.....	TOM HADDEN
COUNCILMEMBER AT LARGE .....	RENEE HARDMAN	CITY CLERK.....	RYAN JACOBSON
COUNCILMEMBER AT LARGE .....	MATTHEW MCKINNEY	DEPUTY CITY CLERK...	JULIUS ARRINGTON
COUNCILMEMBER 1 <sup>ST</sup> WARD .....	KEVIN L. TREVILLYAN		
COUNCILMEMBER 2 <sup>ND</sup> WARD .....	GREG HUDSON		
COUNCILMEMBER 3 <sup>RD</sup> WARD.....	DOUG LOOTS		

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### West Des Moines City Hall - City Council Chambers 4200 Mills Civic Parkway

*Members of the public wishing to participate telephonically, may do so by calling:  
515-207-8241, Enter Conference ID: 708 680 939#*

- 1. Call to Order/Pledge of Allegiance/Roll Call/Approval of Agenda**
- 2. Citizen Forum** (Pursuant to City Council Procedural Rules citizen remarks are limited to five minutes under this agenda category - if additional time is desired the Mayor/Council may allow continuation as part of the Other Matters portion of the agenda)
- 3. Mayor/Council/Manager Report/Other Entities Update**
- 4. Consent Agenda**
  - a. Motion - Approval of Minutes of September 18, 2023 Meeting
  - b. Motion - Approval of Bill Lists
  - c. Motion - Approval of Liquor Licenses:
    1. Artfull, LLC d/b/a Artfull, 1551 Valley West Drive, Suite 230 - Special Class C Retail Alcohol License - New
    2. Thawee Wathana, LLC d/b/a Banana Leaf Asian Bistro, 5515 Mills Civic Parkway, Suite 140 - Special Class C Retail Alcohol License - Renewal
    3. Master of None, LLC d/b/a Barn Town Brewing, 9500 University Avenue, Suite 1110 - Special Class C Retail Alcohol License with Outdoor Service - New
    4. Beercoe, LLC d/b/a Beercoe, 4100 Mills Civic Parkway (Jamie Hurd Amphitheater) - Five-Day Special Class C Retail Alcohol License with Outdoor Service for a Private Event on October 5, 2023
    5. On The Rise Valley West, LLC, d/b/a Blaze Pizza, 1551 Valley West Drive, Suite 225 - Special Class C Retail Alcohol License with Outdoor Service - Renewal

6. Cinemark USA, Inc. d/b/a Century 20 Jordan Creek and XD, 101 Jordan Creek Parkway, Unit 2000 - Special Class C Retail Alcohol License - Renewal
  7. Costco Wholesale Corporation d/b/a Costco Wholesale #788, 7205 Mills Civic Parkway - Class E Retail Alcohol License - Renewal
  8. Frank's Divine Pie 8950, LLC d/b/a El Guapo's Tequila + Taco, 8950 University Avenue, Suite 105 - Class C Retail Alcohol License with Outdoor Service - Renewal
  9. Ingersoll Liquor & Beverage Co., d/b/a Ingersoll Wine Merchants, 1300 50<sup>th</sup> Street, Suite 200 - Class E Retail Alcohol License - Renewal
  10. Kiss My Grits, LLC, d/b/a The Irish, 560 South Prairie View Drive, Suite 105 - Class C Retail Alcohol License with Outdoor Service - Renewal
  11. Kum & Go, LC, d/b/a Kum & Go #532, 5901 Mills Civic Parkway, Building 2000 - Class E Retail Alcohol License - Renewal
  12. Kum & Go, L.C. d/b/a Kum & Go #1074, 330 Jordan Creek Parkway - Class E Retail Alcohol License - Renewal
  13. 52 Gracedieu DBA Memory Lane Antiques, LLC d/b/a Memory Lane Antiques Collectibles & Gifts, 208 5th Street - Class B Native Wine Permit with Sunday Sales - Renewal
  14. Monterrey III, LLC, d/b/a Monterrey III, 6630 Mills Civic Parkway, Unit 3116 - Class C Retail Alcohol License - Renewal
  15. Bowl New England, Inc. d/b/a Spare Time Des Moines, 340 Jordan Creek Parkway - Class C Retail Alcohol License - Renewal
  16. Pint of No Return, LLC d/b/a Tuddy's Tavern, 6240 Mills Civic Parkway - Class C Retail Alcohol License with Outdoor Service - New
  17. Wildwood Hills, Inc. d/b/a Wildwood Hills Ranch, 4000 Turnberry Drive - Five-Day Class C Retail Alcohol License - Effective October 20-24, 2023
- d. Motion - Approval of Order for Violation of Alcohol Laws
  - e. Motion - Approval to Sell Surplus City Equipment
  - f. Motion - Approval of Change Order #2 - Digital Enterprise Private Streets Conduit Deployment
  - g. Resolution - Approval of Revised Petty Cash Fund Levels
  - h. Resolution - Approval of Interfund Transfers
  - i. Resolution - Acceptance of Proposals and Award of Winning Proposal to The Funky Zebras Boutique - Lease of City-Owned Property at 217 5<sup>th</sup> Street, Suite 102
  - j. Resolution - Order Construction - 2024 Slurry Seal Program
  - k. Resolution - Accept Work - Digital Enterprise Conduit Deployment Segment 5, Phase 2
  - l. Resolution - Approval of Professional Services Agreement - South 8th Street Storm Sewer, Railroad Avenue to Lincoln Street
  - m. Resolution - Establish Just Compensation and Approve Acquisition of Property - High Gate Sanitary Sewer

- n. Resolution - Approval of Agreement with the Glen Oaks Owners Association Regarding the Installation of Sidewalks - Grand Avenue Reconstruction, west of I-35 to South 60th Street
- o. Resolution - Approval and Acceptance of Sign Encroachment Hold Harmless Agreements - Valley Junction "Sign-Up" Program
- p. Resolution - Approval to Initiate Development Agreement - Dallas County Partners II
- q. Resolution - Approval and Acceptance of Property Interests - Grand Avenue Reconstruction, west of I-35 to South 60<sup>th</sup> Street
- r. Resolution - Approval of Amendment to the Policy for Roadway Naming and Addressing
- s. Proclamation - Approval of Proclamations:
  - 1. Disability Employment Awareness Month, October 2023
  - 2. National Latino Physician Day, October 1, 2023

**5. Old Business**

**6. Public Hearings (5:35 p.m.)**

- a. Southwoods Knoll, 4855, 4865, 4875, and 4885 Mills Civic Parkway - Amend the Planned Unit Development (PUD) Ordinance to Designate Zoning to Allow Retail within PUD Parcel E - Charles I. Colby and Ruth Colby Trust No. 2
  - 1. Ordinance - Approval of First Reading
- b. Wirtz Property, 875 South 50<sup>th</sup> Street - Amend the Planned Unit Development (PUD) Ordinance to Adjust Minimum Required Lot Size within PUD Parcels - R2 Holdings, LLC
  - 1. Ordinance - Approval of First Reading
- c. Amendment to City Code - Title 9 (Zoning), Chapter 5 (Agricultural/Open Space and Residential Zoning District) and Chapter 6 (Commercial, Office, and Industrial Zoning District) - Modify Regulations Pertaining to Uses Permitted in the Open Space Zoning District - City Initiated
  - 1. Ordinance - Approval of First Reading
- d. Community Development Block Grant Program - Amended 2022-23 Annual Action Plan - City Initiated
  - 1. Resolution - Approval of Amended Annual Action Plan
- e. 2022-2023 FY Community Development Block Grant Program - Consolidated Annual Performance Evaluation Report (CAPER) - City Initiated
  - 1. Resolution - Approval of CAPER
- f. 2023 Playground Replacement Project - Crossroads Park, Jaycee Park, and Kiwanis Park - City Initiated
  - 1. Motion - Continue Public Hearing to October 16, 2023

- g. 2023 Sewer Cleaning and Televising Program - City Initiated
  - 1. Resolution - Approval of Plans and Specifications
  - 2. Motion - Receive and File Report of Bids
  - 3. Resolution - Award Contract

**7. New Business**

- a. Corrected Final Plat West Glen Village North, southeast of South Prairie View Drive and east of Sandstone Drive - Approval and Release of Corrected Final Plat to Create 14 Lots for Attached Townhome Development and Three Outlots - WD Real Estate Holdings, Inc.
  - 1. Resolution - Approval and Release of Corrected Final Plat
- b. High Point, generally located north and south of future Stagecoach Drive extension and between South 81<sup>st</sup> Street and the future extension of South 85<sup>th</sup> Street - Approval of Preliminary Plat to Create 69 Lots for Single Family Residential Development, Five Outlots, and Four Street Lots - High Point Group, LLC
  - 1. Resolution - Approval of Preliminary Plat
- c. The Parkways Plat 3, northwest corner of Mills Civic Parkway and South Jordan Creek Parkway - Approval of Preliminary Plat to Create Four Lots for Commercial Development - Hurd Parkway, LLC
  - 1. Resolution - Approval of Preliminary Plat
- d. Bix & Co., 111 5th Street - Approval of Level 2 Minor Modification to Allow a Grease Waste System and Temporary Storage Container and Cooler Unit - 111 5<sup>th</sup> Street, LLC
  - 1. Resolution - Approval of Minor Modification

**8. Receive, File and/or Refer**

**9. Other Matters**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.