

**BOARD OF ADJUSTMENT MEETING MINUTES**

BOA\_AF\_06-07-2023

Vice Chair Blaser called to order the June 7, 2023, regularly scheduled meeting of the Board of Adjustment at 5:30 p.m. in Council Chambers, West Des Moines City Hall, located at 4200 Mills Civic Parkway, in West Des Moines, Iowa, and electronically through Zoom.

Roll Call: Blaser, Pfannkuch, Stevens.....Present  
Christiansen, Cunningham.....Absent

Vice Chair Blaser led the meeting on behalf of Chair Pfannkuch who was participating remotely through Zoom due to travel for work.

**Item 1 – Consent Agenda**

**Item 1a – Minutes of May 3, 2023**

Vice Chair Blaser asked for any corrections to the meeting minutes of May 3, 2023.

Moved by Board Member Stevens, seconded by Board Member Blaser, the Board of Adjustment approved the May 3, 2023, meeting minutes.

**Item 1b – Minutes of May 17, 2023**

Vice Chair Blaser asked for any corrections to the meeting minutes of May 17, 2023.

Moved by Board Member Stevens, seconded by Board Member Blaser, the Board of Adjustment approved the May 17, 2023, meeting minutes.

**Item 2 – Old Business**

There were no Old Business items.

**Item 3 – Public Hearings**

**Item 3a – Snack Shack, 544 4<sup>th</sup> Street – PC-005970-2023**

Vice Chair Blaser informed that there was a request to withdrawn item 3a.

Moved by Board Member Stevens, seconded by Board Member Blaser, the Board of Adjustment accepted the withdrawal of item 3a.

Vote: Blaser, Pfannkuch, Stevens .....Yes  
Christiansen, Cunningham.....Absent  
Motion carried.

**Item 4 – New Business**

There were no New Business items.

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### Item 5 – Staff Reports

There were no staff reports. The next meeting will be held on June 21, and the Recording Secretary noted that there will three agenda items to be voted on.

### Item 6 – Adjournment

Vice Chair Blaser asked for a motion to adjourn the meeting.

Moved by Board Member Stevens, seconded by Board Member Pfannkuch, the Board of Adjustment meeting adjourned at 5:32 PM.

  
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Jennifer Canaday, Recording Secretary

  
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Angie Pfannkuch, Chair