

WEST DES MOINES BICYCLE ADVISORY COMMISSION MEETING MINUTES
Thursday, May 4, 2023

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, May 4, at 5:30 p.m. by Chair Berg.

Commission	Missy Berg <i>Chair</i>	Nick Welter <i>Vice Chair</i>	Lyndley Kent	Bobby Kennedy
Present	X	X		X
Commission	Michael Berry	Steve Herwig	Diane Witt <i>Secretary</i>	
Present	X		X	

Staff	Ryan Penning <i>Director of Parks & Recreation</i>	Marco Alvarez <i>Superintendent of Parks</i>	Eric Doll <i>Park Planner</i>	Tina Tate <i>Parks & Recreation Secretary</i>
Present	X	X		X
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Eric Petersen <i>Traffic Engineer</i>	Jason Bryan <i>Police Sergeant</i>	
Present	X	X	X	

Council	Matt McKinney <i>City Council Liaison</i>			
Present				

On Item 1. Approval of Agenda

Witt moved to approve the agenda as presented. Berry seconded. Motion carried unanimously.

On Item 2. Citizen Forum

No Report.

On Item 3. Approval of Minutes of April 6, 2023 Meeting

Welter moved to approve the minutes as presented. Berry seconded. Motion carried unanimously.

On Item 4. Old Business

No Report.

6. New Business

On Item 5A. Presentation - FY 22-23 Capital Improvement Program Budget Request

Alvarez presented on the 14 projects that funding was requested for in the FY 22-23 Capital Improvement Program. There were 9 projects approved with recommended funding at just over \$10 million for this year. Penning added that the requested annual CIP budget is typically between \$4 million to \$6 million. The increase this year was due to the Athene Pedestrian Bridge project. The CIP Budget also includes ongoing maintenance such as trail, median, court, and concrete pavement renovations.

Alvarez provided an overview of each project based on the priority level.

1. South and North Pedestrian Bridge Replacement at Pearson Park.
2. Play Equipment Replacement at Crossroads, Jaycee, and Kiwanis Parks.

3. Play Equipment Replacement Design for Ashawa and Wild Rose Parks. Penning added that the new playgrounds will have rubberized surfacing installed to increase safety and accessibility.
4. Athene Pedestrian Bridge Construction.
5. Phase 8- Parking Lot and Entry at Holiday Park Baseball Complex. Alvarez stated that all the fields have been renovated so this will be the final phase to complete that project.
6. Raccoon River Greenway 1st Street River Access. This project is delayed one year to allow for more master planning. Because it was originally slated to be funded over two fiscal years, the construction will not be delayed.
7. Quinn Field Lighting- WDM Girls Softball Complex.
8. Marathon Loop- Sugar Creek Greenway Trail-Phase 2. Alvarez stated that there was a delay in funding due to the Athene Pedestrian Bridge bid coming in over budget. Construction will not be delayed.
9. Valley View Park-Phase 3. This project includes grading of remaining park, utilities, pickleball parking, and a park road to the pickleball parking.

Alvarez stated that the three projects that did not receive funding include the shelter and restroom at Hidden Point Park, the boat locker expansion at Raccoon River Park, and pickleball courts at Scenic Valley and Wild Rose Park. Penning discussed the operational improvements for the RecPlex. Because the last bid was too high, it was rejected. The project will now be scaled down to allow for work to be completed. The RecPlex Expansion Study has already been completed to determine the feasibility of adding a third sheet of ice, outdoor fields, restrooms, and concessions.

Committee Reports

On Item 7A. Education and Encouragement Committee

Kennedy stated that the Committee would like to enhance the Mayor's Bike Ride and make it more of a feature during Park PALOOZA. The Street Collective will provide helmets to the first 100 participants and offer a free bike valet service. Penning stated that Hy-Vee has agreed to donate donuts. The Street Collective will also bring a tandem bike to be used for promotional materials. The event will be promoted through social media, virtual backpacks for both Valley and Waukee Schools, and local bike shops.

On Item 7B. Report – Enforcement and Evaluation Committee

No Report.

On Item 7C. Report – Engineering Committee

No Report.

Staff Reports:

On Item 8A. Engineering

No Report.

On Item 8B. Public Services

No Report.

On Item 8C. Police

Bryan stated that officers will be present at Park PALOOZA for the Cops and Bobbers Fishing Derby.

On Item 8D. Parks and Recreation

Alvarez stated that tree removal is occurring at the Athene Pedestrian Bridge construction site. The gravel trail alignment is being installed which will allow the trail to remain open during the bridge construction. During the previous Council meeting, the 2023 Asphalt Trail Renovation Project was awarded. The trail renovation at Scenic Valley Park was not approved so this will be included in the projects for next year.

Penning added that KCCI has requested to do a story on the Athene Pedestrian Bridge. The project did not receive any funding from the Prairie Meadows and Welmark Foundation grant opportunities.

Kennedy inquired about the status of the single-track trails at Southwoods Park. Alvarez was notified that the trail builder was delayed due to an injury but will return this summer to complete the final phase. Clearing the vegetation took an extensive amount of time so there may be opportunities for volunteers or Public Services to assist with that task.

On Item 9. Other Matters

No Report.

On Item 10A. City Council Communications

- A. City Council Communications
 - May 1, 2023 Public Hearing – 2023 Asphalt Trail Renovation Project
- B. Des Moines Area MPO, Central Iowa Bicycle
- C. EcoCounter Trail Counter Report

Witt moved to adjourn the meeting. Welter seconded. Motion carried unanimously. The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

 9/7/23

Tina Tate
Secretary

ATTEST:

 9/7/2023

Diane Witt
Commission Secretary