

BOARD OF ADJUSTMENT MEETING MINUTES

BOA_AF_01-03-2024

Chairperson Pfannkuch called to order the January 3, 2024, regularly scheduled meeting of the Board of Adjustment at 5:30 p.m. in Council Chambers, West Des Moines City Hall, located at 4200 Mills Civic Parkway, in West Des Moines, Iowa, and electronically through Zoom.

Roll Call: Blaser, Christiansen, Cunningham, Pfannkuch, Stevens.....Present

Item 1 – Consent Agenda

Item 1a – Minutes of November 15, 2023

Chairperson Pfannkuch asked for any corrections to the meeting minutes of November 15, 2023. Hearing none, Chair Pfannkuch declared the minutes approved as presented.

Item 2 – Old Business

There were no Old Business items.

Item 3 – Public Hearings

There were no Public Hearing items.

Item 4 – New Business

There was one (1) New Business item.

Item 4a – Primrose School, 8080 Coachlight Drive – Approval of extension of entitlement to establish a daycare center – Primrose Schools – PC-005881-2022

Brian Portz, Development Services Planner, brought the request for a one-year extension of the approval which was granted by the Board of Adjustment in February 2023 for a daycare center to be located at 8080 Coachlight Drive. He noted that the applicant is delaying construction until final decision by Council regarding application for financial incentives for this project. The applicant would like a one-year extension to allow additional time for those discussions to proceed.

Board Member Blaser clarified that this site is west of Lowes. Planner Portz affirmed that it is. Board Member Stevens questioned whether the project location has changed. Planner Portz responded that this is the original site.

Chairperson Stevens asked for continued discussion or a motion and a second for this item.

Moved by Board Member Stevens, seconded by Board Member Blaser, the Board of Adjustment adopted a resolution to approve the extension of entitlement.

Vote: Blaser, Christiansen, Cunningham, Pfannkuch, StevensYes
Motion carried.

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Item 5 – Staff Reports

The next scheduled meeting will be held on Wednesday, January 17, 2024.

Item 6 – Adjournment

Chairperson Pfannkuch asked for a motion to adjourn the meeting.

Moved by Board Member Stevens, seconded by Board Member Christiansen, the Board of Adjustment meeting adjourned at 5:35 PM.



Angie Pfannkuch, Chair



Jennifer Canaday, Recording Secretary