# CITY COUNCIL MEETING COMMUNICATION

**DATE: February 19, 2024**

**ITEM:** Resolution Approving and Ratifying Fees and Charges – Effective February 19, 2024

**FINANCIAL IMPACT:** With the proposed changes of the management of the ball field and grounds maintenance at Raccoon River Park Softball Complex, we would increase fees to offset expenses and be competitive with surrounding similar sports complexes/facilities. Holiday Park Baseball Complex would see an estimated increase in revenue of $7,000 and Raccoon River Park Softball Complex would see an estimated increase in revenue of $30,000 with the proposed fees.

**BACKGROUND:** Staff evaluates fees throughout the year and typically makes recommendations and adjustments twice annually. Fees are adjusted on July 1 at the start of the fiscal year and on January 1 at the beginning of the calendar year. With the recent RFP for ball field and grounds maintenance and adjusting the operations, we are asking for approval of this adjustment to fees prior to the start of the season at both complexes (April). Finance & Administration reviewed the proposed fees on Wednesday, February 7 and Park Board approved the fees on Thursday, February 15 with a recommendation to Council for final approval.

**The Parks and Recreation Department** is proposing the following adjustments:

## HOLIDAY PARK BASEBALL COMPLEX

Staff is recommending an increase to competitive league games/tournament fees for the complex, comparable to other similar complexes in the Des Moines metro. The highlighted categories on the chart below show similar offerings with the same fee ($55.00 per game) and staff recommends streamlining to one category that encompasses all labeled "Game Fee" and increase this by $5.00 to $60.00 per game.

a. Holiday Park Baseball Rental

| | | | |
|---|---|---|---|
| i. | Open League Games | $ 40.00 per game/slot | Resolution (11/7/2022) |
| ii. | Open League Practice | 22.50 per hour | Resolution (11/7/2022) |
| iii. | Competitive League Games | 55.00 per game/slot | Resolution (11/7/2022) |
| iv. | Competitive League Practice | 30.00 per hour | Resolution (11/7/2022) |
| v. | Premier League Games | 55.00 per game/slot | Resolution (11/7/2022) |
| vi. | Sportsplex West Programs | 55.00 per game/slot | Resolution (11/7/2022) |
| vii. | Tournament Games | 55.00 per game/slot + | Resolution (11/7/2022) |
| viii. | All other Rentals | 55.00 per game/slot | Resolution (11/7/2022) |
| ix. | ~~Tournament Maintenance Fee~~ | ~~30.00 per field/per day~~ | Resolution (11/7/2022) |

Staff is recommending an hourly field rental be incorporated to Holiday Park Baseball Complex operations as requests from users vary. This fee has been in place at Raccoon River Park Softball Complex for several years and allows staff to manage various requests. Staff is recommending removing the Tournament Maintenance fee and updating to a Restroom Maintenance fee, as the request for restroom cleaning and maintenance increases when there is an influx of use at the ballpark.

## RACCOON RIVER PARK SOFTBALL COMPLEX

Staff is recommending an increase in fees for user groups to mimic what we offer at Holiday Park Softball Complex, and to also match the costs that will be incurred when taking on a contractor for ball field and grounds maintenance. The operations are top notch at both facilities and staff is recommending streamlining the costs to show that the value is the same at both complexes. The increase varies from $5.00 to $25.00 based on the type of use. These fees are comparable to

surrounding communities and will allow the staff to continue to explore different uses of the ball fields at a local, regional, and national level. Like Holiday Park Baseball Complex, staff is recommending adding a Restroom Maintenance fee, as the request for restroom cleaning and maintenance increases when there is an influx of use at the ballpark. Staff recommends removing the Field Equipment Rental since that will now be managed by the ball field and grounds maintenance contractor and will not be required of the user group.

b. Softball Complex-Raccoon River Park

| | | | |
|---|---|---|---|
| x. | Adult Softball Tourney (20+Teams) | $ 15.00 per game | Resolution (11/7/22) |
| xi. | Adult Softball Tourney (<20 Teams) | 20.00 per game | Resolution (11/7/2022) |
| xii. | Youth Tourney | 35.00 per game | Resolution (11/7/2022) |
| xiii. | Youth Tourney (after Sept.1) | 25.00 per game | Resolution (11/7/2022) |
| xiv. | Hourly Rental | 35.00 per hour per field | Resolution (11/7/2022) |
| xv. | ~~Field Equipment Rental~~ | ~~60.00 per day per vehicle~~ | Resolution (11/7/2022) |
| xvi. | Temp Fence Set Up/Tear Down | 120.00 per Field | Resolution (11/7/2022) |

**FEE STRUCTURE PROPOSAL:**

| Type | Current | Proposed | Year |
|---|---|---|---|
| **Holiday Park Baseball Rental** | | | |
| Game Fee | $55.00 per game | $60.00 per game | 2022 |
| Hourly Field Rental | n/a | $35.00 per hour per field | n/a |
| Restroom Maintenance | n/a | $30.00 per field per day | n/a |
| | | | |
| **Softball Complex – Raccoon River Park Rental** | | | |
| Adult Softball Tournament (20+ Teams) | $15.00 per game | $20.00 per game | 2022 |
| Adult Softball Tournament (<20 Teams) | $20.00 per game | $30.00 per game | 2022 |
| Youth Tournament | $35.00 per game | $60.00 per game | 2022 |
| Youth Tournament (after Sept. 1) | $25.00 per game | $50.00 per game | 2022 |
| Temp Fence Setup/Teardown | $120.00 per field | $150.00 per field | 2022 |
| Restroom Maintenance | n/a | $30.00 per field per day | n/a |

**OUTSTANDING ISSUES:** None

**RECOMMENDATION:** Approve and ratify the updated list of Consolidated City Fees and Charges with all changes effective February 19, 2024.

**Lead Staff Member:** Laura Murphy, Superintendent of Recreation

**STAFF REVIEWS**

| | |
|---|---|
| Department Director | Ryan Penning, Director of Parks & Recreation RP |
| Appropriations/Finance | Tim Stiles, Finance Director |
| Legal | Greta Truman, City Attorney |
| Agenda Acceptance | |

**PUBLICATION(S)** (if applicable)

| | |
|---|---|
| Published In | |
| Dates(s) | |

**SUBCOMMITTEE REVIEW** (if applicable)

| | |
|---|---|
| Committee | Finance & Administration |
| Date Reviewed | February 7, 2024 |
| Recommendation | **Yes** I No I Split |

**RESOLUTION NO. _____**

**RESOLUTION UPDATING CERTAIN FEES REQUESTED BY STAFF OR AS REQUIRED BY CITY POLICY AND IOWA CODE.**

WHEREAS, effort has been made to consolidate all fees, rates, and charges into one reference document to be ratified by Council, and

WHEREAS, various updates to rates are proposed by staff and where applicable, approved by the Library or Water Works Board, or recommended by the West Des Moines Parks Board,

**NOW, THEREFORE, BE IT RESOLVED**

**BY THE COUNCIL OF THE CITY OF WEST DES MOIINES, IOWA,** that the attached schedule of charges and fees are ratified and approved as February 19, 2024, and

**BE IT FURTHER RESOLVED**, that previous resolutions in conflict with this resolution are hereby repealed.

**PASSED AND APPROVED,** this 19th day of February, 2024.

_____
Russ Trimble, Mayor

ATTEST:

_____
Ryan Jacobson, City Clerk

City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| Description | Fee | Last Change (Approval Date) |
|---|---|---|
| **E. Parks & Recreation** | | |
| XLI. Aquatic Centers | | |
| a. Holiday - Daily Admission | | |
| i. Child (2 & Under) | $ 2.00 | Resolution (12/04/2023) |
| ii. General (3-54) | 7.00 | Resolution (12/04/2023) |
| iii. Senior (55+) | 5.00 | Resolution (12/04/2023) |
| iv. Family Nights (per family) | 15.00 | Motion (1/21/2020) |
| b. Valley View – Daily Admission | | |
| i. Child (2 & Under) | $ 2.00 | Resolution (12/04/2023) |
| ii. General (3-54) | 9.00 | Resolution (12/04/2023) |
| iii. Senior (55+) | 7.00 | Resolution (12/04/2023) |
| iv. Family Nights (per family) | 15.00 | Resolution (12/04/2023) |
| v. Lap Swim/River Walking | 5.00 | Resolution (12/04/2023) |
| c. Season Passes (per household) | | |
| i. Resident | | |
| 1. One Person | $ 90.00 | Resolution (11/07/2022) |
| 2. Two Person | 130.00 | Resolution (11/07/2022) |
| 3. Additional Person | 45.00 | Resolution (11/07/2022) |
| 4. Nanny/Granny | 65.00 | Resolution (11/07/2022) |
| ii. Non-Resident | | |
| 1. One Person | $ 140.00 | Resolution (11/07/2022) |
| 2. Two Person | 190.00 | Resolution (11/07/2022) |
| 3. Additional Person | 65.00 | Resolution (11/07/2022) |
| 4. Nanny/Granny | 70.00 | Resolution (11/07/2022) |
| XLII. Archery Facility | | |
| a. Annual Permit | | |
| i. Adult Resident | $ 20.00 | Motion (3/10/2014) |
| ii. Adult Non-Resident | 40.00 | Motion (3/10/2014) |
| iii. Youth (15 & Under) Resident | 10.00 | Motion (3/10/2014) |
| iv. Youth (15 & Under) Non-Resident | 20.00 | Motion (3/10/2014) |
| b. Daily Permit | $ 5.00 | Motion (3/10/2014) |
| c. Replacement Permit | 5.00 | Motion (3/10/2014) |
| XLIII. Dog Park | | |
| a. Annual Permit | | |
| i. Resident | $ 15.00 | Motion (1/21/2020) |
| ii. Non-Resident | 40.00 | Motion (11/1/2010) |
| b. Day Pass | 5.00 | Motion (11/1/2010) |
| c. Replacement Permit | 5.00 | Resolution (11/28/16) |

City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| Description | Fee | Last Change (Approval Date) |
|---|---|---|
| XLIV. Jordan Cemetery | | |
| a. Burial Space | | |
| i. Monument Space | $ 1,400.00 | Resolution (10/2/2017) |
| ii. 2nd Person in Same Space (ashes) | 400.00 | Resolution (10/2/2017) |
| iii. Cremation Space (flush marker only) | 400.00 | Resolution (10/2/2017) |
| iv. Transfer Fee | 200.00 | Resolution (10/2/2017) |
| b. Interment | | |
| i. Infant (24 months & under) | | |
| 1. Monday – Friday | $ 950.00 | Resolution (06/21/2021) |
| 2. Saturday | 1,100.00 | Resolution (06/21/2021) |
| 3. Sunday/Holiday | 1,300.00 | Resolution (06/21/2021) |
| ii. Adult | | |
| 1. Monday – Friday | 1,300.00 | Resolution (06/21/2021) |
| 2. Saturday | 1,450.00 | Resolution (06/21/2021) |
| 3. Sunday/Holiday | 1,650.00 | Resolution (06/21/2021) |
| iii. Ashes in Container | | |
| 1. Monday – Friday | 950.00 | Resolution (06/21/2021) |
| 2. Saturday | 1,100.00 | Resolution (06/21/2021) |
| 3. Sunday/Holiday | 1,300.00 | Resolution (06/21/2021) |
| c. Disinterment | | |
| i. Infant/Child | 1,200.00 | Resolution (06/21/2021) |
| ii. Adult | 1,700.00 | Resolution (06/21/2021) |
| iii. Ashes in Container | 1,200.00 | Resolution (06/21/2021) |
| d. Extra Work (Per Hour) | | |
| i. Monday – Friday | 50.00 | Resolution (10/2/2017) |
| ii. Saturday | 75.00 | Resolution (10/2/2017) |
| iii. Sunday | 100.00 | Resolution (10/2/2017) |
| iv. Holiday | 100.00 | Resolution (10/2/2017) |
| v. Snow Removal in Tent Area | 100.00 | Resolution (10/2/2017) |
| e. Other | | |
| i. Oversized Vault Charge | 50.00 | Resolution (10/2/2017) |
| ii. Urn Vault Charge | 100.00 | Resolution (10/2/2017) |

City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| Description | Fee | Last Change (Approval Date) |
|---|---|---|
| XLV. Rentals | | |
| a. Valley Junction Activity Center | | |
| i. Ballroom * | $ 90.00 per hour | Resolution (11/07/22) |
| Cleaning Fee | 200.00 per rental | Resolution (11/28/16) |
| ii. Program Room ** | 65.00 per hour | Resolution (11/07/22) |
| Weekdays 8:00am – 5:00pm | 45.00 per hour | Resolution (06/19/23) |
| Cleaning Fee | 60.00 per rental | Resolution (11/07/22) |
| iii. Dining Room Full** | 40.00 per hour | Resolution (11/07/22) |
| Weekdays 8:00am – 5:00pm | 28.00 per hour | Resolution (06/19/23) |
| Cleaning | 100.00 per rental | Resolution (11/07/22) |
| iv. Dining Room 1/3 ** | 25.00 per hour | Resolution (11/07/22) |
| Weekdays 8:00am – 5:00pm | 18.00 per hour | Resolution (06/19/23) |
| Cleaning Fee | 40.00 per rental | Resolution (11/28/16) |
| v. Veterans Room ** | 25.00 per hour | Resolution (11/07/22) |
| Weekdays 8:00am – 5:00pm | 18.00 per hour | Resolution (06/19/23) |
| Cleaning Fee | 40.00 per rental | Resolution (11/28/16) |
| vi. Kitchen | 20.00 per hour | Resolution (11/07/22) |
| Cleaning Fee | 20.00 per rental | Resolution (11/01/22) |
| vii. Additional Fees | | |
| 1. Vendor Fee (if sales or admissions) | 20.00 per hour | Resolution (11/28/16) |

* = Minimum rental of 8 hours on Saturday, all other days 2-hour minimum

** = 2 hour minimum, and non-profit organizations may receive a 50% reduction on hourly rental rate

b. Holiday Park Baseball Rental

| | | | |
|---|---|---|---|
| i. Open League Games | $ | 40.00 per game/slot | Resolution (11/7/2022) |
| ii. Open League Practice | | 22.50 per hour | Resolution (11/7/2022) |
| iii. Competitive League Games | | 55.00 per game/slot | Resolution (11/7/2022) |
| iv. Competitive League Practice | | 30.00 per hour | Resolution (11/7/2022) |
| v. Game Fee | | 60.00 per game/slot | |
| vi. Hourly Field Rental | | 35.00 per hour per field | |
| ~~v. Premier League Games~~ | | ~~55.00 per game/slot~~ | ~~Resolution (11/7/2022)~~ |
| ~~vi. Sportsplex West Programs~~ | | ~~55.00 per game/slot~~ | ~~Resolution (11/7/2022)~~ |
| ~~vii. Tournament Games~~ | | ~~55.00 per game/slot +~~ | ~~Resolution (11/7/2022)~~ |
| ~~viii. All other Rentals~~ | | ~~55.00 per game/slot~~ | ~~Resolution (11/7/2022)~~ |
| vii.~~ix.~~ ~~Tournament Maintenance Fee~~Restroom Maintenance Fee | | 30.00 per field/per day | Resolution (11/7/2022) |
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| Description | Fee | Last Change (Approval Date) |
|---|---|---|
| c. Nature Lodge* | | |
| i. 1/3 Room | $ 35.00 per hour | Resolution (6/20/2022) |
| Weekdays 8:00am - 5:00pm | 20.00 per hour | Resolution (6/17/2019) |
| Cleaning Fee | 50.00 per rental | Resolution (11/28/16) |
| ii. 2/3 Room | 70.00 per hour | Resolution (6/20/2022) |
| Weekday 8:00am - 5:00pm | 40.00 per hour | Resolution (6/17/2019) |
| Cleaning Fee | 100.00 per rental | Resolution (6/20/2022) |
| iii. Full Room | 105.00 per hour | Resolution (6/20/2022) |
| Weekday 8:00am - 5:00pm | 60.00 per hour | Resolution (6/17/2019) |
| Cleaning Fee | 150.00 per rental | Resolution (11/28/16) |
| iv. Kitchen | 30.00 per use | Resolution (11/28/16) |
| Weekday 8:00am - 5:00pm | 20.00 per use | Resolution (6/17/2019) |
| Cleaning Fee | 25.00 per rental | Resolution (11/28/16) |
| v. Display Area | 30.00 per hour | Resolution (6/30/2014) |
| Weekday 8:00am - 5:00pm | 20.00 per hour | Resolution (6/17/2019) |
| Cleaning Fee | 25.00 per rental | Resolution (11/28/16) |
| vi. Equipment Rental | | |
| 1. Display Screen | 15.00 | Resolution (11/28/16) |
| 2. TV/DVD | 20.00 | Resolution (11/28/16) |
| 3. Multimedia Projector | 50.00 | Resolution (11/28/16) |
| 4. Fireplace | 30.00 | Resolution (11/28/16) |
| 5. Speaker/Microphone | 50.00 | Resolution (11/28/16) |
| vii. Additional Fees | | |
| 1. Vendor Fee (if sales or admissions) | 20.00 per hour | Resolution (11/28/16) |

** *Sunday through Friday – 4 Hour Minimum Rental*

** *Saturdays (April – October) – 10 Hour Minimum Rental*

** *Saturdays (November – March) 5 Hour Minimum Rental*

| | | |
|---|---|---|
| d. Shelters (4 hour minimum) | | |
| i. Daily | $ 15.00 per hour | Resolution (11/7/22) |
| ii. Change Fee | 10.00 per rental | Resolution (11/28/16) |
| e. Softball Complex-Raccoon River Park | | |
| x. Adult Softball Tourney (20+Teams) | $ ~~15~~20.00 per game | Resolution (11/7/22) |
| xi. Adult Softball Tourney (<20 Teams) | ~~20~~30.00 per game | Resolution (11/7/2022) |
| xii. Youth Tourney | ~~35~~60.00 per game | Resolution (11/7/2022) |
| xiii. Youth Tourney (after Sept.1) | ~~25~~50.00 per game | Resolution (11/7/2022) |
| xiv. Hourly Rental | 35.00 per hour per field | Resolution (11/7/2022) |
| ~~xv. Field Equipment Rental~~ | ~~60.00 per day per vehicle~~ | ~~Resolution (11/7/2022)~~ |
| xv. Temp Fence Set Up/Tear Down | ~~120~~150.00 per Field | Resolution (11/7/2022) |
| ~~xvi.~~ Restroom Maintenance Fee | $30.00 per field per day | |

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City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| Description | Fee | Last Change (Approval Date) |
|---|---|---|
| f. Aquatic Center Rentals* | | |
| i. Holiday Aquatic Center | | |
| Entire Facility | 900.00 per rental | Resolution (11/7/22) |
| ii. Valley View Aquatic Center | | |
| 1. Entire Facility | 1,500.00 per rental | Resolution (11/7/22) |
| 2. Lazy River / Slides | 750.00 per rental | Resolution (11/7/22) |
| 3. Leisure Pool / Kids Pool | 500.00 per rental | Resolution (11/7/22) |
| 4. Lap Pool / Diving Boards / Drop Slide | 450.00 per rental | Resolution (11/7/22) |
| *Available 6:30-8:30 pm, Saturdays, June 1 – August 1 | | |
| g. Community Garden | | |
| i. Garden Plot Rental | $ 25.00 per year | Resolution (11/28/16) |
| h. Valley View Park Field Space Reservation * (2 hour minimum) | | |
| i. Softball/Baseball Backstop-NW (Per Hour) | $ 10.00 | Resolution (10/2/2017) |
| ii. Softball/Baseball Backstop-NE (Per Hour) | 10.00 | Resolution (10/2/2017) |
| iii. Softball/Baseball Backstop-SW (Per Hour) | 10.00 | Resolution (10/2/2017) |
| iv. Softball/Baseball Backstop-SE (Per Hour) | 10.00 | Resolution (10/2/2017) |
| v. Soccer Field-N (Per Hour) | 15.00 | Resolution (10/2/2017) |
| vi. Soccer Field-W (Per Hour) | 15.00 | Resolution (10/2/2017) |
| vii. Soccer Field-E (Per Hour) | 15.00 | Resolution (10/2/2017) |
| viii. Cricket Field-Entire Field Space (Per Hour) | 40.00 | Resolution (10/2/2017) |
| ix. Pickleball-Non-profit/Schools (Per Hour/Per Court) | 7.00 | Resolution (6/20/2022) |
| x. Pickleball-Public (Per Hour/Per Court) | 10.00 | Resolution (6/20/2022) |
| xi. Pickleball-For Profit/Private Instruct (Per Hour/Per Court) | 20.00 | Resolution (6/20/2022) |

i. *The above rental fees are for individuals and non-profit organizations. For-profit organizations or businesses will pay two (2) times the above rates. The City reserves the right to limit the number of reservations that can be made by for-profit organizations or businesses

| | | |
|---|---|---|
| j. Jamie Hurd Amphitheater * | | |
| i. Public Performance ** | 2,000.00 per day | Resolution (6/15/2020) |
| ii. Private Event *** | 125.00 per hour | Resolution (6/15/2020) |
| iii. Additional Fees | | |
| a. Alcohol Vendor Fee | 200.00 | Resolution (6/15/2020) |
| b. Food/Retail Vendor Fee | 50.00 each | Resolution (6/15/2020) |
| c. Portable Toilet Fee | 75.00 each | Resolution (2/01/2021) |
| d. Folding Chair Rental | 4.00 each | Resolution (2/01/2021) |
| e. Table Rental | 8.00 each | Resolution (2/01/2021) |
| f. Projector/ /Screen | 650.00 | Resolution (2/01/2021) |
| g. Speakers | 150.00 | |

** Rental season is April 15-November 15*
*** Access is from 7am to 10pm*
**** 2 -hour minimum for Non-Profit and Private events*
*Non-Profit Organizations eligible for discounted rates, subject to Department Director Approval*

City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| Description | | Fee | Last Change (Approval Date) |
|---|---|---|---|
| k. Raccoon River Park Boathouse Lockers* | | | |
| i. | West Des Moines Resident | $ 125.00 per season | Resolution (11/7/2022) |
| ii. | Non-Resident | 190.00 per season | Resolution (11/7/2022) |
| | **Rental season is March 1-February 28* | | |
| l. MidAmerican Energy Company RecPlex* | | | |
| Ice Rental | | | |
| i. | In Season (October – March) | $ 285.00 per hour | Resolution (11/7/2022) |
| ii. | Off Season (April – September | 250.00 per hour | Resolution (6/15/2020) |
| Court Rental | | | |
| i. | Full Court (1BB/2 VB) | 48.00 per hour | Resolution (11/7/2022) |
| ii. | Half Court (1/2 BB/1 VB) | 25.00 per hour | Resolution (11/7/2022) |
| Indoor Turf Rental | | | |
| i. | Prime – Full Field | 400.00 per hour | Resolution (6/15/2020) |
| ii. | Prime – 1/3 Field | 160.00 per hour | Resolution (6/15/2020) |
| iii. | 2nd Tier – Full Field | 340.00 per hour | Resolution (6/15/2020) |
| iv. | 2nd Tier – 1/3 Field | 140.00 per hour | Resolution (6/15/2020) |
| v. | 3rd Tier – Full Field | 250.00 per hour | Resolution (6/15/2020) |
| vi. | 3rd Tier – 1/3 Field | 110.00 per hour | Resolution (6/15/2020) |
| vii. | Off Season – Full Field (Apr 15-Nov 15) | 125.00 per hour | Resolution (2/01/2021) |
| viii. | Off Season – 1/3 Field (Apr 15-Nov 15) | 60.00 per hour | Resolution (11/7/2022) |
| Performance Center | | | |
| i. | Full Room | 45.00 per hour | Resolution (6/20/2022) |
| Outdoor Turf Rental | | | |
| i. | Full Field | 80.00 per hour | Resolution (11/7/2022) |
| Multipurpose Sports Areas | | | |
| i. | Pickleball Court (Single) | 18.00 per hour | Resolution (2/01/2021) |
| ii. | Practice/Warmup Turf Area – no cages | 100.00 per hour | Resolution (6/15/2020) |
| iii. | Practice/Warmup Turf Area – all cages | 125.00 per hour | Resolution (6/15/2020) |
| Batting Cages | | | |
| i. | Per Tunnel | 25.00 per hour | Resolution (6/15/2020) |
| Multipurpose Rooms | | | |
| i. | Activities Room | 25.00 per hour | Resolution (6/15/2020) |
| ii. | Community Rooms A, B, and C | 45.00 per hour | Resolution (6/15/2020) |
| iii. | Overlook Room | 35.00 per hour | Resolution (6/15/2020) |
| E-Sports Room | | | |
| i. | Full Room | 150.00 per hour | Resolution (6/15/2020) |
| Public Skating | | | |
| i. | Admission | 7.00 | Resolution (6/15/2020) |
| ii. | Rental Skates | 4.00 | Resolution (6/15/2020) |
| Drop In – Per Session | | | |
| i. | Open Hockey | 8.00 | Resolution (6/15/2020) |
| ii. | Open Freestyle | 12.00 | Resolution (6/15/2020) |
| iii. | Open Freestyle – Coaches fee | 10.00 | Resolution (6/15/2020) |
| iv. | Open Gym (Basketball/Volleyball) | 5.00 | Resolution (2/01/2021) |
| v. | Open Gym (Pickleball) | 3.00 | Resolution (2/01/2021) |
| vi. | Open Field (Soccer/Lacrosse) | 5.00 | Resolution (2/01/2021) |
| vii. | Open Esports (per station) | 8.00 | Resolution (6/15/2020) |
| viii. | Open Walking | 3.00 | Resolution (6/15/2020) |
| ix. | Youth Play (5 and under) | 1.00 | Resolution (6/15/2020) |
| Special Event Rental – Main Arena Rink, Courts and Turf | | | |
| i. | Full service (set up & clean up) | 8,000.00 per day | Resolution (6/20/2022) |

| Description | | Fee | Last Change (Approval Date) |
|---|---|---|---|
| ii. | Full service (limited set up & clean up) | 2,000.00 per day | Resolution (6/15/2020) |
| iii. | Limited service (minimal set/clean up) | 1,000.00 per day | Resolution (6/15/2020) |
| iv. | Limited service (no set up & clean up) | 450.00 per day | Resolution (6/15/2020) |
| Special Event Rental – Arena 2 | | | |
| i. | Full service (set up & clean up) | 4,000.00 per day | Resolution (6/15/2020) |
| ii. | Full service (limited set/clean up) | 1,500.00 per day | Resolution (6/15/2020) |
| iii.. | Limited service (minimal set/clean up) | 1,000.00 per day | Resolution (6/15/2020) |
| iv. | Limited service (no set up & clean up) | 450.00 per day | Resolution (6/15/2020) |

* RecPlex General Manager has discretion to adjust rental fees to maximize facility use during non-peak days/times

XLVI. Parties

| | | | |
|---|---|---|---|
| a. | Birthday Parties at Nature Lodge (Maximum of 15 Participants) | | |
| | i. First 12 (including birthday child) | $ 160.00 for 2 hours | Resolution (6/15/2020) |
| | ii. Each Participant More than 12 | 17.00 | Resolution (6/15/2020) |
| b. | Birthday Parties at Aquatic Centers (Maximum of 15 Participants) | | |
| | i. First 10 (plus 1 adult) | 170.00 for 2 hours | Resolution (6/15/2020) |
| | ii. Each Participant More than 10 | 17.00 | Resolution (6/15/2020) |
| c. | Birthday Parties at MidAmerican Energy Rec Plex (Based on 11 Participants) | | Resolution (6/21/2021) |
| | i. Activities Room | $ 150.00 for 2 hours | Resolution (6/21/2021) |
| | 1. Each Participant More than 11 | 5.00 | Resolution (6/21/2021) |
| | ii. Overlook Room | $ 175.00 for 2 hours | Resolution (6/21/2021) |
| | 1. Each Participant More than 11 | 5.00 | Resolution (6/21/2021) |
| | iii. Kum & Go Room | $ 200.00 for 2 hours | Resolution (6/21/2021) |
| | 1. Each Participant More than 11 | 5.00 | Resolution (6/21/2021) |
| | iv. During Public Skate | $ 300.00 for 2 hours | Resolution (6/21/2021) |
| | 1. Each Participant More than 11 | 5.00 | Resolution (6/21/2021) |
| | v. Esports Room | $ 350.00 for 2 hours | Resolution (6/21/2021) |
| | 1. Each Participant More than 11 | 5.00 | Resolution (6/21/2021) |

XLVII. Crossroads Tennis Court Reservations (1 hour minimum)

| | | | |
|---|---|---|---|
| a. | Non-profit/Schools (Per Hour) | 7.00 | Resolution (02/21/2021) |
| b. | Public (Per Hour) | 10.00 | Resolution (02/21/2021) |
| c. | For-Profit/Private Instruction (Per Hour) | 20.00 | Resolution (02/21/2021) |

City of West Des Moines, Iowa
Schedule of Rates, Fees, and Charges
Proposed as of January 1, 2024

| | Description | Fee | Last Change (Approval Date) |
|---|---|---|---|
| XLVIII | Special Events – Park/Facilities | | |
| | a. Special Event – Non-Refundable | 25.00 | Resolution (06/30/2014) |
| | b. Tent/Canopy/Inflatable Membrane Permit | 50.00 | Resolution (06/30/2014) |
| | c. Sound Permit | 22.00 | Resolution (06/30/2014) |
| | d. Portable Toilets | 75.00 each | Resolution (2/01/2021) |
| | e. Food/Retail Vendor Fee | 50.00 | Resolution (6/20/2022) |
| | f. Alcohol Vendor Fee | 200.00 | Resolution (6/20/2022) |
| | g. Raccoon River Park Boathouse Enclosure | 500.00 per weekday | Resolution (6/19/2023) |
| | | 1,000 per weekend day | Resolution (6/19/2023) |
| | h. Raccoon River Designated Open Space | 10.00 per hour | Resolution ( 6/19/2023) |
| | i. Southwoods Park Disc Golf Tournament Fee | 150.00 per day | Resolution (12/04/2023) |
| | j. Southwoods Park Singletrack Course Fee | $150.00 per day | Resolution (12/04/2023) |