# CITY OF WEST DES MOINES
# CITY COUNCIL MEETING COMMUNICATION

**DATE:** February 19, 2024

**ITEM:** Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Pearson Park – South and North Bridge Replacement

**FINANCIAL IMPACT:** None at this time. The preliminary estimated cost of the base project is $467,137.00. Expenses to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in FY 23-24 Pearson Park South & North Bridge Replacement project (0525 028.0510 036 2023) and future funds in FY 24-25 Pearson Park South & North Bridge Replacement. The total amount currently available for construction is $169,783.00.

Staff is recommending the anticipated budget gap of $297,354 be covered using requested funds for the Pearson Park project in the FY 24-25 CIP budget. This project was reviewed and ranked #3 of 18 park projects by the Parks Advisory Board. Staff is also requesting that remaining funding for this project be accelerated and approved ahead of final approval of the overall FY 24-25 CIP budget. By ordering construction now, staff feels that more competitive bids will be received and allow the project to be completed within the calendar year. This request was presented to the Finance and Administration Committee at their December 6, 2023 meeting. City Council members in attendance were in support of the request. By approving ordering construction, the Council will also be approving funding of the project in the FY 24-25 CIP budget.

**BACKGROUND:** A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, March 6, 2024, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, March 18, 2024. The contract would be awarded on Monday, March 18, 2024, and work would begin shortly thereafter. This project is scheduled to be completed by fall of 2024.

This resolution is for replacement of the two pedestrian wood bridge structures located in Pearson Park. The bridge structures are over thirty years old and are nearing the end of their life cycle. The south bridge will be replaced with a new prefabricated steel bridge. The north bridge across Blue Creek will be replaced with a new culvert crossing with an at grade paved walkway. A culvert crossing was determined to be a better option in terms of providing maintenance access across Blue Creek, future creek maintenance, and overall construction costs.

**OUTSTANDING ISSUES:** None.

**RECOMMENDATION:** That the Council approve the Resolution.

**Lead Staff Member:** Marco Alvarez, Superintendent of Parks

**STAFF REVIEWS**

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|---|---|
| Department Director | Ryan Penning, Director of Parks & Recreation |
| Appropriations/Finance | Tim Stiles, Finance Director |
| Legal | Greta Truman, Assistant City Attorney |
| Agenda Acceptance | |

**PUBLICATION(S)** (if applicable)

| | |
|---|---|
| Published In | |
| Dates(s) Published | |

**SUBCOMMITTEE REVIEW** (if applicable)

| | | | |
|---|---|---|---|
| Committee | Public Services | | |
| Date Reviewed | February 12, 2024 | | |
| Recommendation | **Yes** | No | Split |

**Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA,** that the following described public improvement:

**Pearson Park – South and North Bridge Replacement**

is hereby ordered constructed according to the Plans and Specifications prepared by HR Green and now on file in the office of City Clerk.

**BE IT FURTHER RESOLVED,** that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

**BE IT FURTHER RESOLVED,** that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, March 18, 2024** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

**BE IT FURTHER RESOLVED,** that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, March 6, 2024.**

**BE IT FURTHER RESOLVED,** that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, March 6, 2024** and the results of said bids shall be considered at a meeting of this Council on **Monday, March 18, 2024** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

**PASSED AND APPROVED** this **19th** day of **February, 2024**.

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Russ Trimble, Mayor

ATTEST:

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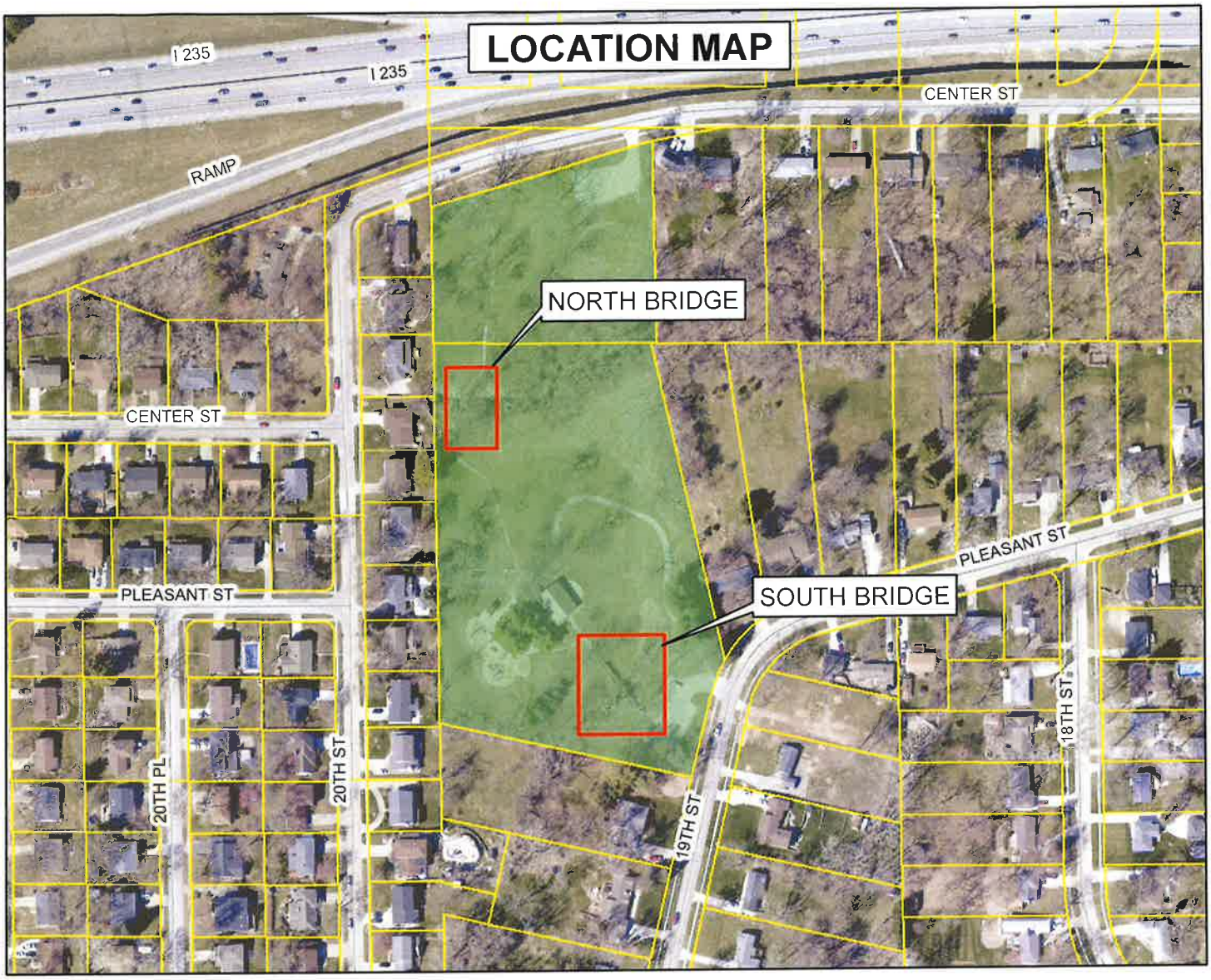
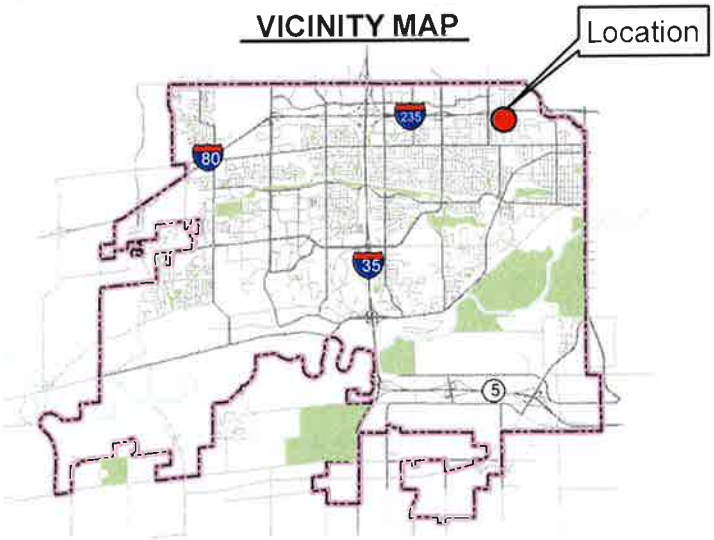
Ryan T. Jacobson, City Clerk




## VICINITY MAP




## LEGEND

Park & Greenway

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0 230 460 Feet

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| THE CITY OF WEST DES MOINES | PROJECT: PEARSON PARK - SOUTH AND NORTH BRIDGE REPLACEMENT | | |
| | LOCATION: 1256 19TH STREET | | |
| | DRAWN BY: MAA | DATE: 5/31/2023 | PROJECT NO.: | SHT. 1 of 1 |