# CITY OF WEST DES MOINES
# CITY COUNCIL MEETING COMMUNICATION

**DATE:** February 19, 2024

**ITEM:** Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – 2023 Sport Court Improvements

**FINANCIAL IMPACT:** None at this time. The preliminary estimated cost of the base project is $345,342.74. Expenses to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in FY 22-23 (0510 012 2022), FY 23-24 (0510 012 2023) Sport Court Renovations, and FY 23-24 (0510 013 2023) Park Pavement Renovations. The total amount available for construction of this project is $450,289.26.

**BACKGROUND:** A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, March 6, 2024, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, March 18, 2024. The contract would be awarded on Monday, March 18, 2024, and work would begin shortly thereafter. This project is scheduled to be completed by fall of 2024.

This resolution is for the renovation of the next round of sport courts and will include the following locations:

- Ashawa Park – resurfacing of existing basketball court and replacement of goals.
- Kiwanis Park – reconstruction of existing half-basketball court.
- Pearson Park – reconstruction of existing basketball court.
- Peony Park – resurfacing of existing basketball and tennis court, replacement of goals on basketball court.
- Quail Cove Park – resurfacing of existing basketball court and replacement of goals. Replacement of defective concrete around park shelter area.
- Wilson Park – repair of portion of existing tennis court surface.

As part of the city's sport court renovation program, courts are inspected and prioritized for renovation. Depending on severity of defects, courts may either be repaired and resurfaced or reconstructed. These courts were included as part of this year's program based on severity of defects, age of courts and available funding.

**OUTSTANDING ISSUES:** None.

**RECOMMENDATION:** That the Council approve the Resolution.

**Lead Staff Member:** Marco Alvarez, Superintendent of Parks

**STAFF REVIEWS**

| | |
|---|---|
| Department Director | Ryan Penning, Director of Parks & Recreation |
| Appropriations/Finance | Tim Stiles, Finance Director |
| Legal | Greta Truman, Assistant City Attorney |
| Agenda Acceptance | |

**PUBLICATION(S)** (if applicable)

| | |
|---|---|
| Published In | |
| Dates(s) Published | |

**SUBCOMMITTEE REVIEW** (if applicable)

| | | | |
|---|---|---|---|
| Committee | Public Services | | |
| Date Reviewed | February 12, 2024 | | |
| Recommendation | **Yes** | No | Split |

**Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA,** that the following described public improvement:

**2023 Sport Court Improvements**

is hereby ordered constructed according to the Plans and Specifications prepared by Shive Hattery and now on file in the office of City Clerk.

**BE IT FURTHER RESOLVED,** that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

**BE IT FURTHER RESOLVED,** that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, March 18, 2024** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

**BE IT FURTHER RESOLVED,** that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, March 6, 2024.**

**BE IT FURTHER RESOLVED,** that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, March 6, 2024** and the results of said bids shall be considered at a meeting of this Council on **Monday, March 18, 2024** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

**PASSED AND APPROVED** this **19th** day of **February, 2024**.

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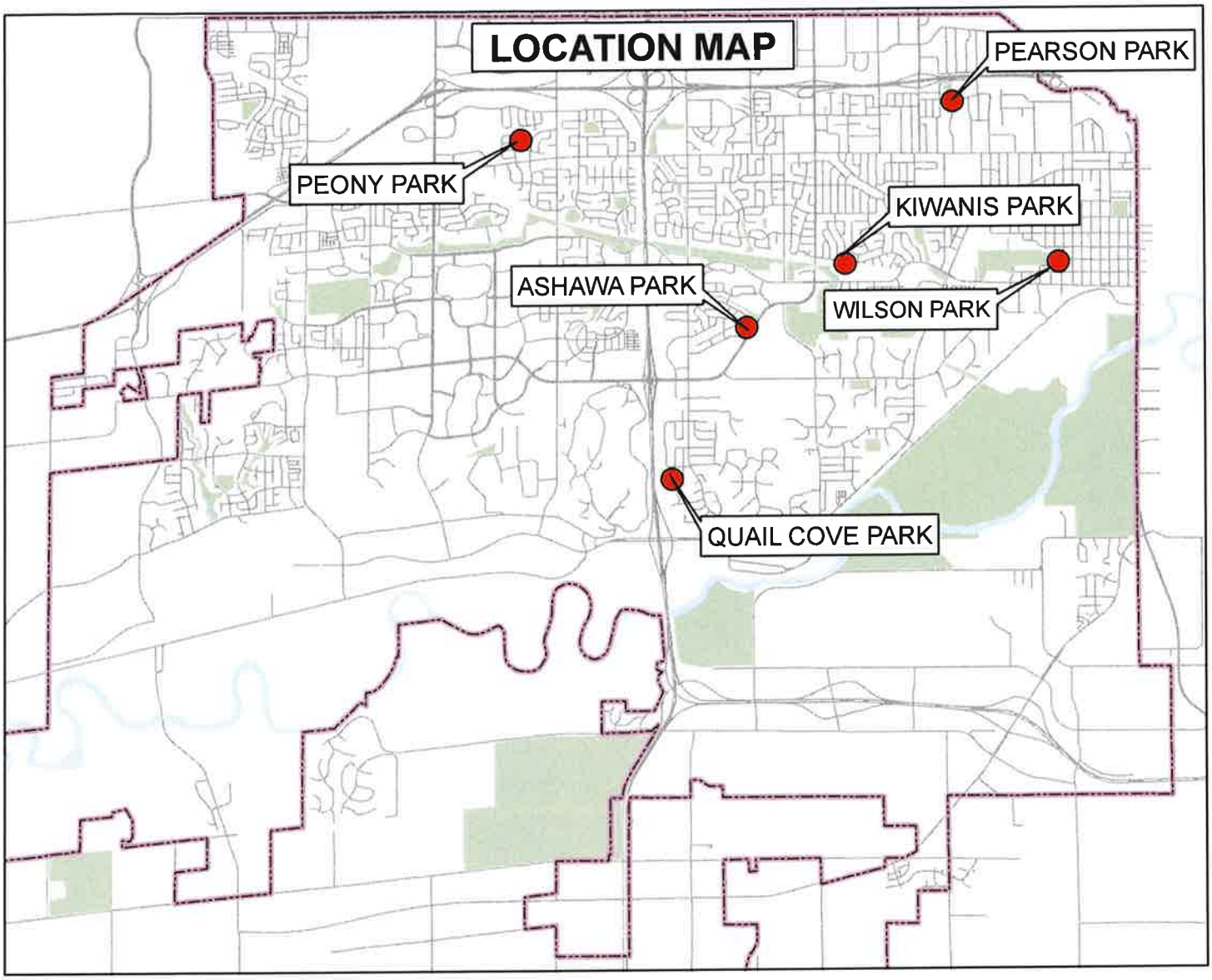
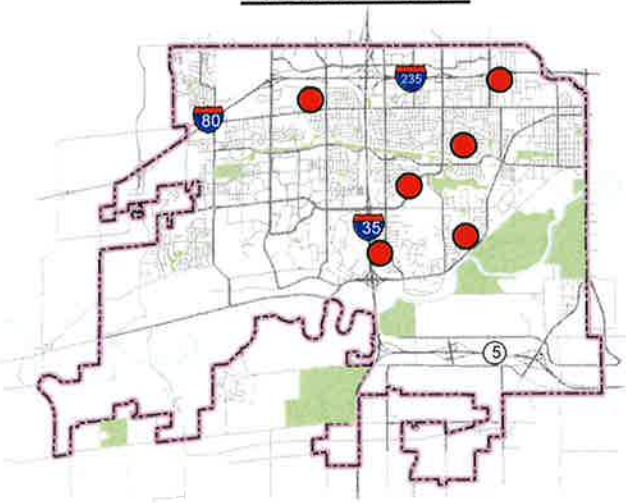
Russ Trimble, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk




**VICINITY MAP**




**LEGEND**

Park & Greenway

N

0 1 2 Miles

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|---|---|---|---|---|
| THE CITY OF WEST DES MOINES | PROJECT: | **2023 SPORT COURT IMPROVEMENTS** | | |
| | LOCATION: | **VARIOUS LOCATIONS** | | |
| | DRAWN BY: **MAA** | DATE: **2/14/2024** | PROJECT NO.: | SHT. **1 of 1** |