CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: March 18, 2024

ITEM: Motion – Approval of Contract – Southwoods Park Singletrack Trails – Phase 2

FINANCIAL IMPACT: Total contract amount of $89,700.00 ($61,220.00 Base Bid + $28,480.00 Add Alternates). The preliminary estimated cost of the project was $82,050.00. The project will be paid with budgeted CIP funds from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in FY 19-20 Southwoods Park Singletrack Trails project (0525 044.0510 034 2019) and CIP funds requested in FY 24-25 to complete the singletrack trails at Southwoods Park. The total amount available for construction is $68,232.58.

To address the over budget amount of $21,467.42, staff is recommending amending the amount being requested in FY 24-25. The additional funds will cover the over budget amount as well as owners cost such as construction testing. To off-set the additional amount being requested in FY 24-25, staff recommends amending the amount being requested for the Valley View Park Grading, Utilities and Pickleball Parking Lot project also in FY 24-25. That project was recently awarded at the February 19, 2024 Council meeting and came in significantly below the engineers estimate. These amendments are detailed below:

Project	Funding Source	Original FY 24-25 Amount	Amended FY 24-25 Amount
Southwoods Park – Completion of Singletrack Trails	GO	$40,000	$65,000
Valley View Park - Grading/Utilities/Park Road/Pickleball Parking	GO	$500,000	$400,000

Staff will also work with the contractor to identify potential construction cost-savings to further reduce budget overage.

BACKGROUND: The Council is asked to approve a contract with Legacy Trail LLC of Madrid, Iowa for completion of the Southwoods Park Singletrack Trails – Phase 2 project. Two (2) bids were received for the project and Legacy Trail LLC was the lowest responsible bid. The base bid will complete approximately one mile of singletrack trails at Southwoods Park. Currently there is approximately ½ mile of singletrack trails in the park. Completion of this project will complete installation of all the singletrack trails identified on the Southwoods Park Singletrack Trail Master Plan completed in 2020. As per the master plan, all singletrack trails will be located west of Jordan Creek. Project includes three (3) add alternates for installation of three alternative trail features. These are prefabricated structures installed adjacent the main trail that provide bicyclists an option for a more challenging experience and an opportunity to develop technical riding skills. Staff is recommending accepting the three add alternates. Installing the alternative trail feature will heighten the user experience and provide a unique amenity not currently found in other singletrack courses in the metro.

A copy of the contract agreement and bid tabulation is attached.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the Council approve the contract agreement with Legacy Trails LLC in the amount of $89,700.00

Lead Staff Member: Marco Alvarez, Superintendent of Parks

STAFF REVIEWS

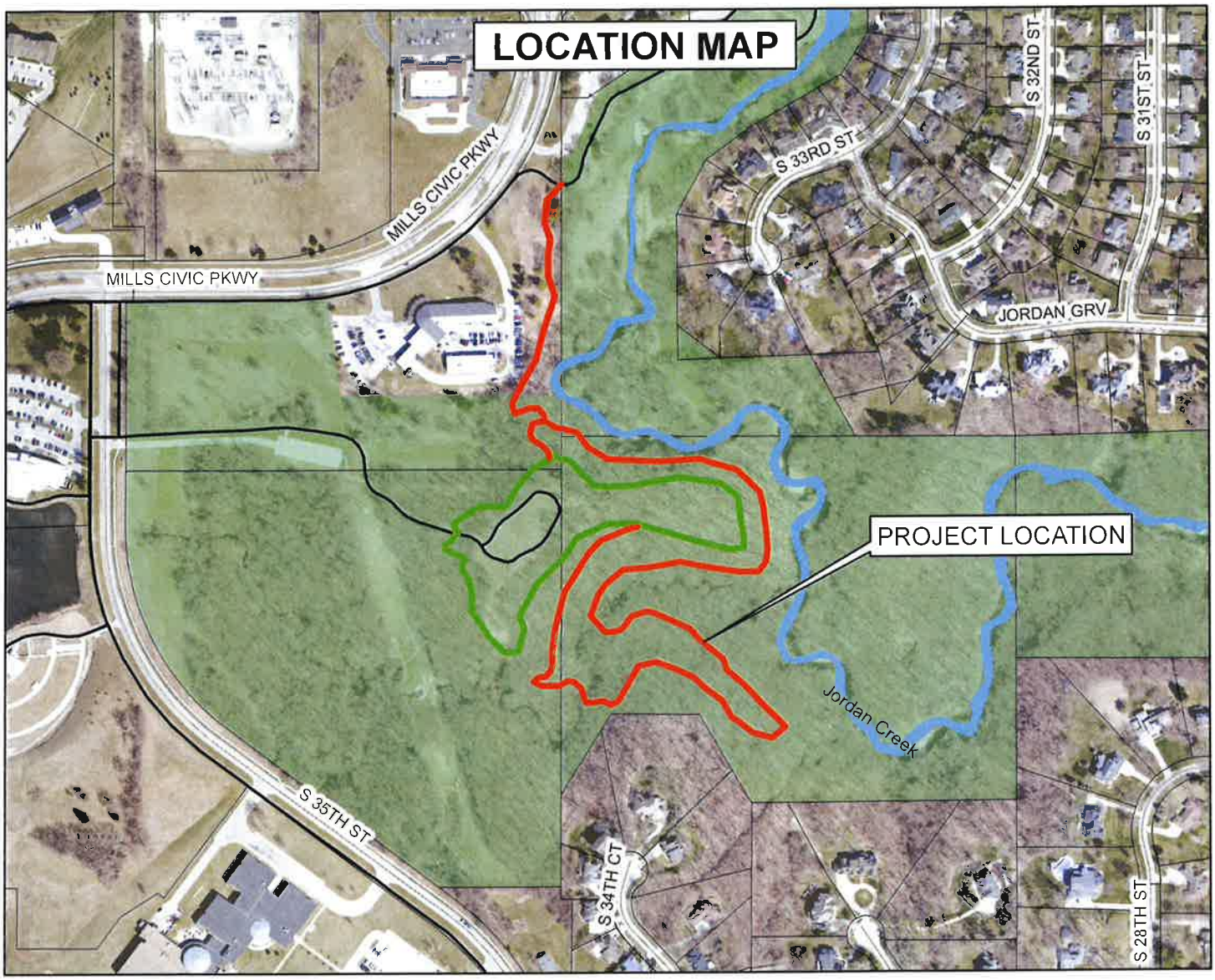
Department Director	Ryan Penning, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Greta Truman, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

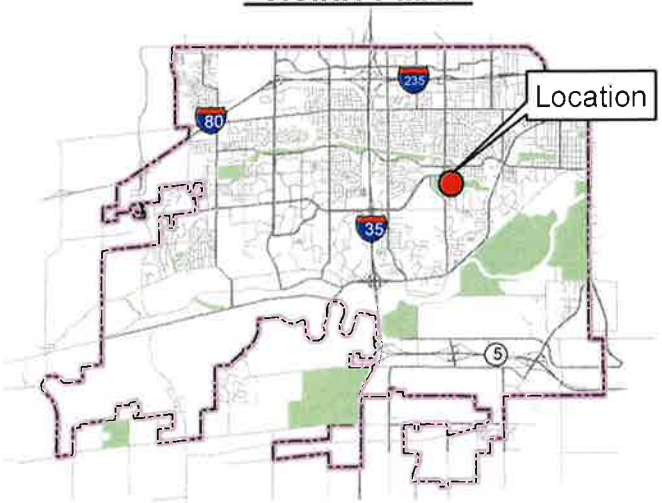
Published In	Des Moines Register
Dates(s) Published	March 1, 2024

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	March 11, 2024		
Recommendation	**Yes**	No	Split



VICINITY MAP



LEGEND

- Existing Park & Greenway
- Existing Multi-Use Trail
- Existing Singletrack Trail
- Proposed Singletrack Trail

N

0 400 800 Feet

THE CITY OF WEST DES MOINES	PROJECT:	SOUTHWOODS PARK - SINGLETRACK TRAILS PHASE 2		
	LOCATION:	350 S. 35TH STREET		
	DRAWN BY: MAA	DATE: 3/8/2024	PROJECT NO.:	SHT. 1 of 1

City of West Des Moines
Southwoods Park, Singletrack Trail Construction - Phase 2
Tabulation of Bids
Bid Letting Date: 3/6/2024

				Estimate		Legacy Trails LLC		Tallgrass Land Stewardship Co.	
				City of West Des Moines		Madrid, Iowa		Waukee, Iowa	
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended
1	Base Bid Items								
1.1	Construction of Blue RouteNo Clearing Needed	3350	LF	$6.00	$20,100.00	**$4.25**	**$14,237.50**	$8.00	$26,800.00
1.2	Construction of Blue RouteClearing Required	1330	LF	$11.00	$14,630.00	**$5.25**	**$6,982.50**	$14.00	$18,620.00
1.3	Alternative Trail Feature – Rock Drop	1	EA	$5,000.00	$5,000.00	**$4,500.00**	**$4,500.00**	$5,000.00	$5,000.00
1.4	Alternative Trail Feature – Rock Skinny	1	EA	$5,000.00	$5,000.00	**$4,500.00**	**$4,500.00**	$5,000.00	$5,000.00
1.5	Rock Hardening at Drainage	3	EA	$1,500.00	$4,500.00	$5,000.00	$15,000.00	**$800.00**	**$2,400.00**
1.6	Rock Corral at Intersections	2	EA	$2,000.00	$4,000.00	$4,000.00	$8,000.00	**$1,250.00**	**$2,500.00**
1.7	Mobilization	1	LS	$10,000.00	$10,000.00	**$8,000.00**	**$8,000.00**	$10,000.00	$10,000.00
1	Base Bid Total				$63,230.00		**$61,220.00**		$70,320.00
2.1	ADD-ALT 1:Alternative Trail Feature – Prefabricated Bike Ramp Feature 'Double Roller'	1	EA	$7,000.00	$7,000.00	**$10,240.00**	**$10,240.00**	$12,000.00	$12,000.00
2.2	ADD-ALT 2:Alternative Trail Feature – Prefabricated Bike Ramp Feature 'Split Decision'	1	EA	$9,000.00	$9,000.00	**$10,240.00**	**$10,240.00**	$15,000.00	$15,000.00
2.3	ADD-ALT 3:Alternative Trail Feature – Rock Garden	1	EA	$5,000.00	$5,000.00	$8,000.00	$8,000.00	**$7,000.00**	**$7,000.00**
3	Total with Add-Alternates 2.1, 2.2, and 2.3				$84,230.00		**$89,700.00**		$104,320.00

THE CITY OF
West Des Moines.

NA
Legacy Trails LLC
Legacy Trails LLC
Supplier Response

05 Maple Street

Event Information

Number: NA
Title: Southwoods Park Singletrack Trail Construction - Phase 2
Type: Request for Bid
Issue Date: 2/8/2024
Deadline: 3/6/2024 02:00 PM (CT)
Notes: **PUBLIC NOTICE**

CITY OF WEST DES MOINES
PARK & RECREATION DEPARTMENT

REQUEST FOR BID

Electronically submitted bids will be received by the City of West Des Moines City Clerk's Office at wdm.ionwave.net until 2:00 p.m. on March 6, 2024 for the following described public improvement:

SOUTHWOODS PARK
SINGLETRACK TRAIL CONSTRUCTION - PHASE 2

At the above time all bids received by the City will be electronically unsealed and made public at wdm.ionwave.net. The extent of work on this project is the furnishing of all labor, equipment, and materials for the construction of improvements generally described as follows:

Construction of up to approximately 1 mile of new, natural surface

singletrack trails at Southwoods Park (350 S. 35th St). Base bid will consist of construction of approximately 1-mile singletrack trail loop suitable for intermediate users (blue route) and associated trail features. Project also includes three (3) bid alternates for alternative trail features. All work to include materials, labor and equipment necessary to complete project no later than November 1, 2024.

All bids shall be made on the form furnished by the City through wdm.ionwave.net and shall be filed on or before the time specified above. Each proposal shall be electronically accompanied with a scanned copy of the Request For Bid packet with completed signature and references page. Failure to submit a fully completed proposal may result in the bid being deemed non-responsive and rejected.

Bidding forms including Request For Bid packet may be obtained from the online bid posting at wdm.ionwave.net. If any bidder needs assistance in registering within wdm.ionwave.net or anything associated with the submittal of an electronic bid, please contact the City Clerk's Office at 515-222-3600 or Ryan.Jacobson@wdm.iowa.gov.

Questions regarding the Request can be addressed by contacting the Parks and Recreation
Department, Eric Doll, Park Planner, (515) 222-3447, eric.doll@wdm.iowa.gov

City reserves the right to accept or reject any or all bids and waive irregularities and technicalities as determined to be in the best interest of the City.

Ryan T. Jacobson
City Clerk

Contact Information

Contact: Eric Doll
Address: Parks and Recreation
Phone: (515) 222-3447
Email: eric.doll@wdm.iowa.gov

Legacy Trails LLC Information

Contact: Peter J Englund
Address: 205 Maple Ridge Dr
Madrid, IA 50156
Phone: (515) 984-0480
Email: legacytrailsllc@gmail.com
Web Address: www.legacytrails.pro

By submitting your response, you certify that you are authorized to represent and bind your company.

Peter J Englund
Signature

legacytrailsllc@gmail.com
Email

Submitted at 3/5/2024 06:28:07 PM (CT)

Supplier Note

We could also build rollers instead of purchasing prebuilt ones to reduce overall costs.

Requested Attachments

Signature and References Form signatureandreferencewdm.pdf

This form is available under the "Attachments" tab. All proposals submitted without this completed form may be deemed non-responsive and rejected.

Response Attachments

PCCBreferenceletter.pdf

Reference letter from Kami Rankin of Polk County Conservation Board

TrailEyesReference Letter.pdf

Reference letter from Trail Eyes LLC

Bid Attributes

1	**The bidder declares they have examined the location of the proposed work and determined the amount and character of the proposed work and the material and equipment necessary to complete same in compliance with the project documents.** ☑ Yes
2	**The bidder acknowledges that award of the contract will be made to the lowest responsible/responsive bidder with the lowest bid being determined by the lowest base bid, exclusive of any alternates, allowances, or unit prices.** ☑ Yes
3	**Number of years the bidder has engaged in contract work of this class.** 23

4	**The bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons bidding on the work.** ☑ Yes
5	**The bidder proposes to provide the required labor, materials, services, equipment and tools, and to perform the work described in the specifications, within the time required for the sum or sums stated in the proposal schedule.** ☑ Yes
6	**The bidder acknowledges the completion date indicated in the specifications.** ☑ Yes

Bid Lines

1 Package Header

Base Bid Items

Total: $61,220.00

Package Items

1.1 Construction of Blue Route
No Clearing Needed

Quantity: 3350 UOM: LF Price: $4.25 Total: $14,237.50

1.2 Construction of Blue Route
Clearing Required

Quantity: 1330 UOM: LF Price: $5.25 Total: $6,982.50

1.3 Alternative Trail Feature – Rock Drop

Quantity: 1 UOM: EA Price: $4,500.00 Total: $4,500.00

1.4 Alternative Trail Feature – Rock Skinny

Quantity: 1 UOM: EA Price: $4,500.00 Total: $4,500.00

1.5 Rock Hardening at Drainage

Quantity: 3 UOM: EA Price: $5,000.00 Total: $15,000.00

1.6 Rock Corral at Intersections

Quantity: 2 UOM: EA Price: $4,000.00 Total: $8,000.00

1.7 Mobilization

Quantity: 1 UOM: LS Price: $8,000.00 Total: $8,000.00

2 Package Header

Add Alternate Items

Total: $28,480.00

Package Items

2.1 ADD-ALT 1: Alternative Trail Feature – Prefabricated Bike Ramp Feature 'Double Roller'

Quantity: 1 UOM: EA Price: $10,240.00 Total: $10,240.00

2.2 ADD-ALT 2: Alternative Trail Feature – Prefabricated Bike Ramp Feature 'Split Decision'

Quantity: 1 UOM: EA Price: $10,240.00 Total: $10,240.00

2.3 ADD-ALT 3: Alternative Trail Feature – Rock Garden

Quantity: 1 UOM: EA Price: $8,000.00 Total: $8,000.00

Response Total: $89,700.00