

PLANNING AND ZONING COMMISSION

PZ AF 04-08-2024

Chairperson Shaw called the regular meeting of the Planning and Zoning Commission to order at 5:30 p.m. on Monday, April 8, 2024, in the Council Chambers of the West Des Moines City Hall, located at 4200 Mills Civic Parkway, in West Des Moines, and Electronically through Zoom.

Roll Call: Costa, Crowley, Davis, Hatfield, McCoy, ShawPresent
Conlin..... Absent

Item 1- Consent Agenda

Item 1a – Minutes of the meeting of March 25, 2024

Chairperson Shaw asked for any comments or modifications to the March 25, 2024, minutes.

Moved by Commissioner McCoy, seconded by Commissioner Crowley, the Planning and Zoning Commission approved the March 25, 2024, meeting minutes as presented.

Vote: Costa, Crowley, Davis, Hatfield, McCoy, ShawYes
Conlin..... Absent

Motion carried.

Item 2 – Public Hearings

There were no Public Hearing items.

Item 3 – Old Business

There were no Old Business items to address.

Item 4 – New Business

There was one (1) New Business item.

Item 4a – West Des Moines SE Fire Training Tower, 1630 SE Maffitt Lake Road – Approve Site Plan to allow construction of fire training tower and driver training area – City of West Des Moines – SP-006193-2023

Ben McAlister, Principal Engineer, City of West Des Moines, Engineering Services, briefly stated that the Fire Department has been searching for another tower location for training purposes for several years. The land was purchased by the City in 2020, which is located south of Maffitt Lake Road between Veterans Parkway and Orilla Road. Portions of the land have been leased to the Iowa National Guard for their use and the remaining land is planned to be a southeast fire station and training tower. This request

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is a site plan for a training tower and parking lot. The tower will be approximately 150 feet tall and be used similarly to the tower at Station 17 and the parking lot will be used for driver training. In the future, there will be a new fire station at this location.

Kara Tragesser, Development Services Planner, briefly stated that she has no additional comments to provide other than that they have received all the necessary documents and drawings.

Chairperson Shaw asked if anyone from the audience would like to speak to this item, seeing none, asked for continued discussion or a motion.

Moved by Commissioner Costa, seconded by Commissioner Crowley, the Planning and Zoning Commission approved a resolution recommending approval of the site plan, subject to the following conditions of approval:

1. Prior to any paving, revised site plan drawings including a driveway detail and modified grading shall be provided and approved by city staff.
2. This site plan approval does not approve construction of the trash/storage enclosure. The applicant shall submit and receive approval of a separate Minor Modification Level 1 application prior to construction.

Vote: Costa, Crowley, Davis, Hatfield, McCoy, ShawYes
 Conlin.....Absent
 Motion carried.

Item 5 – Staff Reports


The next meeting is scheduled for Monday, April 22, 2024.

Item 6 – Adjournment

Chairperson Shaw adjourned the meeting at 5:35 p.m.



 Tina Shaw, Chairperson



 Michelle Riesenberg, Recording Secretary