

**MEETING MINUTES**  
**PUBLIC SERVICES COUNCIL COMMITTEE**

**Monday, June 24<sup>th</sup>, 2024**  
**City of West Des Moines Training Room**

**In Attendance:**

Council Member – Kevin Trevillyan  
Deputy City Manager – Jamie Letzring  
Assistant City Attorney – Larry Dempsey  
Finance Director – Tim Stiles  
Parks & Recreation Director – Ryan Penning

City Engineer – Brian Hemesath  
Public Services Director – Gary Rank  
Deputy Public Services Director – Joe Cory  
Principal Engineer – Jason Schlickbernd  
Transportation Engineer – Eric Petersen

**Guests in Attendance:**

None

Meeting was called to order at 11:33 AM by City Engineer, Brian Hemesath. Please note this meeting was held for informational purposes only and no deliberation or action was taken at this meeting.

**1. Review of Items for Council Meeting (July 1, 2024)**

ENGINEERING COUNCIL AGENDA ITEMS:

**CONSENT AGENDA**

**Resolution – Accepting Public Improvements**

- **Westtown Crossing Plat 1**

PUBLIC SERVICES COUNCIL AGENDA ITEMS:

**CONSENT AGENDA**

**Approval of Renewal Contract**

- **2024 Street Repair Retainer Contract**  
(Q3 Contracting)

**2. Staff Updates:**

None.

**3. Other Matters:**

None.

The meeting adjourned at 11:36 am. The next Public Services Council Committee meeting is scheduled for July 8<sup>th</sup>, 2024.

A recording was made. Respectfully submitted by Juanita Greer, Executive Assistant to Director.