

**MEETING MINUTES**  
**PUBLIC SERVICES COUNCIL COMMITTEE**

**Monday, July 22<sup>nd</sup>, 2024**  
**City of West Des Moines Training Room**

**In Attendance:**

Council Member – Matthew McKinney  
Deputy City Manager – Jamie Letzring  
Assistant City Attorney – Larry Dempsey  
Finance Director – Tim Stiles  
Transportation Engineer – Eric Petersen

City Engineer – Brian Hemesath  
Public Services Superintendent – Gary Rank  
Deputy Public Services Director – Joe Cory  
Principal Engineer – Jason Schlickbernd  
Principal Engineer – Nick Rentel

**Guests in Attendance:**

None

Meeting was called to order at 11:32 AM by City Engineer, Brian Hemesath.

**1. Review of Items for Council Meeting (August 5<sup>th</sup>, 2024)**

**ENGINEERING COUNCIL AGENDA ITEMS:**

**CONSENT AGENDA**

**Resolution – Approval of Professional Services Agreement *Basic \$165,000 Resident \$125,000*  
*(Subject to Change)***

- **2025 Street Reconstruction Program**  
(0510-001-2025) WHKS & Company 500.000.000.5250.490 *General Obligation Bonds and Road Use Tax*

**Resolution – Approval of Professional Services Agreement *Basic \$47,000 Resident \$55,000 (Subject to Change)***

- **2025 PCC Patching Program, Phase 2**  
(0510-005-2025) I+S Group, Inc. 500.000.000.5250.490 *General Obligation Bonds and Road Use Tax*

**Resolution – Approval of Professional Services Agreement *Basic \$18,000 Resident \$13,600 (Subject to Change)***

- **2024 Durable Pavement Markings & On-Street Bike Markings Program**  
(0510-004-2024) I+S Group, Inc. 500.000.000.5250.490 *Road Use Tax*

**Resolution – Approval of Professional Services Agreement *Basic \$33,000 Resident \$30,000 (Subject to Change)***

- **2024 Sanitary Sewer Pipe Rehabilitation Program**  
(0510-007-2024) AECOM Technical Services, Inc. 640.000.000.5250.490 *Sanitary Sewer Fees*

**Resolution – Approval of Professional Services Agreement *Basic \$17,000 Resident \$23,000 (Subject to Change)***

- **2024 Sewer Cleaning & Televising Program**

(0510-008-2024) AECOM Technical Services, Inc. 640.000.000.5250.490 *Sanitary Sewer Fees*

**Resolution – Approval of Professional Services Agreement** *Basic \$34,000 Resident \$15,000 (Subject to Change)*

- **2024 Sanitary Sewer Manhole Rehabilitation Program**  
(0510-009-2024) AECOM Technical Services, Inc. 640.000.000.5250.490 *Sanitary Sewer Fees*

**Resolution – Approval of Professional Services Agreement** *Basic \$40,000 Resident \$28,500 (Subject to Change)*

- **2024-2025 Median Renovations Program**  
(0510-014-2024) WHKS & Company 500.000.000.5250.490 *General Obligation Bonds*

**Resolution – Ordering Construction** *\$75,000*

- **Fire Administration Building, Exterior Maintenance**  
(0510-019-2024) Studio Melee 500.000.000.5250.490 *General Obligation Bonds*

**Resolution – Accepting Work** *\$284,817.30*

- **2024 Slurry Seal Program**  
(0510-015-2024) Midwest Coatings Company, Inc. 500.000.000.5250.490 *General Obligation Bonds and Road Use Tax*

**2. Staff Updates:**

None.

**3. Other Matters:**

Councilmember Matthew McKinney mentioned the S 81<sup>st</sup> Street Trail Replacement and Extension previously discussed at the July 15, 2024, Development & Planning Council Committee meeting. It was brought up during that meeting that Staff look at City Code regarding functional classification and allowing/restricting residential driveways. Mr. McKinney stated he would like the topic discussed at a future Public Services Council Committee meeting.

City Engineer Brian Hemesath responded Staff would review the code sections and place the item on a future agenda for discussion.

The meeting adjourned at 11:48 am. The next Public Services Council Committee meeting is scheduled for August 12<sup>th</sup>, 2024.

A recording was made. Respectfully submitted by Juanita Greer, Executive Assistant to Director.