## **Public Services - Maintenance Technician**

Written Questionnaire

This questionnaire is designed to assist you in presenting your background in areas relevant to this position as a Public Services Maintenance Technician on the Forestry Team. You may include both career/internship and volunteer experience. The Top 25 applicants receiving a score of 70% or higher will be invited to participate in the next steps of the selection process- the Oral Board (Interview) Exam and Equipment Knowledge Test.

Your response to each question should be as complete and concise as possible.

- Allow no more than one (1) page per item.
- A resume submitted in lieu of answering any part of this questionnaire will not be acceptable.

Your completed responses must be attached to your online profile under the "Apply For Job" section before the posted deadline of November 21, 2024. Late attachments will \*NOT\* be accepted.

- 1. Describe equipment you have used in your previous employment and what types of projects were done. Indicate number of years' experience for all equipment used.
- 2. What qualities and abilities do you see in yourself that will make you successful in the position? Where might you have difficulty?
- 3. Tell us about a time when you had to resolve a conflict with a co-worker or peer. What was your approach and what was the outcome?
- 4. Please indicate your level of experience in/with the following and briefly explain why you rated your experience as such in each area.

	Basic Level of Experience	Intermediate Level of Experience	Advanced Level of Experience
	Preliminary knowledge, needs oversight from a higher level	Average knowledge, understands and can apply knowledge with ability to troubleshoot most issues	Above average knowledge, needs little to no involvement of others to repair and troubleshoot, could teach others
Experience working directly with the public			
Experience with mowers, trimmers, and turf care			
Experience with tree trimming, pruning, and planting trees			
Snowblower			
Chain Saw			
Skid Loader			
Microsoft Office (Word, Excel, etc.)			

If you have any questions, please contact the Human Resources Department during normal business hours.

Monday – Friday, 8:00 am – 5:00 pm.

City of West Des Moines: Human Resources E-Mail: <u>humanresources@wdm.iowa.gov</u> / Phone Number: 515-222-3616